

Summary

Board Bill Number 13

Primary Sponsor: Alderman Jeffrey Boyd

May 8, 2020

This Board Bill is recommended by the Parking Commission and the Board of Estimate and Apportionment for the transfer of the sum of five-million dollars (\$5,000,000) from the Parking Meter Fund to the General Reserve Fund of the City of St. Louis to help offset expenditures from the General Reserve Fund necessitated by the COVID-19 pandemic, and the extraordinary costs incurred by the City in its efforts to protect the health and wellbeing of the public. It contains an emergency clause.

BOARD BILL NUMBER 13 INTRODUCED BY: ALDERMAN JEFFREY BOYD

1 An ordinance recommended by the Parking Commission and the Board of Estimate and
2 Apportionment, making appropriation for the transfer of the sum of five-million dollars
3 (\$5,000,000) from the Parking Meter Fund to the general reserve fund of the City of St. Louis to
4 help offset expenditures from the general reserve fund necessitated by the COVID-19 pandemic,
5 and the extraordinary costs incurred by the City in its efforts to protect the health and wellbeing
6 of the public; and containing an emergency clause.

7 **WHEREAS**, on April 3, 2020, the Parking Commission adopted a resolution, a copy of which
8 is attached hereto, directing the Supervisor of Parking Meters to transfer the sum of five-million
9 dollars (\$5,000,000) from the Parking Meter Fund to the general reserve fund of the City of St.
10 Louis to offset expenditures incurred by the City due to the COVID-19 pandemic.

11 **BE IT ORDAINED BY THE CITY OF ST. LOUIS AS FOLLOWS:**

12 **SECTION ONE.** Upon the recommendation and approval of the Board of Estimate and
13 Apportionment, there is hereby appropriated from the Parking Meter Fund the sum of five-
14 million dollars (\$5,000,000) to be transferred to the general reserve fund of the City of St. Louis,
15 to be completed on or before June 30, 2020, to offset expenditures from the general reserve fund
16 necessitated by the COVID-19 pandemic, and the extraordinary costs incurred by the City in its
17 efforts to protect the health and wellbeing of the public.

18 **SECTION TWO.** The passage of this Ordinance being deemed necessary for the immediate
19 preservation of the public peace, health and safety it is hereby declared to be an emergency as
20 provided for by Article IV, Section 20 of the Charter of the City of St. Louis and shall become
21 effective upon approval by the Mayor.

Board Bill Number 13

RESOLUTION OF THE PARKING COMMISSION OF THE CITY OF ST. LOUIS, MISSOURI

WHEREAS, as stated in Ordinance 70611, Parking Commission funds may properly be allocated for purposes that promote public safety and purposes that address health disparities or other quality of life issues;

WHEREAS, the Parking Commission has not held monthly meeting as required by City Ordinance 70611 (Section 2 D 1).

WHEREAS, pursuant to Ordinance 70611, Section 3, Parking Commissioner Boyd called for a public meeting of the Parking Commission to be held April 3, 2020 at 11 a.m. ("Meeting"), which Meeting was convened by video conference due to the global COVID-19 pandemic declared on March 11, 2020, and subsequent federal, state and local Public Health Orders for the protection of the public, and in keeping with Center for Disease Control guidelines.

WHEREAS, upon motion approved by a majority of the commissioners present at the Meeting, the Parking Commission approved and directed that \$5 million (five million dollars) be transferred from the Parking Meter Fund to the General Reserve Fund of the City of St. Louis to help offset potential draws from City reserve funds necessitated by the COVID-19 pandemic.

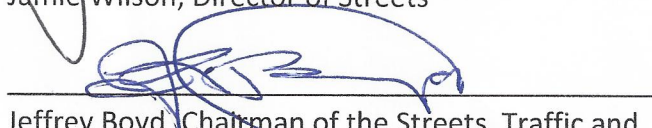
NOW THEREFORE, BE IT RESOLVED THIS 3RD DAY OF APRIL, 2020, THAT THE SUPERVISOR OF PARKING METERS IS HEREBY INSTRUCTED AND DIRECTED TO REMIT \$5 MILLION (FIVE MILLION DOLLARS) TO THE GENERAL RESERVE FUND OF THE CITY OF ST. LOUIS, TO HELP OFFSET POTENTIAL DRAWS FROM THE CITY RESERVE FUNDS NECESSITATED BY THE COVID-19 PANDEMIC AND THE EXTRAORDINARY COSTS INCURRED BY THE CITY IN ITS EFFORTS TO PROTECT THE HEALTH AND WELL-BEING OF THE PUBLIC.

COMMISSIONERS:

Tishaura O. Jones, Supervisor of Parking Meters



Jamie Wilson, Director of Streets



Jeffrey Boyd, Chairman of the Streets, Traffic and Refuse Committee of the Board of Aldermen

ORDINANCE NUMBER 70611

BOARD BILL NO. 92 AA

INTRODUCED BY ALDERMAN JEFFREY BOYD

An ordinance repealing section 17.62.220 of section one of Ordinance 62047 approved July 20, 1990 and repealing parts of section 17.62.020 of section two of Ordinance 49997, approved in 1960, pertaining to the administration and use of the parking meter fund, and enacting in lieu thereof a new section pertaining to the same subject matter.

WHEREAS, 17.62.220 established the Parking Meter Fund and its administration and use, and

WHEREAS, the ordinance provides that there shall be a transfer to the General Fund of the City of St. Louis of 40% of the net change in the Parking Meter Fund balance in accordance with Generally Accepted Accounting Principles; and

WHEREAS, Missouri Revised Statutes Section 82.485 allows a transfer to the General Fund of the City of St. Louis of 40% of the net change in the Parking Meter Fund balance after all payments for capital improvements and debt service have been made; and

WHEREAS, The General Fund of the City of St. Louis currently funds city services related to public safety and health, among other citizen services, and has constantly operated from a shortfall position over the past decade; and

WHEREAS, a definition in city code of net change in Parking Meter Fund balance that mirrors that Missouri Revised Statutes Section 82.485 would provide for a larger net fund balance amount and an opportunity for millions of dollars in additional funds to be transferred from the Parking Meter Fund toward funding quality of life services for constituents in the General Fund of the City of St. Louis; and

WHEREAS, In the City of St. Louis's effort to address the funding concerns for public safety, health disparities, and other quality of life issues, a definition of net change in Parking Meter Fund balance that mirrors the definition as provided in Missouri Revised Statutes Section 82.485 will allow more money from the Parking Meter Fund to be utilized in the general operating budget for necessary

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Sponsor: Alderman Jeffrey Boyd

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1 funding for these areas of public benefit and will increase the quality of life of citizens of the City of St.
2 Louis.

3 **NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ST. LOUIS AS FOLLOWS:**

4 **SECTION ONE.** Section 17.62.220 of Section One of Ordinance 62047, approved July 20, 1990 is
5 hereby repealed;

6 **SECTION TWO.** There is hereby attached the following new section to be read as follows:

7 A. Establishment, Definition and Purpose of Fund. There is hereby established a Parking
8 Meter Fund which shall be under the supervision of the City Treasurer, **acting in the capacity of**
9 **Parking Supervisor.** All funds received from parking meters, signed or metered zones, parking
10 facilities or parking contracts managed by the Treasurer's Office and parking violation tags issued
11 by Parking Violation Inspectors employed by the Treasurer's Office (including fees, fines and
12 penalties paid to the Traffic Violation Bureau but excluding fees, fines and/or penalties paid as a
13 result of warrant, arrest and/or court proceedings) and funds received from the investment or sale of
14 Parking Meter Division assets shall be deposited in said fund. All expenses for the purchase,
15 maintenance, operation and control of parking meters, signed or metered zones, and preparation and
16 issuance of parking violation tags by the Parking Meter Division, including all personnel, material,
17 supply, and equipment costs and all expenses incidental thereto, shall be paid from the Parking
18 Meter Fund and not from the general revenue of the City, in accordance with annual budgets
19 approved by the Parking Meter Commission and the Board of Aldermen as described below.

20 B. Annual Budget.

21 1. On or before April 1 of each calendar year subsequent to the passage of this ordinance, the
22 Treasurer shall submit to the Parking Meter Commission a proposed budget for the Parking Meter
23 Fund for the next City fiscal year. The Parking Meter Commission shall review and approve said

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1 proposed budget and forward it, in ordinance form, to the Board of Aldermen by May 1 of each
2 year, having first made any amendments to said budget deemed necessary or desirable by the
3 Parking Meter Commission. The Board of Aldermen shall approve said budget by ordinance on or
4 before July 1 of each year, having first made any amendments deemed necessary or desirable by the
5 Board.

6 2. The annual budget shall include projected revenues to the fund for the applicable fiscal year and
7 any revenues from the previous Parking Meter Fund balance proposed for expenditure during said
8 fiscal year and shall include in detail all expenditures, both capital and operating, proposed for said
9 fiscal year all line item budget modifications and travel shall be prepared by the Parking
10 Commission. Any payments required by the appropriations herein shall be made in accordance with
11 the policy and procedures imposed by the Comptroller. Further, said budget shall include and
12 provide for a transfer **to the General Fund of the City of St. Louis of 40% of the net change in**
13 **Parking Meter Fund balance after all payments for capital improvements and debt service**
14 **have been made. For purposes of calculating the transfer to the general fund, only those**
15 **expenditures for debt service and capital improvements shall be used in calculating the net**
16 **change in Parking Meter Fund balance.**

17 C. Expenditures. During the applicable fiscal year, the Treasurer is authorized to make
18 disbursements from the Parking Meter Fund in accordance with said budget and applicable
19 provisions of the City Charter and the Revised Code of the City of St. Louis, and subject to audit in
20 the manner provided by State Law. The Treasurer is not authorized to make any payments or
21 disbursements which have not been approved for said fiscal year by the Board of Aldermen through
22 ordinance. The budget may be amended during the fiscal year from time to time by ordinance.

23 D. Recordkeeping, Accounting and Reporting.

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1 1. The City Treasurer shall establish an appropriate accounting system for the recording of all
2 parking meter revenues and expenditures. The system shall include accounting for debt service
3 reserves when applicable, replacement reserves when applicable, and reserves for parking
4 improvements when applicable, as well as an accounting of the unencumbered fund balance. The
5 Parking Meter Division's fixed assets shall be accounted for in accordance with Generally Accepted
6 Accounting Principles (GAAP). The City Treasurer shall calculate the annual depreciation costs for
7 all Parking Meter Division fixed assets as necessary to determine the appropriate amount to be
8 reserved for parking improvements. The Treasurer shall prepare and forward monthly accounting
9 reports including this information to the Parking Meter Commission and the Board of Aldermen.

10 **The Parking Commission shall have monthly meetings to allow timely review of said reports.**

11 **Any cancellation or rescheduling of monthly meetings shall be approved by a majority vote of**
12 **the Commission; this vote may be taken on a conference call.**

13 2. In addition, the Treasurer shall prepare monthly reports including the amounts and types of all
14 revenue received by the Parking Meter Fund, including, inter alia, revenues from the operation of
15 the meters and from the issuance of parking violation tags and detailing the numbers and types of
16 parking violation tags issued, and shall forward said report to the Budget Division. Said report shall
17 include information for the current month as well as year-to-date totals.

18 3. The Traffic Violation Bureau shall prepare monthly reports including the amounts and types of
19 revenue received in respect to parking violation tags issued by the Parking Meter Division and shall
20 forward said report to the Budget Division. Said report shall include information for the current
21 month as well as year-to-date totals.

22 4. The Budget Division shall obtain monthly reports from the Regional Justice Information Service
23 (REJIS) detailing the amounts and types of parking violation tags issued by the Parking Meter

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1 Division and the amounts and types of revenue received in respect to said tickets. Said report shall
2 include information for the current month as well as year-to-date totals. The budget division shall
3 reconcile the Treasurer's, Traffic Violation Bureau and REJIS reports and shall submit a
4 consolidated report to the Treasurer, the Parking Meter Commission and the Board of Aldermen,
5 noting any discrepancies between reports.

6 5. At the election of the Parking Meter Commission and the Board of Estimate and Apportionment,
7 the frequency of the reports described in this section may be changed to quarterly. At the election of
8 the Parking Meter Commission, the Traffic Violation Bureau and the Board of Estimate and
9 Apportionment, applicable reports described above may be consolidated in a comprehensive traffic
10 violation issuance and revenue report. The Parking Meter Fund shall be assessed for the reasonable
11 costs of reprogramming the REJIS system to produce the reports described above.

12 E. Remittances.

13 1. The Traffic Violation Bureau shall collect and daily remit to the Treasurer all payments in respect
14 to parking violation tags issued by employees of the Treasurer's Office, together with a report
15 detailing the sources of the payments, provided, however, that, with the concurrence of the Parking
16 Meter Commission, the Traffic Violation Bureau, and the Board of Estimate and Apportionment, the
17 Treasurer may develop and implement alternate means of payment. If alternate means of payment
18 are implemented, the Treasurer shall assume the responsibility for reporting to the Budget Division
19 on payments received.

20 2. The Treasurer shall, before the end of each quarter of each fiscal year, remit to the General Fund
21 one-fourth of the Minimum Amount due to the General Fund as described in subsection A of this
22 section. Not more than thirty days following the end of each fiscal year, the Treasurer shall remit to
23 the General Fund the amount by which 40% of the Net Change in fund balance exceeds the

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1 Minimum Amount, together with a report to the Budget Division and the Board of Estimate and
2 Apportionment detailing the calculation of the payment.

3 F. Transition Provisions. For the Fiscal Year beginning on July 1, 1990 only, the Parking Meter
4 Fund budget shall be submitted to the Board of Aldermen by October 1 and approved by the Board
5 of Aldermen by December 1, but said budget shall apply to the entire fiscal year beginning July 1,
6 1990 and ending on June 30, 1991.

7 **SECTION THREE.** Amending section 17.62.020 of section two or Ordinance 49997 as follows:

8 The Commission shall meet **at least once a month and meetings can be called by any member**
9 **with seventy-two hours notice to all members** and he shall give reasonable notice to the members
10 of the time and place of such meetings. A member or the chairman may absent himself from
11 attendance of a meeting for good cause, and upon such absence the absent member shall authorize a
12 member of his office to act for all purposes in his stead; said aldermanic member shall delegate
13 another member of his aldermanic committee to act in his absence with full authority; provided
14 further, in case of the absence of the chairman, the Treasurer's representative shall act as a member
15 and not as a chairman but such duties and offices of the chairman shall be performed by the Director
16 of Streets.