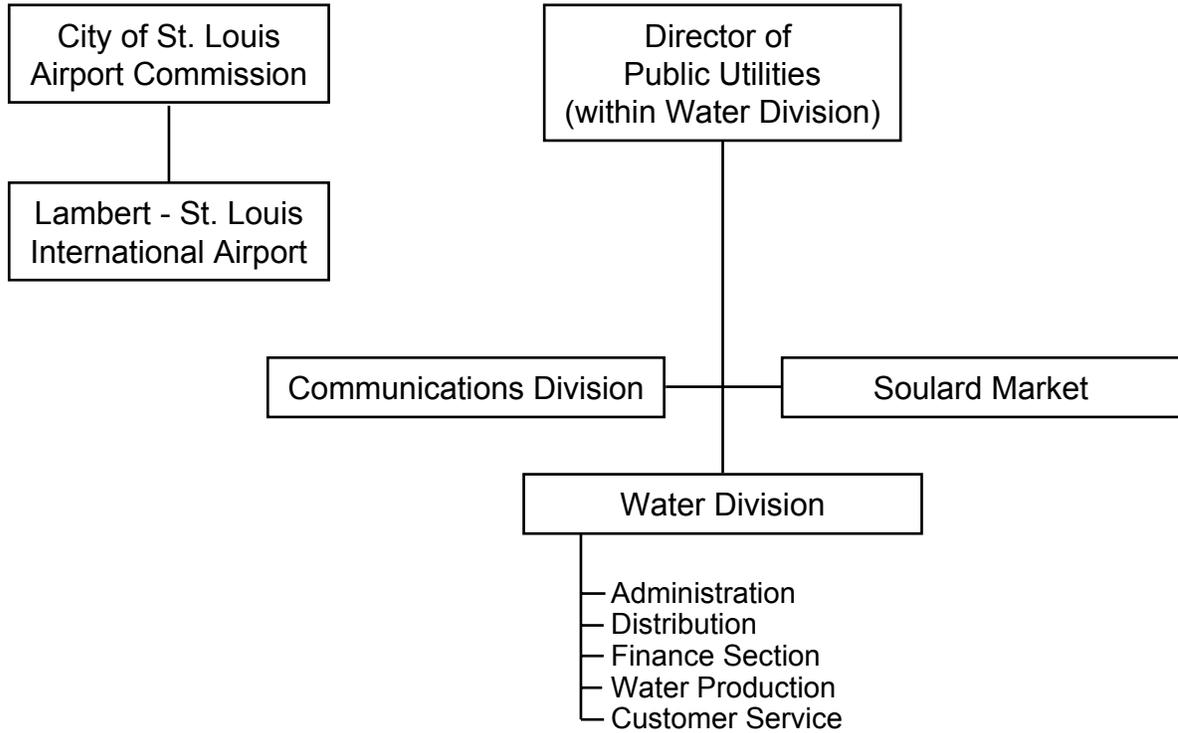


# **PUBLIC UTILITIES**

# DEPARTMENT OF PUBLIC UTILITIES



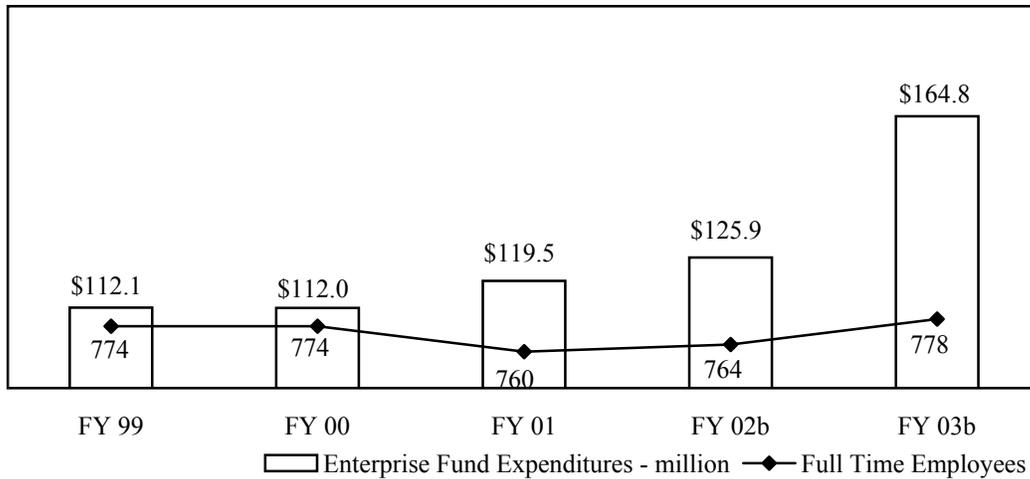
# PUBLIC UTILITIES

<b>Budget By Division</b>	<b>Actual FY01</b>	<b>Budget FY02</b>	<b>Budget FY03</b>
414 Souldard Market	257,357	253,361	248,945
<b>Total General Fund</b>	<b>\$257,357</b>	<b>\$253,361</b>	<b>\$248,945</b>
414 Souldard Market Grant Funds	\$29,780	\$12,000	\$0
401 Communications Division	\$1,405,137	\$1,420,712	\$1,613,451
415 Water Division	\$39,169,013	\$45,832,816	\$46,863,350
420 City of St. Louis Airport Commission	\$119,486,099	\$125,898,374	\$164,758,051
<b>Total Department All Funds</b>	<b>\$160,347,386</b>	<b>\$173,417,263</b>	<b>\$213,483,797</b>

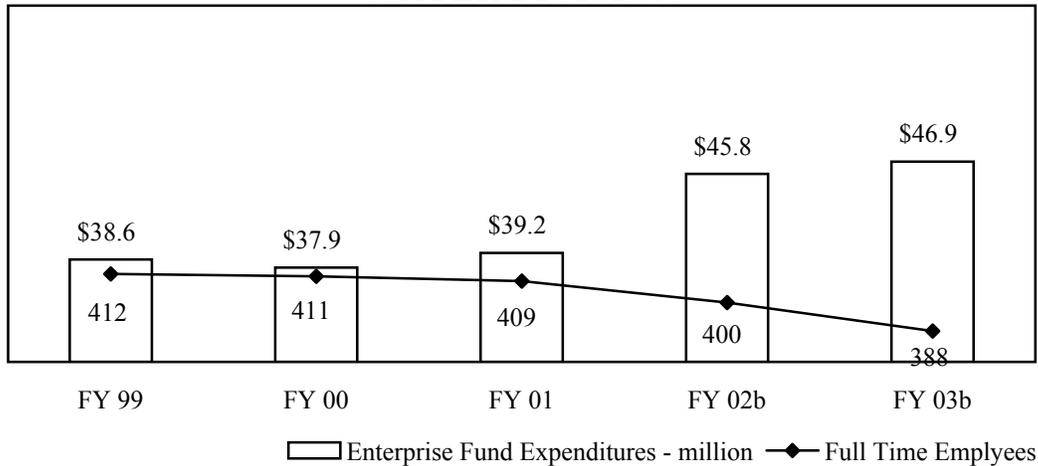
<b>Personnel By Division</b>	<b>Actual FY01</b>	<b>Budget FY02</b>	<b>Budget FY03</b>
414 Souldard Market	4.0	4.0	4.0
<b>Total General Fund</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>
401 Communications Division	17.0	16.0	18.0
415 Water Division	409.0	400.0	388.0
420 City of St. Louis Airport Commission	760.0	764.0	778.0
<b>Total Department All Funds</b>	<b>1,190.0</b>	<b>1,184.0</b>	<b>1,188.0</b>

# PUBLIC UTILITIES

## AIRPORT



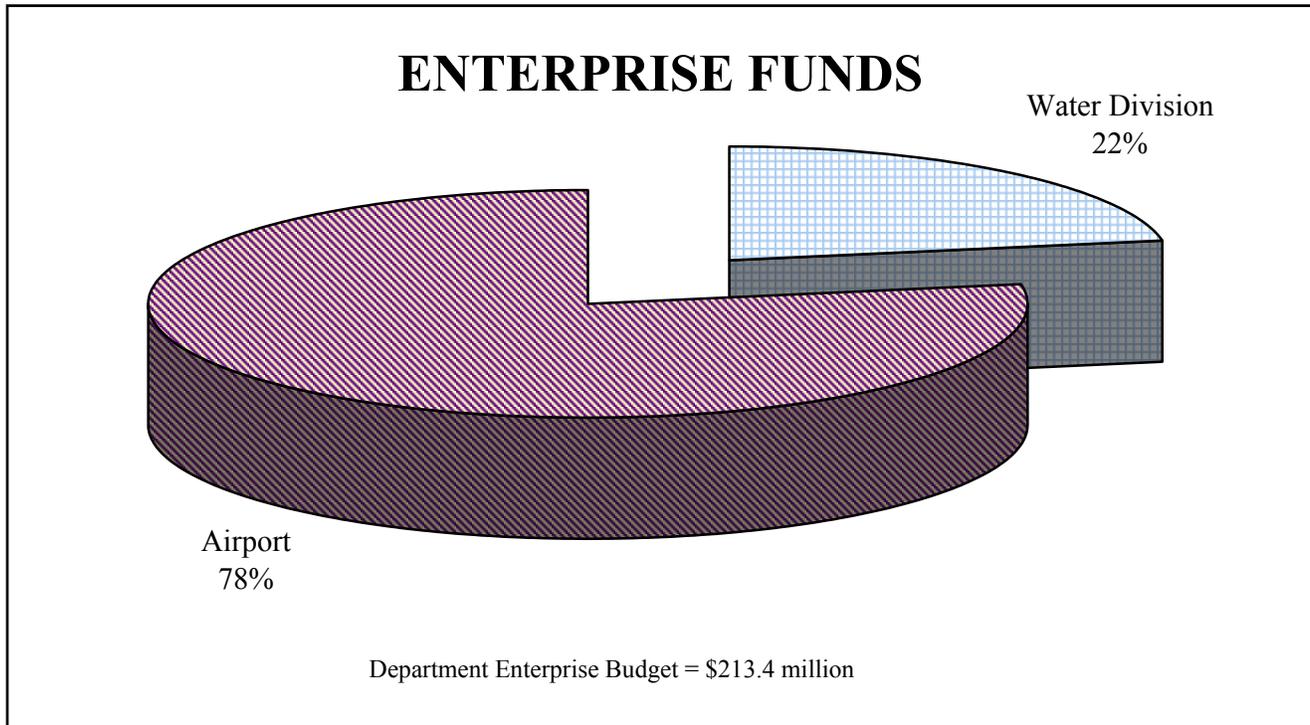
## WATER DIVISION



### Major Goals and Highlights

- o Utilize over \$700,000 from cable franchise settlement agreement to provide facility upgrades and minority training in Communications Division
- o Seek coordination with vendors in promoting business activity at Souldard Market
- o Service approximately 104,000 customer accounts at City Water Division
- o Provide for additional security personnel at Lambert Intl. Airport

# PUBLIC UTILITIES



- o Resequence all meter routes to take advantage of new radio read water meter system
- o Continue upgrade of physical facilities and employee security procedures in Water Division
- o Convert 5,000 meter accounts from touch read to radio read devices
- o Monitor telecommunications legislative developments on state and national level to protect City's prerogatives and right-of-way interests
- o Maintain and service approximately 15,000 fire hydrants and 1,400 miles of water mains
- o Serve nearly 27 million passengers at Lambert - St. Louis International Airport
- o Develop database for analyzing water service line leaks

Department: Public Utilities  
 Division: 401 Communications Division

**Division Budget**

**Services Provided & FY03 Highlights**

The Communications Division enforces the cable franchise ordinances, acting as agency for the Board of Aldermen. In this capacity, the Division monitors the performance of the cable franchise grantee and resolves complaints received from subscribers. Technical performance is monitored with regular inspections of cable installations and plant construction. In addition, the Division enforces Chapter 23.64 City Code, pertaining to telecommunications networks built in the City by private businesses and institutions. Such builders are licensed by the Division and their construction is inspected by Division staff. The Division maintains a television studio and produces programming for two government access channels. An additional duty of the Division is coordinating the participation of City departments in the 800 megahertz radio system operated the Police Communication Center. The Division meets regularly with Police officials, reviews City radio requisitions and advises City departments on radio matters. In FY02, the Division negotiated a new contract agreement with the City's cable provider. A number of settlement agreements resulting from this process will provide approximately \$700,000 in FY03 over and above the base 5% franchise fee on gross revenue. The additional funds will be used to upgrade facilities and provide for a minority training program.

<b>Budget By Expenditure Category</b>	<b>Actual FY01</b>	<b>Budget FY02</b>	<b>Budget FY03</b>
Personal Services	960,644	982,435	1,177,624
Materials and Supplies	13,424	34,377	68,427
Equipment, Lease & Assets	9,615	70,300	70,300
Contractual and Other Services	421,454	333,600	297,100
Debt Service and Special Charges	0	0	0
<b>Total General Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Cable Fund	\$1,405,137	\$1,420,712	\$1,613,451
<b>Total Budget All Funds</b>	<b>\$1,405,137</b>	<b>\$1,420,712</b>	<b>\$1,613,451</b>

**Number of Full Time Positions**

General Fund	0.0	0.0	0.0
Other	17.0	16.0	18.0
<b>Total</b>	<b>17.0</b>	<b>16.0</b>	<b>18.0</b>

Department: Public Utilities  
 Division: 414 Soulard Market

**Division Budget**

**Services Provided & FY01 Highlights**

Soulard Farmer's Market has been serving the St. Louis metropolitan area for over 200 years and has been owned and operated by the City of St. Louis since 1842. Revenues from the market are generated through leases to vendors and are used to support the market's operation. The market is still one of the rare community gathering places where up to 500,000 neighbors, families and friends come together each year for the simple purpose of buying the basics and supporting up to 500 people who make their living at the Market. As the cornerstone of the historic Soulard community, Soulard Market continues to play a role in the on-going neighborhood stabilization and development of the area. With reduced funding in FY03, the Market will explore cost cutting measures in the area of trash hauling and security. The market also will make efforts to elicit vendor participation in market promotion activities.

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY01</b>	<b>Budget FY02</b>	<b>Budget FY03</b>
Personal Services	137,367	146,216	149,656
Materials and Supplies	4,201	5,000	4,800
Equipment, Lease & Assets	3,473	0	0
Contractual and Other Services	112,316	102,145	94,489
	0	0	0
<b>Total General Fund</b>	<b>\$257,357</b>	<b>\$253,361</b>	<b>\$248,945</b>
Grant and Other Funds	\$29,780	\$12,000	\$0
<b>Total Budget All Funds</b>	<b>\$287,137</b>	<b>\$265,361</b>	<b>\$248,945</b>

**Number of Full Time Positions**

General Fund	4.0	4.0	4.0
Other	0.0	0.0	0.0
<b>Total</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

<b>Service Description</b>	<b>Actual FY01</b>	<b>Estimated FY02</b>	<b>Estimated FY03</b>
o Lease 11 store spaces - occupancy	100%	100%	100%
o Lease 136 market stands - occupancy	87%	90%	92%
o Maintain market patrons - annual visits	486,000	491,000	493,000

Department: Public Utilities  
 Division: 415 Water Division

**Division Budget**

**Services Provided & FY03 Highlights**

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The Water Division provides over 50 billion gallons of water annually to City residents and businesses. The Water Division operates as an enterprise fund; that is, the cost of providing services is financed through user charges, rather than through the general operating funds of the City.

<b>Budget By Expenditure Category</b>	<b>Actual FY01</b>	<b>Budget FY02</b>	<b>Budget FY03</b>
Personal Services	17,430,860	19,126,076	19,549,760
Materials and Supplies	6,278,576	7,952,740	7,469,800
Equipment, Lease & Assets	1,201,846	2,007,400	1,160,600
Contractual and Other Services	10,197,367	12,636,600	14,630,190
Debt Service and Special Charges	4,060,364	4,110,000	4,053,000
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<b>\$39,169,013</b>	<b>\$45,832,816</b>	<b>\$46,863,350</b>

**Number of Full Time Positions**

Total	409.0	400.0	388.0
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**Department:** Public Utilities  
**Division:** 415 Water Division  
**Program:** 01 Administration

**Program Budget**

**Services Provided & FY03 Highlights**

The Administration Program provides overall direction and human resources support to the various Water Division programs by promoting safety, health awareness, job training, motivational training, and by maintaining employee records. The Administrative section of the Water Division also is responsible for the Kingshighway facility, division-wide telephone systems and office management functions for offices of both the Water Commissioner and Director of Public Utilities. In FY03, the Water Division administrative group will emphasize the upgrade of the physical security of facilities, employee security procedures and expand the access control system to encompass plants and remote sites. Ongoing efforts include improving the division claims system to expedite resolution of customer complaints and continue conversion of touch read meter devices to radio read devices.

<b>Budget By Expenditure Category</b>	<b>Actual FY01</b>	<b>Budget FY02</b>	<b>Budget FY03</b>
Personal Services	1,525,576	1,678,413	1,875,577
Materials and Supplies	39,819	41,450	47,200
Equipment, Lease & Assets	31,512	63,000	16,800
Contractual and Other Services	913,893	1,267,500	1,415,000
Debt Service and Special Charges	0	0	0
	_____	_____	_____
<b>Total</b>	<b>\$2,510,800</b>	<b>\$3,050,363</b>	<b>\$3,354,577</b>

**Number of Full Time Positions**

Total	14.0	14.0	15.0
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**Department: Public Utilities**  
**Division: 415 Water Division**  
**Program: 02 Distribution**

**Program Budget**

**Services Provided & FY03 Highlights**

The Distribution program is responsible for providing a quality water supply to 115,000 customers and other City agencies. Through the Distribution System, the City maintains and services approximately 22,000 valves, over 15,000 fire hydrants, and approximately 1,400 miles of water mains. The Distribution section includes the meter and tap program, engineering services and leak inspection services. This section is also a lead agency on the continuing development of the City's G.I.S. and base map, helping to support and administer the program. In FY03, Distribution will seek to consolidate its storeroom facilities to improve overall material storage handling and will replace all Hersey meters with newer technology.

<b>Budget By Expenditure Category</b>	<b>Actual FY01</b>	<b>Budget FY02</b>	<b>Budget FY03</b>
Personal Services	5,877,751	6,499,693	6,523,496
Materials and Supplies	1,408,217	1,802,300	1,674,000
Equipment, Lease & Assets	636,040	1,166,400	696,700
Contractual and Other Services	497,978	452,300	1,008,500
Debt Service and Special Charges	0	0	0
<b>Total</b>	<b>\$8,419,986</b>	<b>\$9,920,693</b>	<b>\$9,902,696</b>

**Number of Full Time Positions**

Total	155.0	154.0	149.0
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<b>Service Description</b>	<b>Actual FY01</b>	<b>Estimated FY02</b>	<b>Estimated FY03</b>
o Maintain water line -- miles	1,400	1,400	1,400
o Maintain water meters	16,000	16,000	16,000
o Conduct water line inspections (accounts)	106,000	105,000	104,000

**Department: Public Utilities**  
**Division: 415 Water Division**  
**Program: 03 Finance Section**

**Program Budget**

**Services Provided & FY01 Highlights**

The Finance Section provides financial coordination and review to the various other Water Division programs. This section also maintains both cash books for the City's financial system and detailed accrual books as mandated by bond requirements. The Finance Section also develops the annual budget, analyzes overall expenditures and develops the City's water rate proposals. The Finance Section processes over 20,000 invoices and 1,500 requisitions per year. A miscellaneous billing system generating over \$3.0 million per year is also administered by this office. In FY03, the Finance Section will develop a database for analyzing service line leaks - gathering age material and location information and working with GIS sytem to develop database.

<b>Budget By Expenditure Category</b>	<b>Actual FY01</b>	<b>Budget FY02</b>	<b>Budget FY03</b>
Personal Services	474,893	543,973	559,999
Materials and Supplies	148,158	253,800	255,300
Equipment, Lease & Assets	29,300	9,000	9,000
Contractual and Other Services	4,379,872	6,076,200	6,220,200
Debt Service and Special Charges	4,060,364	4,110,000	4,053,000
<b>Total</b>	<b>\$9,092,587</b>	<b>\$10,992,973</b>	<b>\$11,097,499</b>

**Number of Full Time Positions**

Total	11.0	11.0	11.0
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<b>Service Description</b>	<b>Actual FY01</b>	<b>Estimated FY02</b>	<b>Estimated FY03</b>
o Process accounts receivable - bills	4,000	4,000	4,000
o Maintain customer accounts	106,000	105,000	104,000

**Department:** Public Utilities  
**Division:** 415 Water Division  
**Program:** 04 Water Production

**Program Budget**

**Services Provided & FY03 Highlights**

The City operates two water treatment plans, Chain of Rocks and Howard Bend. At these two plants, 14 large pumps are used to deliver approximately 54 billion gallons of river water into the basin for treatment. Then, 15 pumps send 50 billion gallons per year of the treated water into the distribution system. Recent improvements include construction work on the new Chain of Rocks basins and chlorine handling facility and a complete cleaning of the primary chemical mixing chamber of the Chain of Rocks plant. A new chlorine handling facility went into service in January, 2002, with the Howard Bend facility following in the next month.

<b>Budget By Expenditure Category</b>	<b>Actual FY01</b>	<b>Budget FY02</b>	<b>Budget FY03</b>
Personal Services	8,438,013	9,280,349	9,437,764
Materials and Supplies	4,670,645	5,767,390	5,405,500
Equipment, Lease & Assets	457,957	728,000	397,100
Contractual and Other Services	3,759,873	4,037,800	5,183,690
Debt Service and Special Charges	0	0	0
<b>Total</b>	<b>\$17,326,488</b>	<b>\$19,813,539</b>	<b>\$20,424,054</b>

**Number of Full Time Positions**

Total	195.0	190.0	183.0
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<b>Service Description</b>	<b>Actual FY01</b>	<b>Estimated FY02</b>	<b>Estimated FY03</b>
o Provide water to consumers - millions of gallons	50,165	50,000	50,000

**Department:** Public Utilities  
**Division:** 415 Water Division  
**Program:** 05 Customer Service

**Program Budget**

**Services Provided & FY03 Highlights**

Customer Service is responsible for billing and collecting payment for water service from approximately 101,000 customers. This includes meter reading, the keeping of accurate customer records, the leaving of delinquent notices and the actual collection of payments from delinquent customers. This office also handles the investigation of all claims for damages against the Water Division. This includes main breaks and vehicle and injury claims. This office annually notifies approximately 1,300 customers who have leaking water service lines and will let approximately 350 water service line replacement contract to private plumbers amounting to about \$600,000 per year. As the switch to radio read meters is implemented customer service will be resequencing meter routes to take advantage of the new technology.

<b>Budget By Expenditure Category</b>	<b>Actual FY01</b>	<b>Budget FY02</b>	<b>Budget FY03</b>
Personal Services	1,114,627	1,123,648	1,152,924
Materials and Supplies	11,737	87,800	87,800
Equipment, Lease & Assets	47,037	41,000	41,000
Contractual and Other Services	645,751	802,800	802,800
Debt Service and Special Charges	0	0	0
<b>Total</b>	<b>\$1,819,152</b>	<b>\$2,055,248</b>	<b>\$2,084,524</b>

**Number of Full Time Positions**

Total	34.0	31.0	30.0
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<b>Service Description</b>	<b>Actual FY01</b>	<b>Estimated FY02</b>	<b>Estimated FY03</b>
o Conduct quarterly customer billing	106,000	105,000	104,000
o Service Line Program - repairs	350	350	350

Department: Airport Commission  
 Division: 420 City of St. Louis Airport Commission

**Division Budget**

**Services Provided & FY03 Highlights**

The City of St. Louis Airport Authority operates Lambert - St. Louis International Airport, which, based on preliminary 2001 traffic data collected by the Airport Council International, is the 10th busiest in airport operations and 17th in total passenger movement in the nation. Lambert has 76 gates serving 9 major airlines and also serves 8 commuter airlines and 6 on-site cargo companies. Following the events of September 11th, there are new challenges facing the airport industry, such as increased security costs to ensure the continued safety of airline passengers. The FAA has approved funding to reimburse the Airport for a portion of the increased security measures incurred during FY02, but future assistance is dependent upon the availability of additional funding. The Airport is continuing to proceed with its expansion project and has been successful with obtaining funding for a portion of the capital requirements through the bond market. The expansion project is expected to be completed by 2006.

<b>Budget By Expenditure Category</b>	<b>Actual FY01</b>	<b>Budget FY02</b>	<b>Budget FY03</b>
Personal Services	31,826,013	36,556,426	41,052,775
Materials and Supplies	3,257,024	5,060,380	4,629,189
Equipment, Lease & Assets	1,516,866	3,348,241	3,276,152
Contractual and Other Services	33,187,827	33,912,327	38,714,192
Debt Service and Special Charges	49,698,369	47,021,000	77,085,743
<b>Total</b>	<b>\$119,486,099</b>	<b>\$125,898,374</b>	<b>\$164,758,051</b>

**Number of Full Time Positions**

Total	760.0	764.0	778.0
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<b>Service Description</b>	<b>Calendar 1999</b>	<b>Calendar 2000</b>	<b>Calendar 2001</b>
o Service passengers (in millions)	30.2	30.6	26.7