

CITY OF ST. LOUIS CLASSIFICATION SPECIFICATION

CLASSIFICATION

TITLE: Utility Locator

CLASS CODE: 3119

GENERAL DESCRIPTION OF DUTIES:

Incumbents in this classification perform field work responding to customer complaints and inquiries regarding underground utility lines.

DISTINGUISHING CHARACTERISTICS:

This is a journey-level labor classification in the Labor Series – Labor Group job family within the City of St. Louis. Incumbents perform a variety of routine to moderately complex duties with a limited variety of tasks. The distinguishing characteristics of this classification within the series include searching for, identifying and labeling underground public utility mains owned by the city.

Incumbents work under general supervision. While workers require some supervision in most assignments, they are free to develop their own work sequences within established procedures, methods and policies. They are generally subject to periodic supervisory checks.

EXAMPLES OF WORK (Illustrative Only):

(The list of duties is intended to be representative of the duties performed in positions within this classification. It does not include all the duties that may be assigned to a position and is not necessarily descriptive of any one position in this class.)

Locates underground utilities in the field, identifies and marks service lines; completes necessary paperwork.

Utilizes utility line detection equipment; utilizes maps and plats to locate utility mains and other facilities.

Contacts dispatcher, contractors, and/or private service line owners to clarify requests; notifies of needed repair work, if applicable.

Inspects and operates private service lines.

Performs surveys and maintenance on public utility mains; completes seasonal maintenance.

Responds to customer complaints and inquiries.

Responds to emergencies.

Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Data Utilization:

Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.

Human Interaction:

Requires the ability to provide guidance, assistance and/or interpretation to others, such as coworkers and the public, on how to apply policies, procedures and standards to specific situations.

Equipment, Machinery, Tools and Materials Use:

Requires the ability to operate, maneuver and/or provide simple but continuous adjustment on equipment, machinery and tools such as a motor vehicle, detection equipment, hand tools, and/or materials used in performing essential functions.

Verbal Aptitude:

Requires the ability to utilize a wide variety of reference and descriptive data and information such as work orders, flow readings, plat drawings, correspondence and general operating manuals.

Mathematical Aptitude:

Requires the ability to perform addition, subtraction, multiplication and division; calculate percentages, and decimals.

Functional Reasoning:

Requires the ability to carry out instructions furnished in written, oral or diagram form. Involves semi-routine standardized work, with some latitude for independent judgment regarding choices of action.

Situational Reasoning:

Requires the ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against measurable or verifiable criteria.

Environmental Factors:

Tasks may risk exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, temperature and noise extremes, machinery, vibrations, electric currents, traffic hazards, animals/wildlife, toxic/poisonous chemicals or irate individuals.

Physical Requirements:

Requires the ability to lift, carry, push, and pull moderately heavy objects and materials, twenty (20) to fifty (50) pounds.

Tasks involve the regular and, at times, sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching and crawling in order to perform inspections.

Sensory Requirements:

Requires the ability to recognize and identify individual characteristics of colors, shapes, sounds and odors associated with job-related objects, materials and tasks, such as diagnosing problems or operating a motor vehicle.

The City of St. Louis is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of St. Louis will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the City.