

Summary**Board Bill Number 14****Sponsored by: Alderwoman Christine Ingrassia****April 30, 2021**

This Board Bill authorizes the Department of Health (the “DOH”) to accept COVID-19 response grant assistance through the Epidemiology and Laboratory Capacity CARES (“ELC”) award of up to \$71,150.00 from the Missouri Department of Health and Senior Services (“MDHSS”) for the grant purposes of providing funding assistance with local efforts for COVID-19 related case investigation, contact tracing response, and reporting activities; and to accept the 2020 Medical Reserve Corps COVID-19 Operational Readiness Award (“ORA”) of \$5,000.00 from the National Association of County and City Health Officials (“NACCHO”) for the grant purposes of providing funding assistance for approved activities that build operation readiness capabilities to meet the COVID-19 emergency preparedness and response.

**BOARD BILL NUMBER 14 INTRODUCED BY: ALDERWOMAN CHRISTINE
INGRASSIA**

1 An Ordinance authorizing the Department of Health (the “DOH”) to accept COVID-19 response
2 grant assistance, upon approval by the Board of Estimate and Apportionment, through the
3 Epidemiology and Laboratory Capacity CARES (“ELC”) award of up to \$71,150.00 from the
4 Missouri Department of Health and Senior Services (“MDHSS”), for the grant purposes of
5 providing funding assistance with local efforts for COVID-19 related case investigation, contact
6 tracing response, and reporting activities; and to accept the 2020 Medical Reserve Corps COVID-
7 19 Operational Readiness Award (“ORA”) of \$5,000.00 from the National Association of County
8 and City Health Officials (“NACCHO”) for the grant purposes of providing funding assistance for
9 approved activities that build operation readiness capabilities to meet the COVID-19 emergency
10 preparedness and response; authorizing the expenditure of MDHSS-ELC and NACCHO-ORA
11 grant funds for grant purposes, and to fulfill the obligations of said grants; and containing an
12 emergency clause.

13 **BE IT ORDAINED BY THE CITY OF ST. LOUIS AS FOLLOWS:**

14 **SECTION ONE.** The DOH is hereby authorized to accept the MDHSS-ELC grant of up
15 to \$71,150.00, for the grant purposes of providing funding assistance with local efforts for COVID-
16 19 related case investigation, contact tracing response, and reporting activities (**See Attachment**
17 **A**); and to accept the NACCHO-ORA grant of \$5,000.00 for the grant purposes of providing
18 funding assistance for approved Medical Reserve Corps (“MRC”) related activities that build
19 operation readiness capabilities to meet the COVID-19 emergency preparedness and response (**See**
20 **Attachment B**); authorizing the appropriation to expend the MDHSS-ELC and the NACCHO-
21 ORA grant funds for the purposes and aforementioned uses, and to fulfill the obligations of said

1 grants; said appropriation is limited to expenditures covered entirely by the separate MDHSS-ELC
2 and the NACCHO-ORA grant funds.

3 **SECTION TWO.** Emergency Clause. This being an ordinance for the preservation of the
4 public peace, health and safety, it is hereby declared to be an emergency measure within the
5 meaning of Sections 19 and 20 of Article IV of the Charter of the City of St. Louis, and therefore,
6 this ordinance shall become effective immediately upon its passage and approval by the Mayor.

**Board Bill Number 14
Attachment A**



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES
CONTRACT FUNDING SOURCE(S)

The Contract Funding Source(s) identifies the total amount of funding and federal funding source(s) expected to be used over the life of this contract. The CFDA number is the pass-through identification number for your Schedule of Expenditures of Federal Awards (SEFA), if one is required. You may reconcile your financial records to actual payment documents by going to the vendor services portal at <https://www.vendorservices.mo.gov/>. If the funding information is not available at the time the contract is issued, the Contractor will be notified in writing by the Department. Please retain this information with your official contract files for future reference.

Tracking #	49218	State: 0%	\$0.00	Federal: 100%	\$71,150.00
Contract Title:	EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC) CARES				
Contract Start:	8/1/2020	Contract End:	3/31/2022	Amend#:	00
Contract #:					
Vendor Name:	ST LOUIS CITY DEPARTMENT OF HEALTH & HOSPITALS				

CFDA: 93.323	Research and Development:	N			
CFDA Name:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)				
Federal Agency:	DEPARTMENT OF HEALTH AND HUMAN SERVICES / CENTERS FOR DISEASE CONTROL AND PREVENTION				
Federal Award:	6NU50CK000546-01				
Federal Award Name:	CK19-1904 EPIDEMIOLOGY AND LABORATORY CAPACITY FOR PREVENTION AND CONTROL OF EMERGING INFECTIOUS DISEASES (ELC)-ENHANCE DETECTION COVID-19 SUPPLEMENTAL				
Federal Award Year:	2020	DHSS #:	CK000546-01B	Federal Obligation:	\$71,150.00

* The Department will provide this information when it becomes available.

Project Description:

Epidemiology and Laboratory Capacity (ELC) Cares Contract: Contractor shall use funds to employ staff(s) to assist in case investigation and contact tracing response and coordination, and to provide public health education and information that promotes the reduction of community spread in the contractor's jurisdiction.

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Attachment B



September 29, 2020

Dear Medical Reserve Corps COVID-19 Operational Readiness Award Applicant,

The National Association of County and City Health Officials (NACCHO) is pleased to inform you that your application for a 2020 Medical Reserve Corps (MRC) COVID-19 Operational Readiness Award (ORA) was **approved** for \$5,000.

You can expect an email within the next 1-2 weeks with an electronic copy of your fixed price award contract. Please read the contract carefully and notify us as soon as possible if there are any administrative errors for your agency name, address, or person authorized to sign the contract.

By accepting the MRC COVID-19 Operational Readiness Award funding and signing the contract, you are agreeing to:

- ✓ Develop and submit an MRC COVID-19 response mission set using the [template](#) provided by NACCHO by December 4, 2020.
- ✓ Sign and submit the award contract to NACCHO by November 20, 2020, or risk possible non-funding of the award. Checks will be sent via USPS within 2-4 weeks of receipt of the signed contract and submission of the required MRC COVID-19 response mission set.
- ✓ Update your unit's profile on the MRC Program website, <https://mrc.hhs.gov/HomePage> (including contact information, volunteer numbers, unit activities, and additional unit information) quarterly in alignment with the Federal fiscal calendar (Q1: October 1 – December 31, Q2: January 1 – March 31, Q3: April 1 – June 30 and Q4: July 1 – September 30).
- ✓ Participate in a Technical Assistance (TA) Assessment, when requested to do so by an MRC Regional Liaison.
- ✓ Use your COVID-19 MRC ORA funds as described in your award application and budget submission. Ensure that your budget is expended in accordance with all applicable guidelines, laws, and executive orders. Please see Federal Guidance [45 CFR Part 75](#) and [2 CFR Chapter I, Chapter II, Part 200](#) (Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards) for guidance on using the MRC Award funding.
- ✓ Use MRC COVID-19 ORA funds for approved MRC related activities that build the operational readiness capabilities of MRC volunteers and units to meet the emergency preparedness and response needs of their local, regional, or statewide stakeholders. Any changes to your budget that exceed 10% of your submitted budget submitted will require a budget modification request including your original budget submission; a brief explanation and justification of where you are moving money from/to or the cost difference; and, a date



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Attachment B



by which you will execute the work as proposed in your revision. All budget modification requests must be emailed to mrc@naccho.org.

- ✓ Any branding of durable equipment purchases must include the MRC brand logo to acknowledge the intent of the funding. Equipment purchases are not transferable to partner agencies or organizations.

If you have any questions or would like technical assistance in the award requirements, please contact NACCHO MRC staff at mrc@naccho.org.

Thank you for your support and commitment to the Medical Reserve Corps mission.

Sincerely,

A handwritten signature in blue ink that reads "Laura Biesiadecki".

Laura Biesiadecki, MSPH
Senior Director, Preparedness
National Association of County and City Health Officials (NACCHO)





Guidance on Successfully Submitting your MRC Award Contract

Award contracts are due to NACCHO November 20, 2020. No contract extensions will be granted.

Submitting your award contracts to NACCHO:

- Your MRC Award contract **will be sent electronically to the email listed in the application for the person authorized to sign.**
- The contract must be signed with an **original signature** of the individual authorized to sign contracts as identified in your original application.
- You must specify your organization's full mailing address (STREET ADDRESS). **Note: Contracts and checks cannot be mailed to a PO Box.** Failure to provide a street address will result in non-delivery.
- You **MUST** obtain an **original signature** on the last page of the contract and the **Certification of Non-Debarment or Suspension** for your contract to be processed.
- **Contracts received without signatures will not be processed.**
- Scan and email the **signed** copy of the contract and the Certification of Non-Debarment or Suspension to:
NACCHO MRC Team at mrc@naccho.org
****If you are unable to email a scanned copy, please mail original copy to:**
National Association of County and City Health Officials
1201 Eye St. NW
4th Floor
Washington, DC 20005
- Upon receipt of contract documents, assuming there are no errors, award checks and countersigned contracts will be sent via USPS within 25 business days.

Requesting Changes:

- 1) If you need to make changes to the **contact information** (i.e., Authorized Signer Name/Title, phone, EIN, address) you may do so by crossing out the incorrect information, hand-writing in the corrected information, and initialing next to all changes and submit as previously described.
- 2) **Changes to contract language are not allowed.** This is a "Fixed Price Agreement" award and awardees are expected to follow the award acceptance requirements outlined in the notification letter and contract.



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Attachment B

Section	Item	Item Details	Item location	Price
Administrative Costs and Fees	Educational supplies (paper/educational material for handouts)	Educational pamphlets, handouts, or magnets re: emergency preparedness, COVID/Flu tips and precautionary measures	Multigraph (1520 Market St)	\$200
Professional Service Fees	None			\$0
Facilities, Rentals, and AV Fees	None			\$0
Uniforms, Field Equipment, and Resources	MRC T-shirts (40) may be able to get bulk price	T-shirt MRC logo (~\$12 ea, 40 shirts total) (uniform to account for current and future volunteers for COVID-19, Flu, and general Unit operations and visibility. 10 SM, 10 M, 10 L, 10 XL)	https://propacusa.com/product/t-shirt-mrc-logo/	\$500
	MRC vests	Blue Safety Vest w/ Pockets (16.59 ea, 13) (uniform & spontaneous volunteer mgmt)	https://propacusa.com/product/safety-5point-vest-blue-mrc/	\$220
	First-Aid Kit and supplies (10)	10-person first aid kit (\$15.60 ea), for Unit operational readiness	https://propacusa.com/product/first-aid-kit-osh-10-person/	\$160
	Nurse Kit and supplies (5)	Propac Nursing Responder Kit (3) \$429 ea, for Unit operational readiness	https://propacusa.com/product/first-aid-kit-osh-10-person/	\$2,145
	AED Adult Polarized Pads (2)	2 Polarized adult pads (\$51 ea)	https://www.aed.com/cardiac-science-powerheart-g3-pro-adult-polarized-pads.html	\$102
	AED Child Electrode Pads (2)	2 child pads (\$101 ea)	https://www.aed.com/cardiac-science-pediatric-electrodes.html	\$203
	AED Batteries (2)	2 replacement batteries (\$398 ea)	https://www.aed.com/cardiac-science-powerheart-g3-battery.html	\$800
Training & Exercises	POD Operations training	Parking for attendees, 2 training offerings at 25 volunteers each, training materials & handouts, refreshments		\$135
	Vaccination Training	Parking for attendees, 2 training offerings at 25 volunteers each, training material & handouts, refreshments		\$135
Travel/Transportation Services	None			\$0
Awards, Recruitment, and Outreach	MRC Stickers (100 for \$400, 10% discount code)	Vinyl MRC logo sticker for distribution to current and potential volunteers, to assist with brand recognition and volunteer recruitment and retainment	https://www.stickershoppe.com/PROD/827-2237.html?gclid=Cj0KCQjwqz6BBD8ARIsAIXQC3lMA06_gxK4V52j7QpPwJE-G2wDmbfAsvAhku8EdLY5x91k41czqaAkmvEALw_wcB	\$400
			Total	\$5,000

BOARD BILL NUMBER 14

FISCAL NOTE

Preparer's Name: Fredrick Echols, M.D.

Phone Number or Email Address (will be available publicly): (314) 657-1528

Bill Sponsor : Alderperson

Bill Synopsis:	This bill would authorize the Department of Health (the "DOH") to accept COVID-19 response grant assistance through the Epidemiology and Laboratory Capacity CARES ("ELC") award of up to \$71,150.00 from the Missouri Department of Health and Senior Services ("MDHSS") for the grant purposes of providing funding assistance with local efforts for COVID-19 related case investigation, contact tracing response, and reporting activities; and to accept the 2020 Medical Reserve Corps COVID-19 Operational Readiness Award ("ORA") of \$5,000.00 from the National Association of County and City Health Officials ("NACCHO") for the grant purposes of providing funding assistance for approved activities that build operation readiness capabilities to meet the COVID-19 emergency preparedness and response
Type of Impact:	COVID-19 related case investigation, contact tracing response, and reporting activities; and activities that build operation readiness capabilities to meet the COVID-19 emergency preparedness and response
Agencies Affected:	Department of Health (the "DOH")

SECTION A

Does this bill authorize:

- An expansion of services which entails additional costs beyond that approved in the current adopted city budget? Yes No. (grant covered only)
- An undertaking of a new service for which no funding is provided in the current adopted city budget? Yes No.

- A commitment of city funding in the future under certain specified conditions? _____Yes __X__No.
- An issuance of bonds, notes and lease-purchase agreements which may require additional funding beyond that approved in the current adopted city budget? _____Yes __X__No.
- An execution or initiation of an activity as a result of federal or state mandates or requirements? _____Yes __X__No.
- A capital improvement project that increases operating costs over the current adopted city budget? _____Yes __X__No.
- A capital improvement project that requires funding not approved in the current adopted city budget or that will require funding in future years? _____Yes __X__No.

If the answer is yes to any of the above questions, then a fiscal note must be attached to the board bill. Complete Section B of the form below.

SECTION B

- Does the bill require the construction of any new physical facilities? _____Yes __X__No.
 - If yes, describe the facilities and provide the estimated cost:

- Is the bill estimated to have a direct fiscal impact on any city department or office? _____Yes __X__No.
 - If yes, explain the impact and the estimated cost:

- Does the bill create a program or administrative subdivision? _____Yes __X__No.
 - If yes, then is there a similar existing program or administrative subdivision? _____Yes _____No.
 - If yes, explain the how the proposed programs or administrative subdivisions may overlap:

- Describe the annual operating, equipment, and maintenance costs that would result from the proposed bill, as well as any funding sources:

Complete the chart below to list the total estimated expenditures required of the City resulting from the proposed board bill and any estimated savings or additional revenue.

Financial Estimate of Impact on General Fund			
Fiscal Impact	<u>Year 1 (current)</u>	<u>Year 2</u>	<u>Year 3</u>
Additional Expenditures	0	0	0
Additional Revenue	0	0	0
Net	0	0	0
Financial Estimate of Impact on Special Funds			
Fiscal Impact	<u>Year 1 (current)</u>	<u>Year 2</u>	<u>Year 3</u>
Additional Expenditures	0	0	0
Additional Revenue	0	0	0
Net	0	0	0

- Describe any assumptions used in preparing this fiscal note:

Acceptance and expenditure of grant funds for the purposes authorized only.
- List any sources of information (including any City officials, agencies, or departments) used in preparing this fiscal note:
- Have the financial estimates of this bill been verified by the City Budget Division?

___ Yes __X__ No.

 - If yes, by whom? _____ .