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CIVIL SERVICE COMMISSION
REGULAR MEETING — OPEN SESSION MINUTES
August 20, 2026, | 10:00 a.m. – 11:33 a.m.
Location VIA VIDEOCONFERENCE

Chair Dr. Vincent C. Flewellen called the open meeting to order at 10:00 a.m.

Present:

- Dr. Vincent C. Flewellen, Chair
- Duane Daniels, Vice Chair
- Emily Martin, Commissioner
- Brian Light, Director of Personnel and Secretary of the Commission

Also in Attendance:

- Tonnette R. Harris, Senior Human Resources Specialist, Department of Personnel

Absent:

- Jackie Patton, Administrative Assistant, Department of Personnel

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Chair Flewellen called the meeting to order at 10:00 a.m. and asked that the roll be called. The Chair then opened the floor for public comments. No comments were made at that time.

The Commission announced that the next regular meeting is scheduled for September 3, 2026, at 10:00 a.m.

Chair Flewellen provided context and procedural guidance to the Commission regarding the review and approval of the February 2025 minutes. He stated that the minutes predate Vice Chair Daniels and Commissioner Martin's appointment to the Commission. Therefore, the Commissioners had the choice to either vote or abstain from voting on these matters without correction or additions. Next, he affirmed his presence and tenure as Vice Chair during February 2025. He acknowledged that the minutes reflect the February 2025 Public Hearing meetings. Then, Chair Flewellen asked that there be a motion explaining the process. Martin made the motion and was seconded by Daniels. A roll call was taken, and the motion was approved unanimously.

The minutes of February 4, 2025, Open Session meeting were introduced. Vice Chair Daniels made a motion to approve the minutes, as written. Commissioner Martin seconded the motion. A roll call vote was taken, and the motion was approved unanimously.

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The minutes of February 6, 2025, Open Session meeting were introduced. Vice Chair Daniels made a motion to approve the minutes, as written. Commissioner Martin seconded the motion. A roll call vote was taken, and the motion was approved unanimously.

The minutes of February 10, 2025, Open Session meeting were introduced. Vice Chair Daniels made a motion to approve the minutes, as written. Commissioner Martin seconded the motion. A roll call vote was taken, and the motion was approved unanimously.

The minutes of February 11, 2025, Open Session meeting were introduced. Vice Chair Daniels made a motion to approve the minutes, as written. Commissioner Martin seconded the motion. A roll call vote was taken, and the motion was approved unanimously.

The minutes of February 28, 2025, Open Session meeting (Compensation Ordinance Plan) were introduced. Vice Chair Daniels made a motion to approve the minutes, as written. Commissioner Martin seconded the motion. A roll call vote was taken, and the motion was approved unanimously.

The minutes of August 20, 2026, Open Session meeting were introduced. Vice Chair Daniels made a motion to approve the minutes, as written. Commissioner Martin seconded the motion. A roll call vote was taken, and the motion was approved unanimously.

Director Light announced a new City-Wide employee recognition program. The inaugural Excellence in Public Service Ceremony will be co-hosted by Mayor Cara Spencer and Personnel Director Brian Light on Thursday, October 8, 2026, at 6:00 p.m. at Rotunda City Hall. This ceremony establishes the City's first centralized employee recognition program, filling a critical gap in municipal operations.

Director Light and Mayor Spencer will present the following awards:

- Frontline & Trades Hero Award: Honoring field, maintenance, and trades personnel.
- Behind-the-Scenes Hero Award: Recognizing IT, payroll, administrative, and legal staff.
- Resilience & Emergency Response Award: Celebrating service during crises and severe weather events.
- Gateway Public Service Award: Highlighting resident-facing and community-centered work.
- Innovation & Efficiency Award: Honoring process modernization and cost savings.
- Civil Service Rising Star Award: Recognizing early-career talent with fewer than five years of municipal service.

Vice Chair Daniels moved to enter Closed Session for the purpose of considering matters related to the hiring of particular employees in public government and individually identifiable personnel records, performance ratings or records pertaining to applicants for employment, and discussing privileged communications with legal counsel in accordance with Section 610.021(1), and (13) RSMo. Commissioner Martin seconded the motion. A roll call vote was taken, and the motion was approved unanimously. The Commission entered the Closed Session at 10:10 a.m.

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The Commission returned from the Closed Session at 11:32 a.m.

There being no further discussion, Vice Chair Daniels moved to adjourn the meeting. Commissioner Martin seconded the motion. A roll call vote was taken, and the motion was approved unanimously.

The meeting adjourned at 11:33 a.m.

Signed by:
Light, Brian
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Brian Light
Secretary