

# NON-HOMELESS SPECIAL NEEDS

## NON-HOMELESS SPECIAL NEEDS

Please also refer to the Non-Homeless Special Needs table on the following page.

1. *Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).*

In order to address the special needs of persons who are not homeless but require supportive housing, the St. Louis EMSA has provided and will continue to provide funding for case management through use of HOPWA funds. This will ensure greater coordination of services and referrals to provide early intervention in preventing clients from becoming homeless. In addition, the St. Louis EMSA leverages funds from Ryan White grants to provide emergency shelter (60 days) in a boarding house for clients who are homeless.

**Grantee Name: St. Louis City, Missouri**

Non-Homeless Special Needs Including HOPWA	Needs	Currently Available	GAP	3-5 Year Quantities												Total			Priority Need:	Plan to Fund? Y	Fund Source: C
				Year 1		Year 2		Year 3		Year 4*		Year 5*		Goal	Actual	% of Goal					
				Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete								
Housing Needed	52. Elderly	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	53. Frail Elderly	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	54. Persons w/ Severe Mental Illness	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	55. Developmentally Disabled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	56. Physically Disabled	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	57. Alcohol/Other Drug Addicted	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
	58. Persons w/ HIV/AIDS & their families	2061	1147	914	335	455	279	395	308	335	0	335	0	1592	850	53%	M	Y	A,O		
	59. Public Housing Residents	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%				
	<b>Total</b>	<b>2061</b>	<b>1147</b>	<b>914</b>	<b>335</b>	<b>455</b>	<b>279</b>	<b>395</b>	<b>308</b>	<b>335</b>	<b>0</b>	<b>335</b>	<b>0</b>	<b>1592</b>	<b>850</b>	<b>53%</b>					
	Supportive Services Needed	60. Elderly	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	H	Y	C
61. Frail Elderly		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	H	Y	C	
62. Persons w/ Severe Mental Illness		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
63. Developmentally Disabled		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
64. Physically Disabled		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
65. Alcohol/Other Drug Addicted		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	M	N		
66. Persons w/ HIV/AIDS & their families		36	0	36	50	67	50	39	50	50	0	50	0	250	106	42%	H	Y	A,O		
67. Public Housing Residents		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%				
<b>Total</b>	<b>36</b>	<b>0</b>	<b>36</b>	<b>50</b>	<b>67</b>	<b>50</b>	<b>39</b>	<b>50</b>	<b>50</b>	<b>0</b>	<b>50</b>	<b>0</b>	<b>250</b>	<b>106</b>	<b>42%</b>						

## SPECIFIC HOPWA OBJECTIVES

### OVERALL ASSESSMENT OF HOPWA GOALS AND OBJECTIVES

1. *Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives*

*Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:*

- a) *That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;*

The total amount of HOPWA funds expended during Program Year 2 (PY2) was \$1,357,210. Of this amount, \$1,245,078 was expended to support tenant based rental assistance, short-term rent, mortgage and utility assistance, facility based housing, supportive services (case management) and housing information services throughout the St. Louis eligible metropolitan statistical area (EMSA), and \$112,132 was expended for grantee and project sponsor administration. The EMSA consists of seven counties in Missouri (St. Louis City, St. Louis County, St. Charles, Franklin, Jefferson, Washington, and Warren) and eight counties in Illinois (Clinton, Jersey, Madison, Monroe, Bond, Calhoun, Macoupin, and St. Clair). The \$1,245,078 figure includes \$282,950 in HOPWA 2010 funds that were spent during calendar year 2011. Of the \$1,245,078 expended on direct services 168 households received tenant based rental assistance (TBRA) with HOPWA funds during this program year, exceeding the goal of 163; 186 households received short-term rent, mortgage and utility assistance (STRMU) with HOPWA funds during PY2 which exceeds the goal of 66; 39 households received facility based (transitional/short-term) housing assistance with HOPWA funds during PY2 compared to the goal of 50; 1,035 households received housing information services with HOPWA funds during PY2 which exceeds the goal of 600; and 39 households received supportive housing (case management) services with HOPWA funds during PY2 compared to the goal of 50.

- b) *That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS*

The St. Louis EMSA HOPWA program is designed to provide decent, safe, and affordable housing for low-income PLWH/A at varying stages of self sufficiency. The City of St. Louis Department of Health recognizes the diverse housing assistance needs and mitigating factors that impede an individual's access to housing; which in turn may create a barrier to receiving medication and care. Accordingly, the Department of Health secured two project sponsors in 2011 to provide a breadth of housing services: short term rental/mortgage/utility assistance, long term rental assistance, facility based housing, case management, and housing information services.

Each program participant is assessed upon intake to determine their level of self sufficiency and the type of assistance most likely to stabilize their living arrangements. The effectiveness of this strategy is indicated by the following outputs:

**2011 Unduplicated Number of Households Receiving HOPWA Assistance By Service Category**

	<b>STRMU</b>	<b>TBRA</b>	<b>TH</b>	<b>Support Services (Case Mgmt)</b>	<b>Housing Information</b>
<b>Number Served</b>	186	168	39	39	1,035
<i>STRMU = Short Term Rent, Mortgage &amp; Utility Assistance TBRA = Tenant Based Rental Assistance                      TH = Transitional Housing (Facility-Based)</i>					

The Department of Health continues to work with each project sponsor to formulate strategies in an effort to overcome service barriers resulting from decreased housing availability and employment opportunities, legislative stipulations, and reductions in leveraged funds at the state and local level.

- c) *That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;*

Housing providers work closely with local and state governmental entities to ensure that information about the need for housing is included in their priorities.

Doorways

Doorways works closely with each client’s designated Ryan White Case Manager to coordinate the delivery of services and support linkage to other sources of services that will promote housing stability. In addition, the organization is an active participant in the Homeless Services Continuum of Care groups for both the City of St. Louis and St. Louis County, which enables Doorways to identify a broader expanse of housing and related resources available to the clients.

Doorways works directly with the city and county Continuum of Care (CoC) groups to identify housing resources for the clients through non-HOPWA programs. CoC meetings attended monthly include providers from homeless shelters, food pantries, and employment programs. Finally, the Own Home Program Manager collaborates routinely with Urban League and United Way staff to facilitate the flow of information about services, seminars and opportunities to case managers who work directly with the clients we serve.

Doorways utilizes a broad range of federally-funded housing programs to meet the diverse housing needs of people living with HIV/AIDS. These include the Section 811 program for persons with disabilities, the Permanent Supportive Housing Program for disabled homeless persons, and HOPWA. The organization also distributes housing funds made available through the Ryan White HIV/AIDS Treatment Extension Act of 2009, Part A. Support through these funding streams has enabled Doorways to successfully leverage millions of dollars in housing

assistance from the Missouri Housing Development Commission, the City of St. Louis Affordable Housing Commission as well as private philanthropic funds.

Peter and Paul Community Services

Missouri Housing Development Commission funded rent and utility assistance. The Lutheran Foundation, the Missouri Division of Economic Development (Neighborhood Assistance Program), Covidien Healthcare, the MAC AIDS Foundation and other smaller foundations funded supportive services for residents and alumni of Positive Directions housing.

Peter & Paul Community Services is also integrated in the City and county Homeless Services Continuum of Care (CoC) groups, and well connected with a variety of community service providers. Other agencies/persons providing services to Peter & Paul residents included Community Alternatives, Places for People, Independence Center, Food Outreach, New Hope Clinic, Doorways, Saint Louis Effort for AIDS, BJC Behavioral Health, Washington University Infectious Disease Clinic, Project ARK (AIDS Resources & Knowledge), The SPOT (a comprehensive health and support center for teens), Growing American Youth, Health and Education for Youth, St. Patrick Center, Vocational Rehabilitation, St. Louis HELP, BASIC Drug and Alcohol Treatment Center, Southeast Missouri Community Treatment Program, Preferred Family Healthcare, Joyce Meyer Ministries, Southampton Healthcare, Dr. David Parks, Dr. Denzel Jines, Dr. Timothy Case, Missouri Department of Probation and Parole, Rabbi Lynn Goldstein, Father Otto Schneebec, Father Richard Vogt, Sr. Marge O’Gorman, Life Skills Specialist Eileen Wolfington, and a variety of specialty healthcare providers (dialysis, physical therapy, chemotherapy, podiatry, gastroenterology, neurology and podiatry). Additionally, representatives from several community agencies were recruited to provide educational seminars to clients during weekly Community Resources group meetings.

*d) That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;*

HOPWA-funded housing providers seek grants and match funding from federal, state, and local sources as part of a comprehensive strategy to provide additional housing resources for PLWHA. Funds received through the Ryan White program, St. Louis City’s Affordable Housing Trust Fund, and the Missouri Housing Development Corporation are used to meet needs such as short-term emergency housing and rental deposits, which are not part of the EMSA’s HOPWA portfolio of services. HOPWA-funded programs can then provide transitional housing, short-term housing crisis assistance, or longer-term rental assistance. Existing permanent housing programs through Doorways, other CoC agencies, Shelter + Care, and local Housing Authorities are accessed as appropriate for those clients transitioning out of HOPWA assistance. The coordination of multiple funding streams and resources has ensured a full spectrum of housing interventions for PLWHA with diverse levels of need.

*e) That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,*

The HOPWA funds received by the St. Louis EMSA sponsor a 20 person facility-based program at Peter and Paul Community Services, as well as supporting the continued ability of PLWHA to locate and/or stay in units of community housing.

- f) *That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.*

HOPWA funds are used to provide both case management and housing information services in the St. Louis EMSA. These funds are important in helping identifying affordable housing resources, counseling clients on budget management and personal responsibility as well as helping establish effective housing plans to help move clients towards greater self-sufficiency.

## **EXECUTIVE SUMMARY**

2. *This should be accomplished by providing an executive summary (1-5 pages) that includes:*

a. *Grantee Narrative*

i. *Grantee and Community Overview*

- (1) *A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services*

The City of St. Louis is the recipient of Housing Opportunities for Persons with AIDS (HOPWA) funds for the St. Louis eligible metropolitan statistical area (EMSA). Formula funds are awarded to the Community Development Agency within the City of St. Louis and administered by the Grants Administration section within the Department of Health. The St. Louis EMSA is a bi-jurisdictional region that straddles Missouri and Illinois. The EMSA consists of seven counties in Missouri (St. Louis City, St. Louis County, St. Charles, Franklin, Jefferson, Washington, and Warren) and eight counties in Illinois (Clinton, Jersey, Madison, Monroe, Bond, Calhoun, Macoupin, and St. Clair).

During PY2, the St. Louis eligible metropolitan statistical area (EMSA) contracted with two project sponsors to provide a variety of housing services including facility-based housing, short-term rental, mortgage and utilities assistance (STRMU), tenant based rental assistance, housing information, and case management. The two project sponsors and a description of the range of their respective services are as follows:

**Project Sponsor:** Interfaith Residence dba Doorways

- **Zip Codes for Primary Areas of planned activities:** 63101-63128, 62001-62208, 62220-62226, 62231-62236, and 62269
- **Amounts Committed to that Sponsor:** \$1,053,808 in 2011
- **Categories Funded:** TBRA, STRMU, Supportive Services (Housing Information)
- **Faith-Based and/or Grassroots Organization:** N/A
- **Services Offered (HOPWA and Non-HOPWA):** Founded in 1988, Doorways is the primary provider of housing services to low-income people living with HIV disease throughout the St. Louis Metropolitan region. The organization's programs are directly available to clients in seven different counties in Missouri and another eight in Illinois, covering the entire regional EMSA. Through its uutstate component, Doorways serves as fiscal agent and provides technical support to local

housing providers who serve people living with HIV/AIDS in 62 additional Missouri counties and another 55 counties in central and southern Illinois.

Over its 22-year history, Doorways has developed a comprehensive array of housing solutions designed to meet the varied needs of people living with HIV/AIDS. To accomplish this, the organization has utilized a broad range of federally-funded housing programs, including the Section 811 program for persons with disabilities, the Permanent Supportive Housing Program for the disabled homeless, and programs based largely on the provision of scattered-site assistance as available through the Housing Opportunities for People with AIDS (HOPWA) program and Ryan White Treatment Modernization Act. In the process, Doorways has successfully leveraged millions of dollars in housing assistance from state and local housing organizations and private philanthropic funds.

At the present time, Doorways serves almost 600 adults and over 300 children monthly over the 15-county EMSA through three core programs that include:

- 1) **The Own Home Program** helps individuals and families living with HIV/AIDS find and maintain affordable housing without threat of homelessness or interruption to essential utilities. The program provides nearly \$2 million per year in rent, mortgage, utility, and move-in subsidies on behalf of people who are homeless or would otherwise become homeless. Payments are made directly to property owners and utility companies. In addition, Doorways' case managers inspect units for safety and suitability, maintain lists of approved and affordable units, work with clients to develop stable housing plans, help clients with budgeting and habits of good tenancy and advocate for clients with landlords and utility companies. Program operations are supervised by Brenda Malone, Own Home Program Manager, who is the primary contact for the HOPWA-funded program.
- 2) **The Residential Program** currently operates seven apartment buildings in St. Louis City with a combined 103 units, managed by Doorways for people living with HIV/AIDS. The Residential Program is designed for individuals and families who are capable of independent living but whose financial and health issues limit their ability to pay fair market rent. Most residents have household incomes at or below 20% of the area median income and pay no more than 30% of their income for rent and utilities. In addition to these Doorways-owned units, the Residential Program also includes *Jumpstart*, an 18-unit scattered-site permanent supportive housing program for single, disabled parents with HIV/AIDS.

Doorways' family residential complex offers 29 lead-free units specifically designed to meet the needs of families affected by HIV/AIDS. Two buildings, *Mama Nyumba* (Swahili for "my mother's house) and *Kaya Malaika* (Swahili for "village of little angels") provide safe, affordable housing for low-income families who would otherwise be inadequately housed or homeless. It is the only facility of its kind in Missouri and one of the few in the nation. Doorways' latest 811 building, Partridge Place, is located in Walnut Park, an area of the city with a rate of HIV infection that is more than twice the rate for the city as a whole. In

addition to serving this currently underserved population, Partridge Place, like all of Doorways' buildings, compliments and contributes to neighborhood plans for revitalization and growth.

- 3) **Doorways Supportive Housing Facility** (DSHF) provides housing for people with AIDS who cannot live without assistance, and who would otherwise be homeless or unnecessarily hospitalized. Located in St. Louis' Central West End, the fully accessible three-story building offers 36 private rooms with baths, 24-hour supervision and nursing care, a dining room, commercial kitchen, numerous social and recreational areas, and administrative offices. DSHF is licensed by the State of Missouri as a residential care facility and is also licensed by the State Department of Mental Health.

Among DSHF staff are registered nurses who work with physicians to establish treatment plans, oversee complicated medical protocols, monitor dementia and other neural disorders, and perform clinical assessments, blood transfusions, IV infusion therapies, laboratory and Pentadimine treatments. Social services are available through two full time Social Workers. In addition, a full-time activities/volunteer coordinator organizes internal programs, external field trips, and pastoral care. Transportation to physicians is available, and clients have access to a nutritionally sound meals program on site.

**Project Sponsor:** Peter and Paul Community Services

- **Zip Codes for Primary Areas of planned activities:** 63104
- **Amounts Committed to that Sponsor:** \$280,729 in 2011
- **Categories Funded:** Facility-Based Housing, Supportive Services (Case Management)
- **Faith-Based and/or Grassroots Organization:** N/A
- **Services Offered (HOPWA and Non-HOPWA):** Peter and Paul Community Services is an agency committed to providing housing and supportive services to persons who are homeless, especially those living with mental illness and HIV/AIDS. This agency utilizes HOPWA facility-based operation funds to support transitional housing activities. The Positive Directions transitional housing program is a 20-bed program that provides up to two years of transitional housing and a savings program assisting HIV-infected homeless individuals in setting goals, learning living skills and establishing a regular income and savings plan, with the goal of moving into independent living. These services are particularly targeted to individuals with multiple diagnoses of mental illness and/or substance abuse along with HIV infection. The goal of Positive Directions is to promote the improved physical and mental health of clients, to help clients secure and sustain permanent, independent housing, and to avoid both a need for return to the streets or re-hospitalization.

*(2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected*

City of St. Louis ordinances require that contracts for professional services in the amount of \$5,000 or more be reviewed and approved through a competitive bidding process. In accordance with this City ordinance, HOPWA project sponsors are selected through a competitive bidding process that includes submission of an application packet in response to the City's request

for proposals. Once applications are received, they are reviewed by 1) an external review panel (when implemented); 2) Grants Administration personnel; and 3) the City of St. Louis' Professional Services Agreement (PSA) Committee. Past performance information is also forwarded to the PSA Committee by the Grants Administration Section. The PSA Committee makes the final determination on who is awarded the contract(s).

HOPWA program sponsors are required to submit monthly invoices for allowable services. Grants Administration personnel review all subcontractor invoices before submission to the fiscal department. Final approval of payments occurs in the Federal Grants Section of the City Comptroller's office. Additionally, Grants Administration personnel conduct regular programmatic monitoring activities which include, but are not limited to: 1) submission of quarterly and end-of-year Performance Measures reports, Budget Expenditure Reports, and Program Narrative Reports (as well as other necessary surveys and/or data requests from the Grants Administrator, as needed); 2) comprehensive programmatic and fiscal site visits occurring at least once each year; 3) client satisfaction surveys; and 4) periodic program review briefings with Grants Administration staff. Finally, the Grants Administration Office has developed and implemented a Contract Compliance Policy that is included as an attachment in each executed subcontract for HOPWA services. The Contract Compliance Policy outlines the process for monitoring adherence to the terms and deliverables for services, and includes a provision for assessment of penalties due to non-compliance.

*(3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS*

The St. Louis Eligible Metropolitan Statistical Area (EMSA) is a complex bi-state region of urban, suburban and rural communities, encompassing six counties and the independent City of St. Louis in Missouri and eight counties in Illinois. The EMSA has an estimated population of 2.8 million people spread across 6,300 square miles that includes sparsely populated counties like Jersey (Illinois) with 20,000 residents to densely populated St. Louis County (Missouri) with nearly one million residents. Residents in the Missouri counties encompass over 74% of the EMSA's total population, with more than half of these living in St. Louis City and St. Louis County. Similarly, the majority (85%) of people living with HIV disease (PLWH/A) reside in the Missouri counties. The general population and PLWH/A are both diverse with regards to race, education, and level of poverty. This diversity, combined with the geographic and cultural complexity of the EMSA, makes coordinating services and keeping clients engaged in care challenging.

Epidemiological data were obtained from the electronic HIV/AIDS Reporting Systems (eHARS) through the Missouri Department of Health and Senior Services (MDHSS) and Illinois Department of Public Health (IDPH).

As of December 31, 2010, HIV disease in the region totaled 6,110 known cases. Given estimates from the Centers for Disease Control and Prevention (CDC) that up to 21% of HIV cases are undiagnosed, the St. Louis EMSA may have an additional 1,681 PLWH/A that have not been diagnosed, meaning many more people may yet be entering the system. Table 1.1 displays current HIV Disease cases and rates across counties in the St. Louis Ryan White Transitional Grant Area, which includes all counties in the EMSA except Bond, Macoupin, and Calhoun. (These counties typically have very low HIV disease rates.)

<b>Table 1-1: HIV Disease in the St. Louis Transitional Grant Area, 2010 - Missouri</b>			
<b>County</b>	<b>Overall Population</b>	<b>Total Living Cases of HIV Disease as of 12/31/2010</b>	<b>HIV Disease Rate per 100,000 persons</b>
Warren	32,513	10	30.8
Lincoln	52,566	16	30.4
Franklin	101,492	51	50.3
Jefferson	218,733	126	57.6
St. Charles	360,485	194	53.8
St. Louis City	319,294	3090	967.8
St. Louis County	998,954	1699	170.1
<b>HIV Disease in the St. Louis Transitional Grant Area, 2010 - Illinois</b>			
Jersey	22,985	13	56.6
Monroe	32,957	16	48.5
Clinton	37,762	83	219.8
Madison	269,282	272	101.0
St. Clair	270,056	617	228.5

HIV disease rates in the TGA continue to be consistently high among men (81%) and African Americans. African Americans are disproportionately affected by HIV, as they represent only 19% of the TGA's population but 53% of PLWH/A. This disparity is even more striking among women. Of the 1,163 women in the TGA with HIV/AIDS approximately three-fourths (72%) are African American, compared to the national percentage (estimated) of 63% (CDC HIV/AIDS Surveillance Report Vol. 21, 2009). Similar to national trends, men who have sex with men (MSM) is the most frequently reported exposure category (59%), followed by persons reporting exposure via heterosexual sex (15%).

*(4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body*

During PY2, no planning or public consultations were specifically and solely conducted for the use of HOPWA funds. However, the Grants Administration Section of the City of St. Louis Department of Health is continually in contact with PLWHA utilizing both HOPWA and Ryan White Services through the St. Louis HIV Health Services Planning Council and its Consumer Advocacy Committee. Both HOPWA project sponsors also have representatives who are active members of the Planning Council. Monthly Planning Council meetings are open for public attendance and input. The Planning Council, through its Needs Assessment Committee, conducts regular surveys and focus groups with clients, case managers, and service providers to assess needs and barriers faced by PLWHA in the area served by the Ryan White Part A program (includes all of the HOPWA EMSA with the exception of Macoupin, Bond, and Calhoun counties in IL). Housing needs and services for PLWHA are frequently discussed, and the Department of Health takes this information into account when shaping the use of HOPWA funds.

- (5) *What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations*

Over the last several years, the St. Louis EMSA's HOPWA project sponsors have consistently leveraged more than a million dollars annually from a variety of government funding, foundations, and other private resources. Resources utilized to enhance and extend HOPWA funded activities include Ryan White Part A, HUD Supportive Housing and 811 programs, Missouri Housing Development Corporation, Affordable Housing Trust Fund, smaller foundation grants, and private cash resources obtained through fundraising. The resources utilized in 2011 are identified in detail in Part 2: Sources of Leveraging of the HOPWA CAPER.

- (6) *Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.*

The St. Louis HOPWA program administrator and its project sponsors are key participants in the local Ryan White jurisdiction. Ryan White Part A resources have been utilized to provide short-term rent assistance to help clients gain or maintain housing stability; emergency housing assistance up to 60 days for clients who need temporary housing to prevent homelessness or during transitional periods between permanent housing; and, when available, utility assistance for clients with disconnection notices. In 2011, only short term rental assistance and emergency housing funds were allocated by the HIV Services Planning Council. Emergency Financial Assistance was not funded due to other service priorities; however, the Ryan White Part B program administered by the Missouri Department of Health and Senior Services obtained several hundred thousand dollars in program savings in 2011, which will be distributed to the St. Louis region for a one-time utility assistance opportunity in early 2012.

Ryan White resources are critical to the housing services delivery system as they act as a "bridge" to stable housing and are immediately available to combat homelessness. Ryan White medical case managers serve as key partners in helping to coordinate the delivery of services and supporting linkages to other services that help promote housing stability. Through the centralized case management system, HOPWA clients have access to the AIDS Drug Assistance Program (ADAP) program and other social and support services available to enable increase health outcomes and quality of life.

ii. *Project Accomplishment Overview*

- (1) *A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences*

The St. Louis EMSA HOPWA program, through its two project sponsors, provided: short term rent/mortgage/utility assistance (STRMU), long term rental assistance (TBRA), facility based housing, case management and housing information services in PY2. There were no new developments.

As displayed in the table below, the St. Louis EMSA HOPWA program exceeded PY2 STRMU and TBRA goals, while more intensive client needs created barriers to providing the projected level of facility-based transitional housing and associated case management.

**Program Year 2 Targets/Actual**

	<b>STRMU</b>	<b>TBRA</b>	<b>Facility Based TH</b>	<b>Housing Information</b>	<b>Support Services (case management)</b>
<b>Target</b>	66	163	50	600	50
<b>Actual</b>	186	168	39	1,035	39
<i>STRMU = Short Term Assistance TBRA = Long Term Assistance TH = Transitional Housing</i>					

A further explanation of client barriers in the transitional housing program is given under the Barriers and Trends Overview below.

*(2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds.*

Not applicable.

*(3) A brief description of any unique supportive service or other service delivery models or efforts*

As explained above, Ryan White medical case managers are key partners in the delivery of HOPWA services; coordinating the delivery of housing services and supporting linkage to other services such as primary care and medications that promote housing stability.

*(4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.*

The EMSA has been fortunate to maintain current HOPWA funding levels over the last few years. However, given the relatively flat funding, the EMSA has focused on continuing its efforts in facility based, tenant-based rental assistance, short term mortgage, rent and utilities assistance, case management, and housing information services. There have been no new projects resulting from HOPWA funds.

*iii. Barriers or Trends Overview*

*(1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement*

The HOPWA project sponsors identified several barriers in PY2, particularly with regard to the population receiving facility-based transitional housing services. The length of stay in the transitional housing program increased by about 25% during the 2011 program year, due to the following barriers:

- 1) Fewer available apartment vouchers, with longer waiting lists, requiring clients to remain in the program longer while they waited for subsidized housing opportunities.

- 2) Fewer persons approved for SSI/SSDI, with longer waiting lists and stricter standards for approval – so fewer clients can afford independent or Elderly-and-Disabled housing (which have increasingly long waiting lists as well).
- 3) Due to high demand, fewer persons were able to access job training programs, which would increase the likelihood of securing living-wage work.
- 4) Due to continued high unemployment and a reduced job market, fewer persons were able to secure living-wage work – so fewer clients can afford independent housing.
- 5) Fewer available affordable and decent apartments for clients, most of whom have felony convictions and current/historical drug use – so even those with the means to afford an apartment often cannot secure one expediently. Additionally, as credit tightens and foreclosures increase, more people are seeking lower-cost apartments. This means that clients are often competing for apartments with people who typically would be living in higher-quality mortgaged homes. Clients in the HOPWA transitional housing program often do not “look good on paper” and often are passed over in favor of people of higher socioeconomic status.
- 6) An increased number of clients with absolutely no resources – in the transitional housing program, 13 clients spent an entire year without income despite trying to secure it. In addition, 11 clients had intermittent income, such as temporary jobs. Two clients held down minimum wage jobs for 1 shift a week, making about \$50 a week, which is clearly insufficient for independent living without major subsidies.
- 7) The easy availability of crack and the resurgence of heroin in the City have been increasingly problematic for PLWHA facing multiple barriers and social issues. About 95% of clients served by the facility-based program admitted to using crack in 2011, and nearly 33% are believed to have used heroin. Additionally, the number of people who meet criteria for alcohol dependence has increased dramatically in the past year.

To address these barriers, the facility-based housing program will continue to offer intensive case management and coordination with a variety of community resources to meet complex needs. However, this situation highlights the great need for both continued support of housing services as well as associated supportive services and case management.

*(2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and*

Some of the trends facing the St. Louis EMSA continue to be those of reduced state and local funding for homeless services, lack of availability of affordable housing units, and the need for specialized housing support services for people living with HIV/AIDS.

As has been established for some time, the amount of funding available to support housing services in this EMSA is not sufficient to ensure housing stability among a known group of existing clients, much less to meet the estimated need in this service region. As is true around the country, the population of those affected by HIV/AIDS today is poorer, less educated, and more vulnerable to a host of co-occurring disorders and socio-economic challenges, and the percentage of people living with HIV/AIDS who are in need of on-going rental assistance and support in order to achieve housing stability and improved access to care continues to grow. Moving forward, and in an economic climate in which the outlook for income and employment gains

among the poor is bleak, all efforts should be made to increase the level of funding provided for housing services to this target population. Recent research findings confirm a structural link between stable housing, health outcomes, and healthcare costs among people living with HIV/AIDS, and the dedication of public resources should be informed by those findings.

The Department of Health continues to work with collaborative partners in identifying other housing sources and leveraging funds to meet identified housing support service needs. Pending the identification of additional resources, the Department of Health will continue to work with Doorways in managing a housing wait list to address the shortfall in available funds to meet the growing demand for services.

The St. Louis EMSA HOPWA program will maintain its efforts to provide parity of services across jurisdictional boundaries. Utilizing a single provider for tenant-based rental assistance as well as emergency and short-term rental, mortgage, and utility assistance ensures equal access to services, equitable distribution of resources, and the opportunity to leverage resources available in the Missouri portion of the EMSA that are not available in the Illinois portion of the EMSA.

*(3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years*

With rising healthcare costs and the current economic climate, the demand for housing for persons living with HIV/AIDS remains high. HOPWA is an important resource for continuing to provide decent, stable housing opportunities for PLWHA. Other funding that has partnered with HOPWA in this region, such as Ryan White, has had to focus more of its resources on its core purpose (medical care), which creates even greater need for HOPWA resources to increase to meet the housing needs of the St. Louis EMSA.

*b. Accomplishment Data*

- i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).*
- ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).*

HOPWA Performance Chart 1 and HOPWA Performance Chart 2 also appear on the next pages.



**HOPWA Performance Chart 2**

Type of Housing Assistance	Total Number of Households Receiving Assistance	Average Length of Stay (in weeks)	Number of Households Remaining in Project at the End of the Program Year	Number of Households that left the Project	What happened to the Households that left the project?					Housing Stability				
					1Ad	2Ad	3Ad	4Ad	5Ad	Cumulative	Stable	Unstable	Percent Stable / Total	
Tenant-based Rental Assistance	182	39	147	35							PY1	PY1		
					Emergency Shelter						0			
					Temporary Housing						0			
					Private Hsg	28	35				63			
					Other HOPWA						0			
					Other Subsidy	5	2				7			
					Institution						0			
					Jail/Prison	1	1				2			
					Disconnected						0			
					Death	1	1				2			
Short-term Rent, Mortgage, and Utility Assistance	206	12	25	181							PY1	PY1		
					Emergency Shelter	2					2			
					Temporary Housing						0			
					Private Hsg	168	164				330			
					Other HOPWA	6					6			
					Other Subsidy						0			
					Institution						0			
					Jail/Prison						0			
					Disconnected	5	19				24			
					Death	2	3				5			
Facility-based Housing Assistance	67	22.8	47	20							PY1	PY1		
					Emergency Shelter	2	2				4			
					Temporary Housing	4	1				5			
					Private Hsg	34	15				49			
					Other HOPWA						0			
					Other Subsidy	2					2			
					Institution	3	2				5			
					Jail/Prison	1	1				2			
					Disconnected	1					1			
					Death		1				1			

## **MONITORING**

### ***Fiscal Monitoring:***

The Department of Health retains the services of the Internal Audit Section of the City of St. Louis Comptroller's Office to perform fiscal monitoring of subcontracts issued by the Department of Health. During the monitoring process, auditors (using OMB Circular A-133 as a guide) test up to three months of fiscal reporting and examine fiscal records, time logs, payroll records, acquisition and purchasing, accounting practices, and allowable costs. Fiscal monitoring visits occur once during each contract year for each subcontractor. Irregularities are reported in writing, along with recommendations for correction, to the Department of Health. Corrective recommendations from the audit team are always adopted by the Department of Health, and meetings with the subcontractor take place to develop plans for correcting the irregularities. In extreme cases, this could result in a subcontractor required to return funds to the Department of Health or the termination of a contract.

The Department of Health requires annual A-133 Audits or its equivalent from all subcontractors receiving over \$500,000 in federal funds. The Grants Administrator retains copies of A-133 Audit summary reports. The Internal Audit Section of the City of St. Louis Comptroller's Office and the Department of Health review the audits. The most recent audits from all subcontractors must be reviewed by the Department of Health's fiscal section before any agency receives a Department of Health contract. All contractors (100%) comply with audit requirements in OMB Circular A-133.

### ***Program Monitoring:***

In addition to fiscal monitoring performed by the City Comptroller's Office, the Contract Compliance Officer (CCO) conducts monitoring site visits for each subcontractor during the contract year to review program deliverables, instruct providers on reporting requirements, assess training and technical assistance needs, and make recommendations for programmatic improvement. A Contract Compliance Policy is included as an attachment in each contract. When an issue is identified, the Grants Administrator negotiates a corrective action plan with the contractor. A written action plan may be required. Unresolved issues are addressed by the Grants Administrator, Bureau Chief and ultimately the Commissioner of Health, as needed. Subcontractors are notified that failure to correct compliance issues will result in a funding reduction of 1% from the administrative line item for each unresolved occurrence. Recurring compliance issues may result in a termination of the subcontract.

The CCO also performs desk audits on the monthly provider invoices to monitor deliverables set within the contract and scope of work.

The Department of Health utilizes a programmatic monitoring tool for each service category and provider. The tool describes the purpose of the monitoring visits and data elements to be monitored and includes a checklist of relevant contract responsibilities and deliverables. Key areas of the site visit include program-wide elements, audit management, financial management and documentation, procurement of property and equipment, personnel policies and procedures, client chart review, program highlights and challenges, progress towards meeting deliverables, and suggestions for program improvement. The monitoring tool also includes an evaluation

instrument that provides a score for each site monitoring visit. Site visit results are reported to the provider. Providers are required to respond to findings within 30 business days and submit a time-phased corrective action plan.

## **SELF EVALUATION**

### **3. Self Evaluation**

- a. *Describe the effect programs have in solving neighborhood and community problems.*
- b. *Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.*
- c. *Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate income persons.*
- d. *Indicate any activities falling behind schedule.*
- e. *Describe how activities and strategies made an impact on identified needs.*
- f. *Identify indicators that would best describe the results.*
- g. *Identify barriers that had a negative impact on fulfilling the strategies and overall vision.*
- h. *Identify whether major goals are on target and discuss reasons for those that are not on target.*
- i. *Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.*

Activities conducted by HOPWA St. Louis Eligible Metropolitan Statistical Area (EMSA) project sponsors continue to be a part of the solution for complex neighborhood and community problems. In the St Louis metropolitan area there are a growing population of people living with HIV disease and reduced availability of affordable housing. The program activities supported by HOPWA funds are used to provide housing services for the poorest and sickest citizens who would otherwise be homeless. As part of the entire continuum of HIV care, clients are offered an array of social and support services designed to improve health outcomes, maintain stability and overall quality of life. Together these services provide the necessary foundation for appropriate medical care and treatment, proper nutrition, hygiene and emotional stability that are necessary to maintain good health. The ultimate goal of services for clients who demonstrate improvement is to attain self-sufficiency and reduce reliance upon HOPWA housing services.

The St. Louis EMSA furthers HUD's national HOPWA program objective to provide decent, safe, and affordable housing for low-income people living with HIV/AIDS (PLWH/A) as the primary goal for local efforts. The specific HIV/AIDS performance goals indicative of the achievement of the aforementioned overarching program goal for the St Louis EMSA HOPWA program and progress towards accomplishment of said objectives are as follows:

Proportional allocation of HOPWA funds across the EMSA: The Department of Health continues to work with project sponsors to ensure that the proportion of funds expended is representative of the burden of HIV disease in each of the counties served. The Department of

Health allocates funds proportional to the demand present in both the Missouri and Illinois portions of the EMSA.

Continue to support the operations of housing facilities: The Department of Health continues to provide support for facility-based operations throughout the EMSA. Currently, funding is provided to support two project sponsors in the MO and IL counties of the EMSA with operating facilities cost support. Project sponsors provided facility based transitional housing and supportive services for 67 unduplicated PLWH/A. The Department of Health has several policies and mechanisms in place to ensure that each project sponsor administers housing assistance in a manner that promotes and provides decent, safe, and affordable living arrangements and expands economic opportunities for low income PLWH/A.

Each unit in the St. Louis EMSA subsidized with HOPWA assistance must pass a housing quality inspection to ensure the living quarters are safe, sanitary, and in compliance with local and state housing codes. Housing quality inspections take place before assistance is granted and at least annually for recipients of long-term housing assistance.

In addition to the housing quality inspection, project sponsors must also collect documentation of financial information from program participants to ensure eligibility as well as assist them in the development of short-term and long-term financial goals. Program participant financial information is used to calculate the amount and duration of rental assistance necessary to achieve self sufficiency. The information collected is also used by Housing Managers to assist clients in developing long and short-term financial goals that ultimately broaden the economic opportunities available to them.

The Department of Health does not have any activities behind schedule.

The St. Louis EMSA HOPWA program served a total of 449 unduplicated households with housing assistance during Program Year 1 (PY1). In addition, 67 households were provided with supportive housing (case management) services in conjunction with housing activities and 944 households received housing information services. The total for households receiving supportive housing (case management) services is a combination of two agencies providing the service.

Doorways long-term rental assistance clients remain stably housed. In addition, Doorways has taken 25 clients off the waiting list into the long-term program. More detailed outcomes data will be available after evaluation of our annual client surveys and collection of follow-up data.

Of the 54 clients served by Peter and Paul, Positive Directions in PY1, 89% were housed at the end of the year (61% were in permanent housing, 28% remained in transitional housing at Positive Directions). [Note: the 61% reflects both the 28 clients who moved directly from Positive Directions to permanent housing and the 5 clients Positive Directions assisted into housing after a stay in treatment or emergency housing.] One hundred percent (100%) of clients had received individual assistance to enroll in all applicable housing and subsidy programs. One hundred percent (100%) of clients had improved access to health care. One hundred percent (100%) of clients had access to employment and living skills classes, psychosocial and substance abuse groups, and HIV and general health education.

Bethany Place's transitional housing has three programmatic goals.

- 1.) Have 95% of all residents in the program linked to individual and support services. During 2010 100% of residents were linked to support services for their individual treatment plan. Clients are enrolled in case management services within five days of residence. Through case management they are able to access medical care within 30 days, and other types of support services within the first two weeks of in the transitional housing unit.
- 2.) Have 50% of all transitional housing residents successfully move into permanent housing within 12 months of admission. During the 12 months 87.5% of residents exited into permanent housing. Bethany Place works closely with Interfaith in St. Louis, Missouri, which provides financial assistance to residents who are trying to obtain permanent housing. The Bethany Place Rental Assistance Coordinator operates three programs that assist residents, to obtain permanent housing. Increasing the amount of support that each resident receives should increase the chances of an individual moving into permanent housing and remaining there. While the project sponsor reports a success rate of 87.5%, this statistic is dependent on the definition of permanent housing. From the results of the 2010 site visit, the DOH Contract Compliance Officer noted that many of the clients transitioned to friends and family, which is not necessarily a stable housing situation. In addition, the average bed nights for a client are 72 days.
- 3.) Seventy-five percent (75%) of eligible residents are referred to Medicare, Medicaid, Social Security, education and/or training or referral for rehabilitation to the Illinois Department of Rehabilitation Services through Case Management. During 2010 85% of the residents who lived in the Transitional Housing Unit were referred to obtain assistance through the above outlets. Bethany Place staff works closely to ensure they have submitted applications to all eligible services.

Key indicators are those that show how the St. Louis EMSA furthers HUD's national HOPWA program objective to provide decent, safe, and affordable housing for low-income people living with HIV/AIDS (PLWH/A) as the primary goal for local efforts. The key indicators are found in the CAPER such as: those who successfully transitioned or maintained permanent housing, those who engaged/remained in care, and those who successfully accessed or maintained qualification for sources of income.

The St. Louis EMSA HOPWA program is designed to provide decent, safe, and affordable housing for low-income PLWH/A at varying stages of self sufficiency. DOH recognizes the diverse housing assistance needs and mitigating factors that impede an individual's access to housing; which in turn may create a barrier to receiving medication and care. Through diversified subcontracts, DOH has secured three project sponsors to provide short term rental assistance, long term rental assistance, and facility based housing. Each program participant is assessed upon intake to determine their level of self sufficiency and the type of assistance most likely to stabilize their living arrangements.

The effectiveness of this strategy is indicated by the following outputs:

**2010 Unduplicated Number of Households Receiving HOPWA Assistance By Service Category**

	<b>STRMU</b>	<b>TBRA</b>	<b>TH</b>	<b>Support Services (Case Mgmt)</b>	<b>Housing Information</b>
<b>Number Served</b>	206	182	67	67	944

*STRMU = Short Term Assistance TBRA = Long Term Assistance TH = Transitional Housing*

The Department of Health continues to work with each project sponsor to formulate strategies in an effort to overcome service barriers resulting from legislative stipulations, decreased housing availability, and reductions in leveraged funds at the state and local level.

As displayed in the table below, the St. Louis EMSA HOPWA program exceeded PY1 STRMU and TH goals, while adherence to HUD regulations created an unforeseen barrier to providing the projected level of TBRA assistance.

**Program Year 1 Targets/Actual**

	<b>STRMU</b>	<b>TBRA</b>	<b>Facility Based TH</b>	<b>Housing Information</b>	<b>Support Services (case management)</b>
<b>Target</b>	45	240	50	600	50
<b>Actual</b>	206	182	67	944	67

*STRMU = Short Term Rent, Mortgage & Utility Assistance TBRA = Tenant Based Rental Assistance*

*TH = Transitional Housing*

The Department of Health projected to provide Tenant Based Rental Assistance for 240 clients in FY 2010. The number was based on prior years' performance and demonstrated need without consideration for many of the changes that occurred in FY2008 following HUD's monitoring visit and Technical Assistance. As a result of changes made, in particular the affect of the proper implementation of the utility allowance, the St. Louis EMSA experienced a decreased capacity to provide Tenant Based Rental Assistance – supported by the decreased number of clients served as displayed in the chart above – despite the fact that the subcontractor maintains a waiting list for Tenant Based Rental Assistance.

As has been established for some time, the amount of funding available to support housing services in this EMSA is not sufficient to ensure housing stability among a known group of existing clients, much less to meet the estimated need in this service region. As is true around the country, the population of those affected by HIV/AIDS today is poorer, less educated, and more vulnerable to a host of co-occurring disorders and social ills, and the percentage of people living with HIV/AIDS who are in need of on-going rental assistance and support in order to achieve housing stability and improved access to care continues to grow. Moving forward, and in an

economic climate in which income and employment gains among the poor are expected to retreat, all efforts should be made to increase the level of funding provided for housing services to this target population. Recent research findings confirm a structural link between stable housing, health outcomes, and healthcare costs among people living with HIV/AIDS, and the dedication of public resources should be informed by those findings.

The Department of Health continues to work with collaborative partners in identifying other housing sources and leveraging funds to meet identified housing support service needs. To this end, the Department of Health is considering establishing a housing assistance quality improvement committee and several cost containing mechanisms that increase capacity to serve without decrease the quality of services rendered.

Grantee Name: <b>City of St. Louis</b>																																																			
CPMP Version 1.3																																																			
Project Name: <b>HOPWA - Short-term Rent, Mortgage and Utility Assistance (STRMU)</b>																																																			
Description: <b>IDIS Project #: 0030/xx-HOPWA-01 UOG Code: MO294626 ST LOUIS</b>																																																			
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Affordability for the purpose of providing Decent Housing		* # of households receiving STRMU, including: <ul style="list-style-type: none"> <li>- # of previously homeless persons</li> <li>- of this #, the # of chronically homeless persons</li> </ul> * # of households receiving STRMU, broken down by: <ul style="list-style-type: none"> <li>- # of persons with HIV/AIDS</li> <li>- # of other family members</li> </ul> * # of households receiving assistance by age, gender, race, and ethnicity <ul style="list-style-type: none"> <li>* # of households receiving assistance by income category</li> <li>* Prior living situation</li> <li>* # of households exiting the program, by destination or life event.</li> </ul>																																																	
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Grantee Name: <b>City of St. Louis</b>						
CPHP Version 1.3						
Project Name: <b>HOPWA - Tenant Based Rental Assistance (TBRA)</b>						
Description: <b>IDIS Project #: 0030/cx-HOPWA-01 UOG Code: MO294626 ST LOUIS</b>						
Client-based housing assistance for long-term rental units and single room occupancy dwellings. Funding from other sources provides emergency housing (transitional 60-day) shelter for clients to prevent homelessness or during transitional periods between permanent housing.						
Location: Community Wide		Priority Need Category: <b>Select one:</b> Homeless/HIV/AIDS				
Explanation: Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis.						
Expected Completion Date: 12/31/2014						
Objective Category: <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
Specific Objectives						
Outcome Categories: <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1 Increase range of housing options & related services for persons w/ special needs				
		2				
		3				
Project-level Accomplishments	04 Households	Proposed	1,200	04 Households	Proposed	
		Underway			Underway	
	Con Plan FY10-14	Complete		Program Year 3-2012	Complete	
	04 Households	Proposed	240	04 Households	Proposed	
		Underway			Underway	
	Program Year 1-2010	Complete	182	Program Year 4-2013	Complete	
04 Households	Proposed	163	04 Households	Proposed		
	Underway			Underway		
Program Year 2-2011	Complete	153	Program Year 5-2014	Complete		
Proposed Outcome		Performance Measure		Actual Outcome		
Affordability for the purpose of providing Decent Housing		* # of households receiving TBRA, including: - # of previously homeless persons - of this #, the # of chronically homeless persons * # of households receiving TBRA, broken down by: - # of persons with HIV/AIDS - # of other family members * # of households receiving assistance by age, gender, race, and ethnicity * # of households receiving assistance by income category * Prior living situation * # of households exiting the program, by destination or life event.				
31F Tenant based rental assistance		Matrix Codes				
Matrix Codes		Matrix Codes				
Matrix Codes		Matrix Codes				
Comments			Comments			
Prog. Year 1				Prog. Year 4		
Prog. Year 2	The proposed units in PY1 were estimated high, so PY2 reflects a more realistic estimate of units.			Prog. Year 5		
Prog. Year 3						
Program Year 1	HOPWA	Proposed Amt.	\$700,000	Fund Source:	Proposed Amt.	
		Actual Amount	\$545,587		Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	240	Accompl. Type:	Proposed Units	
		Actual Units	182		Actual Units	
04 Households	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		
Program Year 2	HOPWA	Proposed Amt.	\$745,129	Other	Proposed Amt.	
		Actual Amount	\$716,367		Actual Amount	
	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units	163	Accompl. Type:	Proposed Units	
		Actual Units	168		Actual Units	
04 Households	Proposed Units		Accompl. Type:	Proposed Units		
	Actual Units			Actual Units		

2010 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT - City of St. Louis

Grantee Name: <b>City of St. Louis</b>	
CPMP Version 1.3	
<b>Project Name:</b> HOPWA-Administration-City of St. Louis	
<b>Description:</b> IDIS Project #: 0031/xx-HOPWA-04 UOG Code: MO294626 ST LOUIS Administration of Housing Opportunities for Persons with AIDS (HOPWA) programs in the City of St. Louis.	
<b>Location:</b> Community Wide	<b>Priority Need Category</b> <b>Select one:</b> Homeless/HIV/AIDS
<b>Expected Completion Date:</b> 12/31/2014	<b>Explanation:</b> Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis.
<b>Objective Category</b> <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 2 3
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed Con Plan FY10-14 Complete
	Accompl. Type: Proposed Program Year 1-2010 Complete
	Accompl. Type: Proposed Program Year 2-2011 Complete
	Accompl. Type: Proposed Program Year 3-2012 Complete
	Accompl. Type: Proposed Program Year 4-2013 Complete
	Accompl. Type: Proposed Program Year 5-2014 Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>
N/A	N/A
<b>Actual Outcome</b>	
N/A	
31B Administration - grantee	Matrix Codes
31D Administration - project sponsor	Matrix Codes
Matrix Codes	Matrix Codes
<b>Comments</b>	
<b>Prog. Year 1</b>	<b>Prog. Year 4</b>
<b>Prog. Year 2</b>	<b>Prog. Year 5</b>
<b>Prog. Year 3</b>	
<b>Program Year 1</b>	HOPWA Proposed Amt. \$37,947 Actual Amount \$0
	HOPWA Proposed Amt. Actual Amount
	04 Households Proposed Units Actual Units
	04 Households Proposed Units Actual Units
	Fund Source: Proposed Amt. Actual Amount
	Accompl. Type: Proposed Units Actual Units
<b>Program Year 2</b>	HOPWA Proposed Amt. \$40,862 Actual Amount \$19,912
	HOPWA Proposed Amt. Actual Amount
	04 Households Proposed Units Actual Units
	04 Households Proposed Units Actual Units
	Fund Source: Proposed Amt. Actual Amount
	Accompl. Type: Proposed Units Actual Units

Grantee Name: <b>City of St. Louis</b>			
CRMP Version 1.3			
<b>Project Name:</b>	HOPWA-Administration-Interfaith Residence d/b/a/ Doorways		
<b>Description:</b>	IDIS Project #: 0031/xx-HOPWA-04 UOG Code: MO294626 ST LOUIS Administration of Housing Opportunities for Persons with AIDS (HOPWA) programs in the City of St. Louis.		
<b>Location:</b>	Community Wide		
<b>Priority Need Category</b>	Select one: <span style="border: 1px solid black; padding: 2px;">Homeless/HIV/AIDS</span>		
<b>Expected Completion Date:</b>	12/31/2014		
<b>Objective Category</b>	Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis. <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		
<b>Outcome Categories</b>	<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		
<b>Specific Objectives</b>			
1			
2			
3			
<b>Project-level Accomplishments</b>	Accompl. Type: <span style="border: 1px solid black; padding: 2px;">Proposed</span> Con Plan FY10-14 <b>Complete</b>		
	Accompl. Type: <span style="border: 1px solid black; padding: 2px;">Proposed</span> Program Year 1-2010 <b>Complete</b>		
	Accompl. Type: <span style="border: 1px solid black; padding: 2px;">Proposed</span> Program Year 2-2011 <b>Complete</b>		
	Accompl. Type: <span style="border: 1px solid black; padding: 2px;">Proposed</span> Program Year 3-2012 <b>Complete</b>		
	Accompl. Type: <span style="border: 1px solid black; padding: 2px;">Proposed</span> Program Year 4-2013 <b>Complete</b>		
	Accompl. Type: <span style="border: 1px solid black; padding: 2px;">Proposed</span> Program Year 5-2014 <b>Complete</b>		
	Accompl. Type: <span style="border: 1px solid black; padding: 2px;">Proposed</span> Program Year 3-2012 <b>Complete</b>		
	Accompl. Type: <span style="border: 1px solid black; padding: 2px;">Proposed</span> Program Year 4-2013 <b>Complete</b>		
<b>Proposed Outcome</b>	N/A		
<b>Performance Measure</b>	N/A		
<b>Actual Outcome</b>	N/A		
31B Administration - grantee	Matrix Codes		
31D Administration - project sponsor	Matrix Codes		
Matrix Codes	Matrix Codes		
<b>Comments</b>			
<b>Prog. Year 1</b>			
<b>Prog. Year 2</b>			
<b>Prog. Year 3</b>			
<b>Prog. Year 4</b>			
<b>Prog. Year 5</b>			
<b>Program Year 1</b>	HOPWA	<b>Proposed Amt.</b>	\$69,133
		<b>Actual Amount</b>	\$59,888
	HOPWA	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>	
	04 Households	<b>Proposed Units</b>	
		<b>Actual Units</b>	
<b>Program Year 2</b>	HOPWA	<b>Proposed Amt.</b>	\$70,103
		<b>Actual Amount</b>	\$73,247
	HOPWA	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>	
	04 Households	<b>Proposed Units</b>	
		<b>Actual Units</b>	
Fund Source:	<b>Proposed Amt.</b>		
	<b>Actual Amount</b>		
Fund Source:	<b>Proposed Amt.</b>		
	<b>Actual Amount</b>		
Accompl. Type:	<b>Proposed Units</b>		
	<b>Actual Units</b>		
Accompl. Type:	<b>Proposed Units</b>		
	<b>Actual Units</b>		
Fund Source:	<b>Proposed Amt.</b>		
	<b>Actual Amount</b>		
Fund Source:	<b>Proposed Amt.</b>		
	<b>Actual Amount</b>		
Accompl. Type:	<b>Proposed Units</b>		
	<b>Actual Units</b>		
Accompl. Type:	<b>Proposed Units</b>		
	<b>Actual Units</b>		

Grantee Name: <b>City of St. Louis</b>						
CPMP Version 1.3						
<b>Project Name:</b> HOPWA-Administration-Peter and Paul Community Services						
<b>Description:</b> IDIS Project #: 0031/xx-HOPWA-04 UOG Code: MO294626 ST LOUIS Administration of Housing Opportunities for Persons with AIDS (HOPWA) programs in the City of St. Louis.						
<b>Location:</b> Community Wide	<b>Priority Need Category</b> <b>Select one:</b> Homeless/HIV/AIDS					
<b>Expected Completion Date:</b> 12/31/2014	<b>Explanation:</b> Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis.					
<b>Objective Category</b> <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 2 3					
<b>Project-level Accomplishments</b>	Accompl. Type: Proposed Underway Complete					
	Con Plan FY10-14 Complete					
	Accompl. Type: Proposed Underway Complete					
	Program Year 1-2010 Complete					
	Accompl. Type: Proposed Underway Complete					
	Program Year 2-2011 Complete					
	Accompl. Type: Proposed Underway Complete					
	Program Year 3-2012 Complete					
	Accompl. Type: Proposed Underway Complete					
	Program Year 4-2013 Complete					
Accompl. Type: Proposed Underway Complete						
Program Year 5-2014 Complete						
<b>Proposed Outcome</b>	<b>Performance Measure</b>					
N/A	N/A					
<b>Actual Outcome</b>	N/A					
31B Administration - grantee	Matrix Codes					
31D Administration - project sponsor	Matrix Codes					
Matrix Codes	Matrix Codes					
<b>Comments</b>						
<b>Prog. Year 1</b>	<b>Prog. Year 4</b>					
<b>Prog. Year 2</b>	<b>Prog. Year 5</b>					
<b>Prog. Year 3</b>						
<b>Program Year 1</b>	HOPWA	Proposed Amt.	\$14,295	Fund Source:	Proposed Amt.	
		Actual Amount	\$17,241		Actual Amount	
	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	04 Households	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
<b>Program Year 2</b>	HOPWA	Proposed Amt.	\$14,465	Fund Source:	Proposed Amt.	
		Actual Amount	\$18,973		Actual Amount	
	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	04 Households	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	

CPHP Version 1.3				Grantee Name: <b>City of St. Louis</b>			
Project Name: <b>HOPWA - Facility Based Housing Assistance</b>				Description: <b>IDIS Project #: 0032/xx-HOPWA-02 UOG Code: MO294626 ST LOUIS</b>			
Direction and oversight of the housing and related supportive services for HIV+/AIDS clients participating in existing HIV+/AIDS facilities/programs to ensure that in addition to meeting clients' needs for a stable and safe living environment, clients' medical, psychosocial and social support needs are documented and supported.							
Location: Community Wide		Priority Need Category: <b>Select one:</b> Homeless/HIV/AIDS					
Explanation:							
Expected Completion Date: 12/31/2014		Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis.					
Objective Category: <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		Specific Objectives					
Outcome Categories: <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1 Increase range of housing options & related services for persons w/ special needs 2 3					
Project-level Accomplishments	04 Households	Proposed	250	04 Households	Proposed		
		Underway			Underway		
	Con Plan FY10-14	Complete		Program Year 3 2012	Complete		
	04 Households	Proposed	50	04 Households	Proposed		
		Underway			Underway		
	Program Year 1-2010	Complete	67	Program Year 4 2013	Complete		
	04 Households	Proposed	50	04 Households	Proposed		
		Underway			Underway		
	Program Year 2-2011	Complete	39	Program Year 5 2014	Complete		
		Complete			Complete		
Proposed Outcome: Affordability for the purpose of providing Decent Housing		Performance Measure:			Actual Outcome:		
		<ul style="list-style-type: none"> <li>Facility type</li> <li>No. of units by type of unit</li> <li>Site expenditures</li> <li>Total facility-based assistance operations expenditures.</li> <li>No. of households receiving facility-based housing assistance, including:                             <ul style="list-style-type: none"> <li>No. previously homeless</li> <li>Of the number previously homeless, the number of chronically homeless households</li> </ul> </li> <li>No. of households receiving facility-based housing assistance, broken down by:                             <ul style="list-style-type: none"> <li>No. of persons with HIV/AIDS</li> <li>No. of other family members</li> </ul> </li> <li>No. of households receiving assistance by age, gender, race, and ethnicity</li> <li>No. of households receiving assistance by income category</li> <li>Prior living situation</li> <li>No. of households exiting the program, by destination or life event</li> </ul>					
31K Facility based housing - operations		Matrix Codes			Matrix Codes		
Matrix Codes		Matrix Codes			Matrix Codes		
Matrix Codes		Matrix Codes			Matrix Codes		
Comments				Comments			
Prog. Year 1				Prog. Year 4			
Prog. Year 2				Prog. Year 5			
Prog. Year 3							
Program Year 1	HOPWA	Proposed Amt.	\$105,615	Fund Source:	Proposed Amt.		
		Actual Amount	\$116,924		Actual Amount		
	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.		
		Actual Amount			Actual Amount		
	04 Households	Proposed Units	50	Accompl. Type:	Proposed Units		
		Actual Units	67		Actual Units		
Program Year 2	HOPWA	Proposed Amt.	\$105,135	Fund Source:	Proposed Amt.		
		Actual Amount	\$117,657		Actual Amount		
	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.		
		Actual Amount			Actual Amount		
	04 Households	Proposed Units	50	Accompl. Type:	Proposed Units		
		Actual Units	39		Actual Units		
04 Households	Proposed Units		Accompl. Type:	Proposed Units			
	Actual Units			Actual Units			

2010 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT - City of St. Louis

CPMP Version 1.3

Grantee Name: **City of St. Louis**

**Project Name:** HOPWA - Housing Information Services

**Description:** IDIS Project #: 0033/xx-HOPWA-03 UOG Code: MO294626 ST LOUIS

Information and referral services to assist eligible persons with locating, acquiring, financing, and maintaining housing. Activities may include housing counseling, housing advocacy, housing search assistance, etc.

**Location:**

Community Wide

**Priority Need Category**

Select one:

Homeless/HIV/AIDS

**Explanation:**

Provide leadership, coordination and resources for both the many homeless programs and programs for those with HIV/AIDS in St. Louis.

**Expected Completion Date:**

12/31/2014

**Objective Category**

- Decent Housing
- Suitable Living Environment
- Economic Opportunity

**Outcome Categories**

- Availability/Accessibility
- Affordability
- Sustainability

**Specific Objectives**

1 Increase range of housing options & related services for persons w/ special needs

2

3

**Project-level Accomplishments**

04 Households	▼	Proposed	3,000
Con Plan FY10-14		Underway	
		Complete	
04 Households	▼	Proposed	600
Program Year 1-2010		Underway	
		Complete	944
04 Households	▼	Proposed	600
Program Year 2-2011		Underway	
		Complete	0

04 Households	▼	Proposed	
Program Year 3-2012		Underway	
		Complete	
04 Households	▼	Proposed	
Program Year 4-2013		Underway	
		Complete	
04 Households	▼	Proposed	
Program Year 5-2014		Underway	
		Complete	

**Proposed Outcome**

Affordability for the purpose of providing Decent Housing

**Performance Measure**

- \* # of households receiving housing information services
- \* Total expenditures
- \* Demographics of households receiving assistance

**Actual Outcome**

311 Housing information services

▼ Matrix Codes

Matrix Codes

▼ Matrix Codes

Matrix Codes

▼ Matrix Codes

**Comments**

**Comments**

Prog. Year 1  
Prog. Year 2  
Prog. Year 3

Prog. Year 4  
Prog. Year 5

Program Year 1	HOPWA	▼	Proposed Amt.	\$147,549
			Actual Amount	\$143,754
	HOPWA	▼	Proposed Amt.	
			Actual Amount	
	04 Households	▼	Proposed Units	600
			Actual Units	944
	04 Households	▼	Proposed Units	
			Actual Units	

Fund Source:	▼	Proposed Amt.	
		Actual Amount	
Fund Source:	▼	Proposed Amt.	
		Actual Amount	
Accompl. Type:	▼	Proposed Units	
		Actual Units	
Accompl. Type:	▼	Proposed Units	
		Actual Units	

CPMP Version 1.3		Grantee Name: <b>City of St. Louis</b>					
Project Name: <b>HOPWA - Supportive Services (Case Management)</b>							
Description: <b>IDIS Project #: 0075/xx-HOPWA-05   UOG Code: MO294626 ST LOUIS</b>							
Provision of case management of clients living with HIV/AIDS at residential care facilities to locate housing, assess/evaluate need for care and support services, link to services and conduct ongoing contacts to ensure HIV+ individuals support service needs are met.							
Location: Community Wide		Priority Need Category: <b>Select one:</b> Homeless/HIV/AIDS					
Expected Completion Date: 12/31/2014		Explanation: Provide leadership, coordination and resources for both the many Homeless programs and programs for those with HIV/AIDS in St. Louis.					
Objective Category: <input checked="" type="radio"/> Decent Housing		Specific Objectives:					
Outcome Categories: <input type="checkbox"/> Availability/Accessibility		1. Increase range of housing options & related services for persons w/ special needs					
<input checked="" type="checkbox"/> Affordability		2. _____					
<input type="checkbox"/> Sustainability		3. _____					
Project-level Accomplishments	04 Households	Proposed	250	04 Households	Proposed		
		Underway			Underway		
	Con Plan FY10-14	Complete		Program Year 3-2012	Complete		
	04 Households	Proposed	50	04 Households	Proposed		
		Underway			Underway		
	Program Year 1-2010	Complete	67	Program Year 4-2013	Complete		
	04 Households	Proposed	50	04 Households	Proposed		
		Underway			Underway		
	Program Year 2-2011	Complete	39	Program Year 5-2014	Complete		
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>			
Affordability for the purpose of providing Decent Housing		*# of persons receiving support services in coordination with housing assistance broken down by: - # of persons with HIV/AIDS - # of other family members *# of persons receiving supportive services only, broken down by: - # of persons with HIV/AIDS - # of other family members * Amount expended on each service activity *# of persons placed in jobs through supportive service expenditures (e.g. case management, employment assistance)					
31E Supportive service		Matrix Codes					
Matrix Codes		Matrix Codes					
Matrix Codes		Matrix Codes					
<b>Comments</b>			<b>Comments</b>				
Prog. Year 1				Prog. Year 4			
Prog. Year 2				Prog. Year 5			
Prog. Year 3							
Program Year 1	HOPWA	Proposed Amt.	\$132,903	Fund Source:	Proposed Amt.		
		Actual Amount	\$188,565		Actual Amount		
	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.		
		Actual Amount			Actual Amount		
	04 Households	Proposed Units	50	Accompl. Type:	Proposed Units		
		Actual Units	67		Actual Units		
Program Year 2	HOPWA	Proposed Amt.	\$133,217	Fund Source:	Proposed Amt.		
		Actual Amount	\$149,187		Actual Amount		
	HOPWA	Proposed Amt.		Fund Source:	Proposed Amt.		
		Actual Amount			Actual Amount		
	04 Households	Proposed Units	50	Accompl. Type:	Proposed Units		
		Actual Units	39		Actual Units		
	Proposed Units		Accompl. Type:	Proposed Units			
	Actual Units			Actual Units			



## **Housing Opportunities for Persons with AIDS (HOPWA) Program**

### **Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes**

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OMB Number 2506-0133 (Expiration Date: 10/31/2014)

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The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. The public reporting burden for the collection of information is estimated to average 42 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

**Overview. The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER, in conjunction with the Integrated Disbursement Information System (IDIS), fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.**

HOPWA formula grantees are required to submit a CAPER, and complete annual performance information for all activities undertaken during each program year in the IDIS, demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER and IDIS data to obtain essential information on grant activities, project sponsors, Subrecipient organizations, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

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**Continued Use Periods.** Grantees that received HOPWA funding for new construction, acquisition, or substantial rehabilitations are required to operate their facilities for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Certification of Continued Project Operation throughout the required use periods. This certification is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

In connection with the development of the Department's standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor/subrecipient records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, and

Housing Status or Destination at the end of the operating year. Other suggested but optional elements are: Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Date of Contact, Date of Engagement, Financial Assistance, Housing Relocation & Stabilization Services, Employment, Education, General Health Status, Pregnancy Status, Reasons for Leaving, Veteran's Information, and Children's Education. Other HOPWA projects sponsors may also benefit from collecting these data elements.

**Final Assembly of Report.** After the entire report is assembled, please number each page sequentially.

**Filing Requirements.** Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: at [HOPWA@hud.gov](mailto:HOPWA@hud.gov). Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7212, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C.

**Record Keeping.** Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. **In the case that HUD must review client level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.**

**Definitions**

**Adjustment for Duplication:** Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

<b>HOPWA Housing Subsidy Assistance</b>		<b>[1] Outputs: Number of Households</b>
1.	Tenant-Based Rental Assistance	1
2a.	<b>Permanent Housing Facilities:</b> Received Operating Subsidies/Leased units	
2b.	<b>Transitional/Short-term Facilities:</b> Received Operating Subsidies	
3a.	<b>Permanent Housing Facilities:</b> Capital Development Projects placed in service during the operating year	
3b.	<b>Transitional/Short-term Facilities:</b> Capital Development Projects placed in service during the operating year	
4.	Short-term Rent, Mortgage, and Utility Assistance	1
5.	<b>Adjustment for duplication (subtract)</b>	1
6.	<b>TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)</b>	1

**Administrative Costs:** Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

**Beneficiary(ies):** All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

**Central Contractor Registration (CCR):** The primary registrant database for the U.S. Federal Government. CCR collects, validates, stores, and disseminates data in support of agency acquisition missions, including Federal agency contract and assistance awards. Both current and potential federal government registrants (**grantees**) are required to register in CCR in order to be awarded contracts by the federal government. Registrants must update or renew their registration at least once per year to maintain an active status. Although recipients of direct federal contracts and grant awards have been required to be registered with CCR since 2003, this requirement is now being extended to indirect recipients of federal funds with the passage of ARRA (American Recovery and Reinvestment Act). Per ARRA and FFATA (Federal Funding Accountability and Transparency Act) federal regulations, all **grantees** and sub-grantees or subcontractors receiving federal grant awards or contracts must have a DUNS (Data Universal Numbering System) Number.

**Chronically Homeless Person:** An individual or family who : (i) is homeless and lives or resides individual or family who: (i) is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

**Disabling Condition:** Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

**Facility-Based Housing Assistance:** All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

**Faith-Based Organization:** Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

**Grassroots Organization:** An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent

employees. Local affiliates of national organizations are not considered "grassroots."

**HOPWA Eligible Individual:** The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

**HOPWA Housing Information Services:** Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

**HOPWA Housing Subsidy Assistance Total:** The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

**Household:** A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

**Housing Stability:** The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See *Part 5: Determining Housing Stability Outcomes* for definitions of stable and unstable housing situations.

**In-kind Leveraged Resources:** These involve additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the rate established in HUD notices, such as the rate of ten dollars per hour. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

**Leveraged Funds:** The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

**Live-In Aide:** A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See *the Code of Federal Regulations Title 24, Part 5.403 and the HOPWA Grantee Oversight Resource Guide for additional reference.*

**Master Leasing:** Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

**Operating Costs:** Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

**Outcome:** The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

**Output:** The number of units of housing or households that receive HOPWA assistance during the operating year.

**Permanent Housing Placement:** A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

**Program Income:** Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income for state and local governments at 24 CFR 85.25, or for non-profits at 24 CFR 84.24.

**Project-Based Rental Assistance (PBRA):** A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor or Subrecipient. Assistance is tied directly to the properties and is not portable or transferable.

**Project Sponsor Organizations:** Any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended. Funding flows to a project sponsor as follows:

HUD Funding → Grantee → Project Sponsor

**Short-Term Rent, Mortgage, and Utility (STRMU) Assistance:** A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52 week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

**Stewardship Units:** Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

**Subrecipient Organization:** Any organization that receives funds from a project sponsor to provide eligible housing and other support services and/or administrative services as defined in 24 CFR 574.300. If a subrecipient organization provides housing and/or other supportive services directly to clients, the subrecipient organization must provide performance data on household served and funds expended. Funding flows to subrecipients as follows:

HUD Funding → Grantee → Project Sponsor → Subrecipient

**Tenant-Based Rental Assistance (TBRA):** TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

**Transgender:** Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender at birth.

**Veteran:** A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

**Housing Opportunities for Person with AIDS (HOPWA)  
Consolidated Annual Performance and Evaluation Report (CAPER)  
Measuring Performance Outputs and Outcomes**

OMB Number 2506-0133 (Expiration Date: 10/31/2014)

**Part 1: Grantee Executive Summary**

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by CFR 574.3. In Chart 3, indicate each subrecipient organization with a contract/agreement of \$25,000 or greater that assists grantees or project sponsors carrying out their administrative or evaluation activities. In Chart 4, indicate each subrecipient organization with a contract/agreement to provide HOPWA-funded services to client households. These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

*Note: Please see the definition section for distinctions between project sponsor and subrecipient.*

*Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.*

**1. Grantee Information**

<b>HUD Grant Number</b> MO-H011-F002		<b>Operating Year for this report</b> <i>From (mm/dd/yy)</i> 01/01/2011 <i>To (mm/dd/yy)</i> 12/31/2011		
<b>Grantee Name</b> City of St. Louis, Department of Health				
<b>Business Address</b>		1520 Market Street, Room 4078		
<b>City, County, State, Zip</b>		St. Louis	St. Louis City	MO 63103
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		436003231		
<b>DUN &amp; Bradstreet Number (DUNs):</b>		135747843	<b>Central Contractor Registration (CCR):</b> Is the grantee's CCR status currently active? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide CCR Number:	
<b>*Congressional District of Grantee's Business Address</b>		1st		
<b>*Congressional District of Primary Service Area(s)</b>		N/A		
<b>*City(ies) and County(ies) of Primary Service Area(s)</b>		Cities: N/A		Counties: N/A
<b>Organization's Website Address</b> www.stlouis-mo.gov		<b>Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee service Area?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section what services maintain a waiting list and how this list is administered.		

\* Service delivery area information only needed for program activities being directly carried out by the grantee.

**2. Project Sponsor Information**

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households. These elements address requirements in the Federal Financial Accountability and Transparency Act of 2006 (Public Law 109-282).

*Note: Please see the definitions for distinctions between project sponsor and subrecipient.*

*Note: If any information does not apply to your organization, please enter N/A.*

<b>Project Sponsor Agency Name</b> Interfaith Residence d/b/a Doorways		<b>Parent Company Name, if applicable</b> N/A	
<b>Name and Title of Contact at Project Sponsor Agency</b>		Lynne Cooper, President	
<b>Email Address</b>		lmcooper@doorwayshousing.org	
<b>Business Address</b>		4385 Maryland Avenue	
<b>City, County, State, Zip,</b>		St. Louis, St. Louis City, MO, 63108	
<b>Phone Number (with area code)</b>		(314) 535-1919	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		431484279	<b>Fax Number (with area code)</b> 314-535-0909
<b>DUN &amp; Bradstreet Number (DUNs):</b>		809004831	
<b>Congressional District of Project Sponsor's Business Address</b>		1st	
<b>Congressional District(s) of Primary Service Area(s)</b>		1 <sup>st</sup> and 3 <sup>rd</sup>	
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Cities: Missouri – St. Louis City Illinois – East St. Louis, Belleville, Granite City, Alton and Centreville	
<b>Total HOPWA contract amount for this Organization for the operating year</b>		\$1,053,808	Counties: Missouri – St. Louis City and County, St. Charles, Franklin, Jefferson, Washington and Warren Illinois – Bond, Calhoun, Clinton, Macoupin, Madison, Monroe, Jersey and St. Clair
<b>Organization's Website Address</b> www.doorwayshousing.org			
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b> Doorways maintains two waiting lists for housing services: one for the HOPWA-funded TBRA program and another for the Residential (facility-based) program. Clients on each list are selected for service on a first-come, first-served basis.  In the facility-based component, clients are contacted by mail at minimum once every six months and asked to update their eligibility information, and to confirm that they are still in need of services.  Clients on the TBRA list are contacted every four months; those who are not able to be reached or not eligible for services are removed. Clients are also contacted directly in rank order when slots in the program become available.	

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<b>Project Sponsor Agency Name</b> Peter and Paul Community Services		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Steve Campbell, Executive Director		
<b>Email Address</b>		scampbell@ppcsinc.org		
<b>Business Address</b>		1025 Park, Suite 1023		
<b>City, County, State, Zip,</b>		St. Louis, St. Louis City, MO, 63104		
<b>Phone Number (with area code)</b>		314-588-7111		
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		431349643	<b>Fax Number (with area code)</b> 314-621-9875	
<b>DUN &amp; Bradstreet Number (DUNs):</b>		1942124103		
<b>Congressional District of Project Sponsor's Business Address</b>		1st		
<b>Congressional District(s) of Primary Service Area(s)</b>		1 <sup>st</sup> and 3 <sup>rd</sup>		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Cities: St. Louis City		
<b>Total HOPWA contract amount for this Organization for the operating year</b>		\$280,729	<b>Counties:</b> St. Louis City and St. Louis County	
<b>Organization's Website Address</b>		www.ppcsinc.org		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>		

**3. Administrative Subrecipient Information**

Use Chart 3 to provide the following information for each subrecipient with a contract/agreement of \$25,000 or greater that assists project sponsors to carry out their administrative services but no services directly to client households. Agreements include: grants, subgrants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders. (Organizations listed may have contracts with project sponsors) These elements address requirements in the Federal Funding and Accountability and Transparency Act of 2006 (Public Law 109-282).

*Note: Please see the definitions for distinctions between project sponsor and subrecipient.*

*Note: If any information does not apply to your organization, please enter N/A.*

Subrecipient Name	N/A	Parent Company Name, if applicable
Name and Title of Contact at Subrecipient		
Email Address		
Business Address		
City, State, Zip, County		
Phone Number (with area code)		Fax Number (include area code)
Employer Identification Number (EIN) or Tax Identification Number (TIN)		
DUN & Bradstreet Number (DUNs):		
North American Industry Classification System (NAICS) Code		
Congressional District of Subrecipient's Business Address		
Congressional District of Primary Service Area		
City (ies) <u>and</u> County (ies) of Primary Service Area(s)	Cities:	Counties:
Total HOPWA Subcontract Amount of this Organization for the operating year		

**4. Program Subrecipient Information**

Complete the following information for each subrecipient organization providing HOPWA-funded services to client households. These organizations would hold a contract/agreement with a project sponsor(s) to provide these services. For example, a subrecipient organization may receive funds from a project sponsor to provide nutritional services for clients residing within a HOPWA facility-based housing program. Please note that subrecipients who work directly with client households must provide performance data for the grantee to include in Parts 2-7 of the CAPER.

*Note: Please see the definition of a subrecipient for more information.*

*Note: Types of contracts/agreements may include: grants, sub-grants, loans, awards, cooperative agreements, and other forms of financial assistance; and contracts, subcontracts, purchase orders, task orders, and delivery orders.*

*Note: If any information is not applicable to the organization, please report N/A in the appropriate box. Do not leave boxes blank.*

<b>Sub-recipient Name</b>	N/A		<b>Parent Company Name, if applicable</b>	
<b>Name and Title of Contact at Contractor/ Sub-contractor Agency</b>				
<b>Email Address</b>				
<b>Business Address</b>				
<b>City, County, State, Zip</b>				
<b>Phone Number (included area code)</b>			<b>Fax Number (include area code)</b>	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>				
<b>DUN &amp; Bradstreet Number (DUNs)</b>				
<b>North American Industry Classification System (NAICS) Code</b>				
<b>Congressional District of the Sub-recipient's Business Address</b>				
<b>Congressional District(s) of Primary Service Area</b>				
<b>City(ies) and County(ies) of Primary Service Area</b>	<b>Cities:</b>		<b>Counties:</b>	
<b>Total HOPWA Subcontract Amount of this Organization for the operating year</b>				

## **5. Grantee Narrative and Performance Assessment**

### **a. Grantee and Community Overview**

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

The City of St. Louis is the recipient of Housing Opportunities for Persons Living with AIDS (HOPWA) funds for the St. Louis EMSA. Formula funds are awarded to the Community Development Agency within the City of St. Louis and administered by the Grants Administration section within the Department of Health. The St. Louis EMSA is a bi-jurisdictional region that straddles Missouri and Illinois. The EMSA consists of seven counties in Missouri (St. Louis City, St. Louis County, St. Charles, Franklin, Jefferson, Washington, and Warren) and eight counties in Illinois (Clinton, Jersey, Madison, Monroe, Bond, Calhoun, Macoupin, and St. Clair).

During Program Year (PY)2, the St. Louis Eligible Metropolitan Statistical Area (EMSA) contracted with two project sponsors to provide a variety of housing services including facility-based housing, short-term rent, mortgage and utility assistance, tenant based housing assistance, housing information, and case management. The project sponsors and a description of the range of their respective services are as follows:

- **Doorways:** Founded in 1988, is the primary provider of housing services to low-income people living with HIV disease throughout the St. Louis Metropolitan region. The organization's programs are directly available to clients in seven different counties in Missouri and another eight in Illinois, covering the entire regional EMSA. Through its Outstate component, Doorways serves as fiscal agent and provides technical support to local housing providers who serve people living with HIV/AIDS in 62 additional Missouri counties and another 55 counties in central and southern Illinois.

Over its 23-year history, Doorways has developed a comprehensive array of housing solutions designed to meet the varied needs of people living with HIV/AIDS. To accomplish this, the organization has utilized a broad range of federally-funded housing programs, including the Section 811 program for persons with disabilities, the Permanent Supportive Housing Program for the disabled homeless, and programs based largely on the provision of scattered-site assistance as available through the Housing Opportunities for People with AIDS (HOPWA) program and Ryan White Treatment Modernization Act. In the process, Doorways has successfully leveraged millions of dollars in housing assistance from state and local housing organizations and private philanthropic funds.

At the present time, Doorways serves almost 600 adults and over 300 children monthly over the 15-county EMSA through three core programs that include:

- 1) **The Own Home Program** helps individuals and families living with HIV/AIDS find and maintain affordable housing without threat of homelessness or interruption to essential utilities. The program provides nearly \$2 million per year in rent, mortgage, utility, and move-in subsidies on behalf of people who are homeless or would otherwise become homeless. Payments are made directly to property owners and utility companies. In addition, Doorways' Case Managers inspect units for safety and suitability, maintain lists of approved and affordable units, work with clients to develop stable housing plans, help clients with budgeting and habits of good tenancy and advocate for clients with landlords and utility companies. Program operations are supervised by Brenda Malone, Own Home Program Manager, who is the primary contact for the HOPWA-funded program.
- 2) **The Residential Program** currently operates seven apartment buildings in St. Louis City with a combined 103 units, managed by Doorways for people living with HIV/AIDS. The Residential Program is designed for individuals and families who are capable of independent living but whose financial and health issues limit their ability to pay fair market rent. Most residents have household incomes at or below 20% of the area median income and pay no more than 30% of their income for rent and utilities. In addition to these Doorways-owned units, the Residential Program also includes *Jumpstart*, an 18-unit scattered-site permanent supportive housing program for single, disabled parents with HIV/AIDS.

Doorways' family residential complex offers 29 lead-free units specifically designed to meet the needs of

families affected by HIV/AIDS. Two buildings, *Mama Nyumba* (Swahili for "my mother's house) and *Kaya Malaika* (Swahili for "village of little angels") provide safe, affordable housing for low-income families who would otherwise be inadequately housed or homeless. It is the only facility of its kind in Missouri and one of the few in the nation. Doorways' latest 811 building, Partridge Place, is located in Walnut Park, an area of the city with a rate of HIV infection that is more than twice the rate for the city as a whole. In addition to serving this currently underserved population, Partridge Place, like all of Doorways' buildings, compliments and contributes to neighborhood plans for revitalization and growth.

- 3) **Doorways Supportive Housing Facility (DSHF)** provides housing for people with AIDS who cannot live without assistance, and who would otherwise be homeless or unnecessarily hospitalized. Located in St. Louis' Central West End, the fully accessible three-story building offers 36 private rooms with baths, 24-hour supervision and nursing care, a dining room, commercial kitchen, numerous social and recreational areas, and administrative offices. DSHF is licensed by the State of Missouri as a residential care facility and is also licensed by the State Department of Mental Health.

Among DSHF staff are registered nurses who work with physicians to establish treatment plans, oversee complicated medical protocols, monitor dementia and other neural disorders, and perform clinical assessments, blood transfusions, IV infusion therapies, laboratory and Pentadimine treatments. Social services are available through two full time Social Workers. In addition, a full-time activities/volunteer coordinator organizes internal programs, external field trips, and pastoral care. Transportation to physicians is available, and clients have access to a nutritionally sound meals program on site.

Doorways maintains two waiting lists for services: one for the HOPWA-funded TBRA program and another for its Residential Program. Clients on each list are selected for service on a first-come, first-served basis.

Follow-up is conducted every four months for clients on the TBRA waiting list. This follow-up begins with a telephone survey. Clients who are not successfully contacted by telephone are contacted by mail. If no response to the mailed survey is received, each client's respective case manager is informed of the need to contact the client. If no response is received from either client or case manager in 30 days, the client is removed from the TBRA waiting list.

As TBRA surveys are completed, clients may also be removed from the list for any of the following reasons:

- Client is deceased or the case is frozen by the Case Manager
- Client is over-income for TBRA guidelines.
- Client is currently housed in Section 8, public housing, a Shelter Plus Care Program, or in any of Doorways' residential programs.
- Client is currently out of compliance on provisions related to the receipt of temporary rental assistance from Doorways.
- Client reports that he/she is no longer in need of assistance

In Doorways' Residential Program, clients are contacted by mail at minimum once every six months and asked to update their eligibility information and to confirm that they are still in need of services.

- **Peter and Paul Community Services:** Peter and Paul Community Services is an agency committed to providing housing and supportive services to persons who are homeless, especially those living with mental illness and HIV/AIDS. This agency utilizes HOPWA facility-based operation funds to support transitional housing activities within the agency. The Positive Directions transitional housing program is a 20-bed program that provides up to two years of transitional housing and a savings program assisting HIV-infected homeless individuals in setting goals, learning living skills and establishing a regular income and savings plan, with the goal of moving into independent living. These services are particularly targeted to individuals with multiple diagnoses of mental illness and/or substance abuse along with HIV infection. The goal of Positive Directions is to promote the improved physical and mental health of clients, help clients secure and sustain permanent, independent housing, and to avoid both a need for return to the streets or re-hospitalization.

The Positive Directions program includes the following components and benchmarks:

Within seven days of admission, clients complete HOPWA Housing Plans and Individual Treatment and Rehabilitation

Plans. Clients also complete quarterly reviews and annual reviews to clearly document progress.

Within 60 days of admission, clients access primary medical care. Staff ensure that visits are scheduled and kept, accompanying all clients with histories of medical non-compliance for any reason. Additionally, all follow-up appointments are tracked and missed appointments are promptly rescheduled. The program nurse tracks these results in client charts. Consult sheets for all healthcare appointments are maintained in client charts.

Throughout their stay in the program, clients receive case management services and are connected with other community resources to reduce substance use, become and remain medication adherent, improve CD4 and viral load counts, and seek employment, training, and/or education.

**b. Annual Performance under the Action Plan**

Provide a narrative addressing each of the following four items:

**1. Outputs Reported.** Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your program year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

The total amount of HOPWA funds expended during Program Year 2 (PY2) was \$1,357,210. Of this amount, \$1,245,078 was expended to support tenant based rental assistance, short-term rent, mortgage and utility assistance, facility based housing, supportive services (case management) and housing information services throughout the St. Louis eligible metropolitan statistical area (EMSA), and \$112,132 was expended for grantee and project sponsor administration. The EMSA consists of seven counties in Missouri (St. Louis City, St. Louis County, St. Charles, Franklin, Jefferson, Washington, and Warren) and eight counties in Illinois (Clinton, Jersey, Madison, Monroe, Bond, Calhoun, Macoupin, and St. Clair). The \$1,245,078 figure includes \$282,950 in HOPWA 2010 funds that were spent during calendar year 2011. Of the \$1,245,078 expended on direct services,

- 168 households received tenant based rental assistance (TBRA) with HOPWA funds during this program year, exceeding the goal of 163;
- 186 households received short-term rent, mortgage and utility assistance (STRMU) with HOPWA funds during PY2 which exceeds the goal of 66;
- 39 households received facility based (transitional/short-term) housing assistance with HOPWA funds during PY2 compared to the goal of 50;
- 1,035 households received housing information services with HOPWA funds during PY2 which exceeds the goal of 600; and
- 39 households received supportive housing (case management) services with HOPWA funds during PY2 compared to the goal of 50.

**2. Outcomes Assessed.** Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

The St. Louis EMSA HOPWA program served a total of 393 unduplicated households with housing assistance during Program Year 2. Additionally, 39 households were provided with supportive housing (case management) services in conjunction with facility-based housing activities and 1,035 households received housing information services.

Housing assistance activities were successful in stabilizing clients: 97% of clients who left the TBRA program during 2011 obtained stable housing upon exit, as did 90% of the departing STRMU clients and 81% of clients leaving the facility-based program.

The shortfall in the number of clients receiving transitional housing and associated case management is explained by the fact that clients served in 2011 had high needs and severe barriers. Many had prior felony convictions, and 95% reported use of illicit drugs (crack) in 2011. In addition, longer waiting lists and stricter standards led to fewer approvals for SSI/SSDI. Economic stagnation and high unemployment made it more difficult for clients to obtain skills training and consistent paid work. As a result, average length of stay in the program increased from approximately 23 weeks to 30 weeks. For the next operating year, Positive Directions plans to utilize a staff person with skill and experience in substance abuse counseling to deliver HOPWA-funded case management services. Given that community resources for substance abuse treatment are stretched thin, the program plans to more effectively address persistent substance abuse disorders among clients through internal staff. Assisting clients in reducing substance use is expected to increase client ability and motivation to secure and maintain employment and permanent housing, reducing the length of time needed in transitional housing and enabling the program to serve a greater number of households.

**3. Coordination.** Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

#### Doorways

Doorways works closely with each client's designated Ryan White Case Manager to coordinate the delivery of services and support linkage to other sources of services that will promote housing stability. In addition, the organization is an active participant in the Homeless Services Continuum of Care groups for both the City of St. Louis and St. Louis County, which enables Doorways to identify a broader array of housing and related resources available to the clients.

Doorways works directly with the city and county Continuum of Care (CoC) groups to identify housing resources for the clients through non-HOPWA programs. CoC meetings attended monthly include providers from homeless shelters, food pantries, and employment programs. Finally, the Own Home Program Manager collaborates routinely with Urban League and United Way staff to facilitate the flow of information about services, seminars and opportunities to case managers who work directly with the clients.

Doorways utilizes a broad range of federally-funded housing programs to meet the diverse housing needs of people living with HIV/AIDS. These include the Section 811 program for persons with disabilities, the Permanent Supportive Housing Program for disabled homeless persons, and HOPWA. The organization also distributes housing funds made available through the Ryan White HIV/AIDS Treatment Extension Act of 2009, Part A. Support through these funding streams has enabled Doorways to successfully leverage millions of dollars in housing assistance from the Missouri Housing Development Commission, the City of St. Louis Affordable Housing Commission as well as private philanthropic funds.

#### Peter and Paul Community Services

Missouri Housing Development Commission provided operating funds and emergency assistance in 2011. The Lutheran Foundation, the Missouri Division of Economic Development (Neighborhood Assistance Program), Covidien Healthcare, the MAC AIDS Foundation and other smaller foundations funded supportive services for residents and alumni of Positive Directions housing.

Peter & Paul Community Services is also integrated in the city and county Homeless Services Continuum of Care (CoC) groups, and well connected with a variety of community service providers. Other agencies/persons providing services to Peter & Paul residents included Community Alternatives, Places for People, Independence Center, Food Outreach, New Hope Clinic, Doorways, Saint Louis Effort for AIDS, BJC Behavioral Health, Washington University Infectious Disease Clinic, Project ARK (AIDS Resources & Knowledge), The SPOT (a comprehensive health and support center for teens), Growing American Youth, Health and Education for Youth, St. Patrick Center, Vocational Rehabilitation, St. Louis HELP, BASIC Drug and Alcohol Treatment Center, Southeast Missouri Community Treatment Program, Preferred Family Healthcare, Joyce Meyer Ministries, Southampton Healthcare, Dr. David Parks, Dr. Denzel Jines, Dr. Timothy Case, Missouri Department of Probation and Parole, Rabbi Lynn Goldstein, Father Otto Schneebeck, Father Richard Vogt, Sr. Marge O'Gorman, Life Skills Specialist Eileen Wolfington, and a variety of specialty healthcare providers (dialysis, physical therapy, chemotherapy, podiatry, gastroenterology, neurology and podiatry). Additionally, representatives from several community agencies were recruited to provide educational seminars to clients during weekly Community Resources group meetings.

**4. Technical Assistance.** Describe any program technical assistance needs and how they would benefit program beneficiaries.

The St. Louis EMSA HOPWA program would benefit from HUD guidance and/or technical assistance on strategies to more effectively develop client self-sufficiency, such as best practices for housing plans and budget plans. This TA would greatly benefit clients by increasing their independence, especially in light of difficult economic circumstances and complex medical/social factors. Greater mobility throughout the HOPWA-funded programs would enable more clients to be served and reduce waiting lists.

**c. Barriers and Trends Overview**

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program’s ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program’s ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

HOPWA project sponsors identified several barriers in PY2, particularly with regard to the population receiving facility-based transitional housing services. The length of stay in the transitional housing program increased by about 25% during the 2011 program year, due to the following barriers:

- 1) Fewer available apartment vouchers, with longer waiting lists, requiring clients to remain in the program longer while they waited for subsidized housing opportunities.
- 2) Fewer persons approved for SSI/SSDI, with longer waiting lists and stricter standards for approval – so fewer clients can afford independent or Elderly-and-Disabled housing (which have increasingly long waiting lists as well).
- 3) Due to high demand, fewer persons were able to access job training programs, which would increase the likelihood of securing living-wage work.

<input type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Housing Availability	<input type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input checked="" type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input type="checkbox"/> Credit History	<input type="checkbox"/> Rental History	<input checked="" type="checkbox"/> Criminal Justice History
<input type="checkbox"/> Housing Affordability	<input type="checkbox"/> Geography/Rural Access	<input type="checkbox"/> Other, please explain further	

- 4) Due to continued high unemployment and a reduced job market, fewer persons were able to secure living-wage work – so fewer clients can afford independent housing.
- 5) Fewer available affordable and decent apartments for clients, most of whom have felony convictions and current/historical drug use – so even those with the means to afford an apartment often cannot secure one expediently. Additionally, as credit tightens and foreclosures increase, more people are seeking lower-cost apartments. This means that clients are often competing for apartments with people who typically would be living in higher-quality mortgaged homes. Clients in the HOPWA transitional housing program often do not “look good on paper” and often are passed over in favor of people of higher socioeconomic status.
- 6) An increased number of clients with absolutely no resources – in the transitional housing program, 13 clients spent an entire year without income despite trying to secure it. In addition, 11 clients had intermittent income, such as temporary jobs. Two clients held down minimum wage jobs for 1 shift a week, making about \$50 a week, which is clearly insufficient for independent living without major subsidies.
- 7) The easy availability of crack and the resurgence of heroin in the City have been increasingly problematic for PLWHA facing multiple barriers and social issues. About 95% of clients served by the facility-based program admitted to using crack in 2011, and nearly 33% are believed to have used heroin. Additionally, the number of people who meet criteria for alcohol dependence has increased dramatically in the past year.

To address these barriers, the facility-based housing program will continue to offer intensive case management and coordination with a variety of community resources to meet complex needs. However, this situation highlights the great need for both continued support of housing services as well as associated supportive services and case management.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

Some of the trends facing the St. Louis EMSA continue to be those of reduced state and local funding for homeless services, mental health and substance abuse; lack of availability of affordable housing units; and the need for specialized support services for people living with HIV/AIDS.

As has been established for some time, the amount of funding available to support housing services in this EMSA is not sufficient to ensure housing stability among a known group of existing clients, much less to meet the estimated need in this service region. As is true around the country, the population of those affected by HIV/AIDS today is poorer, less educated, and more vulnerable to a host of co-occurring disorders and socio-economic challenges, and the percentage of people living with HIV/AIDS who are in need of ongoing rental assistance and support in order to achieve housing stability and improved access to care continues to grow. With rising healthcare costs and the current economic climate, the demand for housing for persons living with HIV/AIDS remains high. HOPWA is an important resource for continuing to provide decent, stable housing opportunities for PLWHA. Other funding that has partnered with HOPWA in this region, such as Ryan White, has had to focus more of its resources on its core purpose (medical care), which creates even greater need for HOPWA resources to increase to meet the housing needs of the St. Louis EMSA. Recent research findings confirm a structural link between stable housing, health outcomes, and healthcare costs among people living with HIV/AIDS, and the dedication of public resources should be informed by those findings.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

N/A

**d. Unmet Housing Needs: An Assessment of Unmet Housing Needs**

In Chart 1, provide an assessment of the number of HOPWA-eligible households that require HOPWA housing subsidy assistance but are not currently served by any HOPWA-funded housing subsidy assistance in this service area.

In Row 1, report the total unmet need of the geographical service area, as reported in *Unmet Needs for Persons with HIV/AIDS*, Chart 1B of the Consolidated or Annual Plan(s), or as reported under HOPWA worksheet in the Needs Workbook of the Consolidated Planning Management Process (CPMP) tool.

*Note: Report most current data available, through Consolidated or Annual Plan(s), and account for local housing issues, or changes in HIV/AIDS cases, by using combination of one or more of the sources in Chart 2.*

If data is collected on the type of housing that is needed in Rows a. through c., enter the number of HOPWA-eligible households by type of housing subsidy assistance needed. For an approximate breakdown of overall unmet need by type of housing subsidy assistance refer to the Consolidated or Annual Plan (s), CPMP tool or local distribution of funds. Do not include clients who are already receiving HOPWA-funded housing subsidy assistance.

Refer to Chart 2, and check all sources consulted to calculate unmet need. Reference any data from neighboring states' or municipalities' Consolidated Plan or other planning efforts that informed the assessment of Unmet Need in your service area.

*Note: In order to ensure that the unmet need assessment for the region is comprehensive, HOPWA formula grantees should include those unmet needs assessed by HOPWA competitive grantees operating within the service area.*

**1. Planning Estimate of Area's Unmet Needs for HOPWA-Eligible Households**

1. Total number of households that have unmet housing subsidy assistance need.	324
2. From the total reported in Row 1, identify the number of households with unmet housing needs by type of housing subsidy assistance:	132
a. Tenant-Based Rental Assistance (TBRA)	186
b. Short-Term Rent, Mortgage and Utility payments (STRMU)	
• Assistance with rental costs	
• Assistance with mortgage payments	
• Assistance with utility costs.	
c. Housing Facilities, such as community residences, SRO dwellings, other housing facilities	6

**2. Recommended Data Sources for Assessing Unmet Need (check all sources used)**

<input checked="" type="checkbox"/> = Data as reported in the area Consolidated Plan, e.g. Table 1B, CPMP charts, and related narratives
<input type="checkbox"/> = Data established by area HIV/AIDS housing planning and coordination efforts, e.g. Continuum of Care
<input type="checkbox"/> = Data from client information provided in Homeless Management Information Systems (HMIS)
<input checked="" type="checkbox"/> = Data from project sponsors or housing providers, including waiting lists for assistance or other assessments on need including those completed by HOPWA competitive grantees operating in the region.
<input type="checkbox"/> = Data from prisons or jails on persons being discharged with HIV/AIDS, if mandatory testing is conducted
<input type="checkbox"/> = Data from local Ryan White Planning Councils or reported in CARE Act Data Reports, e.g. number of clients with permanent housing
<input type="checkbox"/> = Data collected for HIV/AIDS surveillance reporting or other health assessments, e.g. local health department or CDC surveillance data

**End of PART 1**

**PART 2: Sources of Leveraging and Program Income**

**1. Sources of Leveraging**

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

*Note: Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.*

**A. Source of Leveraging Chart**

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
<b>Public Funding</b>			
Ryan White-Housing Assistance			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Housing Choice Voucher Program			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
HOME			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Shelter Plus Care			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
<b>Private Funding</b>			
Grants			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
In-kind Resources			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
<b>Other Funding</b>			
Grantee/Project Sponsor/Subrecipient (Agency) Cash			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord			
<b>TOTAL (Sum of all Rows)</b>			

**2. Program Income and Resident Rent Payments**

In Section 2, Chart A., report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

*Note: Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).*

**A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year**

<b>Program Income and Resident Rent Payments Collected</b>		<b>Total Amount of Program Income (for this operating year)</b>
1.	Program income (e.g. repayments)	0
2.	Resident Rent Payments made directly to HOPWA Program	\$21,235
3.	<b>Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)</b>	\$21,235

**B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households**

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

<b>Program Income and Resident Rent Payment Expended on HOPWA programs</b>		<b>Total Amount of Program Income Expended (for this operating year)</b>
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	\$19,378
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	\$1,857
3.	<b>Total Program Income Expended (Sum of Rows 1 and 2)</b>	\$21,235

**End of PART 2**

**PART 3: Accomplishment Data Planned Goal and Actual Outputs**

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

*Note: The total households assisted with HOPWA funds and reported in PART 3 of the CAPER should be the same as reported in the annual year-end IDIS data, and goals reported should be consistent with the Annual Plan information. Any discrepancies or deviations should be explained in the narrative section of PART I.*

**1. HOPWA Performance Planned Goal and Actual Outputs**

<b>HOPWA Performance Planned Goal and Actual</b>		[1] Output: Households				[2] Output: Funding	
		HOPWA Assistance		Leveraged Households		HOPWA Funds	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
<b>HOPWA Housing Subsidy Assistance</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
1.	Tenant-Based Rental Assistance	163	168			\$745,129	\$716,367
2a.	<b>Permanent Housing Facilities:</b> Received Operating Subsidies/Leased units (Households Served)						
2b.	<b>Transitional/Short-term Facilities:</b> Received Operating Subsidies/Leased units (Households Served) (Households Served)	50	39			\$105,135	\$117,657
3a.	<b>Permanent Housing Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)						
3b.	<b>Transitional/Short-term Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)						
4.	Short-Term Rent, Mortgage and Utility Assistance	66	186	212	112	\$87,357	\$116,250
5.	Permanent Housing Placement Services						
6.	Adjustments for duplication (subtract)						
7.	<b>Total HOPWA Housing Subsidy Assistance</b> (Columns a. – d. equal the sum of Rows 1-5 minus Row 6; Columns e. and f. equal the sum of Rows 1-5)						
<b>Housing Development (Construction and Stewardship of facility based housing)</b>		<b>[1] Output: Housing Units</b>				<b>[2] Output: Funding</b>	
8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)						
9.	Stewardship Units subject to 3 or 10 year use agreements						
10.	<b>Total Housing Developed</b> (Sum of Rows 78 & 9)						
<b>Supportive Services</b>		<b>[1] Output Households</b>				<b>[2] Output: Funding</b>	
11a.	Supportive Services provided by project sponsors/subrecipient that also delivered HOPWA housing subsidy assistance	50	39			\$133,217	\$149,187
11b.	Supportive Services provided by project sponsors/subrecipient that only provided supportive services.						
12.	Adjustment for duplication (subtract)						
13.	<b>Total Supportive Services</b> (Columns a. – d. equal the sum of Rows 11 a. & b. minus Row 12; Columns e. and f. equal the sum of Rows 11a. & 11b.)						
<b>Housing Information Services</b>		<b>[1] Output Households</b>				<b>[2] Output: Funding</b>	
14.	Housing Information Services	600	1,035			\$163,488	\$145,617
15.	<b>Total Housing Information Services</b>						

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Grant Administration and Other Activities		[1] Output Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources						
17.	Technical Assistance (if approved in grant agreement)						
18.	Grantee Administration (maximum 3% of total HOPWA grant)					\$40,862	\$19,912
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					\$72,400	\$92,220
20.	<b>Total Grant Administration and Other Activities (Sum of Rows 17 – 20)</b>						
<b>Total Expended</b>						<b>[2] Outputs: HOPWA Funds Expended</b>	
						<b>Budget</b>	<b>Actual</b>
21.	<b>Total Expenditures for program year (Sum of Rows 7, 10, 13, 15, and 20)</b>					\$1,234,32	\$1,245,078

**2. Listing of Supportive Services**

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

*Data check: Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.*

Supportive Services		[1] Output: Number of Households	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance		
2.	Alcohol and drug abuse services		
3.	Case management	39	\$149,187
4.	Child care and other child services		
5.	Education		
6.	Employment assistance and training		
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310		
8.	Legal services		
9.	Life skills management (outside of case management)		
10.	Meals/nutritional services		
11.	Mental health services		
12.	Outreach		
13.	Transportation		
14.	Other Activity (if approved in grant agreement). Specify:		
15.	<b>Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)</b>	39	
16.	<b>Adjustment for Duplication (subtract)</b>	0	
17.	<b>TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)</b>	39	\$149,187

**3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary**

In Row a., enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b., enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c., enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d., enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e., enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f., enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g., report the amount of STRMU funds expended to support direct program costs such as program operation staff.

*Data Check: The total households reported as served with STRMU in Row a., column [1] and the total amount of HOPWA funds reported as expended in Row a., column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b. and f., respectively.*

*Data Check: The total number of households reported in Column [1], Rows b., c., d., e., and f. equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b., c., d., e., f., and g. equal the total amount of STRMU expenditures reported in Column [2], Row a.*

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of Households Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	186	\$116,250
b.	<u>Of the total STRMU reported on Row a.</u> total who received assistance with mortgage costs ONLY.		
c.	<u>Of the total STRMU reported on Row a.</u> total who received assistance with mortgage and utility costs.		
d.	<u>Of the total STRMU reported on Row a.</u> total who received assistance with rental costs ONLY.		
e.	<u>Of the total STRMU reported on Row a.</u> total who received assistance with rental and utility costs.		
f.	<u>Of the total STRMU reported on Row a.</u> total who received assistance with utility costs ONLY.		
g.	Direct program delivery costs (e.g., program operations staff time)		

**End of PART 3**

**Part 4: Summary of Performance Outcomes**

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type.

In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.

*Data Check: The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].*

*Note: Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.*

**Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)**

**A. Permanent Housing Subsidy Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
<b>Tenant-Based Rental Assistance</b>	168	129	1 Emergency Shelter/Streets		<i>Unstable Arrangements</i>
			2 Temporary Housing		
			3 Private Housing	35	<i>Stable/Permanent Housing (PH)</i>
			4 Other HOPWA		
			5 Other Subsidy	2	
			6 Institution		<i>Unstable Arrangements</i>
			7 Jail/Prison	1	
			8 Disconnected/Unknown		
			9 Death	1	<i>Life Event</i>
<b>Permanent Supportive Housing Facilities/ Units</b>			1 Emergency Shelter/Streets		<i>Unstable Arrangements</i>
			2 Temporary Housing		<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
			3 Private Housing		<i>Stable/Permanent Housing (PH)</i>
			4 Other HOPWA		
			5 Other Subsidy		
			6 Institution		<i>Unstable Arrangements</i>
			7 Jail/Prison		
			8 Disconnected/Unknown		
			9 Death		<i>Life Event</i>

**B. Transitional Housing Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
<b>Transitional/ Short-Term Housing Facilities/ Units</b>	39	17	1 Emergency Shelter/Streets	2	<i>Unstable Arrangements</i>
			2 Temporary Housing	1	<i>Temporarily Stable with Reduced Risk of Homelessness</i>
			3 Private Housing	15	<i>Stable/Permanent Housing (PH)</i>
			4 Other HOPWA		
			5 Other Subsidy		

		6 Institution	2	Unstable Arrangements
		7 Jail/Prison	1	
		8 Disconnected/unknown		
		9 Death	1	Life Event
B1: Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months			0	

**Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness**

**(Short-Term Housing Subsidy Assistance)**

Report the total number of households that received STRMU assistance in Column [1].

In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor or subrecipient's best assessment for stability at the end of the operating year.

Information in Column [3] provides a description of housing outcomes; therefore, data is not required.

At the bottom of the chart:

- In Row 1a., report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b., report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

**Data Check:** The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

**Data Check:** The sum of Column [2] should equal the number of households reported in Column [1].

**Assessment of Households that Received STRMU Assistance**

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
186	Maintain Private Housing <u>without</u> subsidy (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)		Stable/Permanent Housing (PH)
	Other Private Housing without subsidy (e.g. client switched housing units and is now stable, not likely to seek additional support)		
	Other HOPWA Housing Subsidy Assistance		
	Other Housing Subsidy (PH)		
	Institution (e.g. residential and long-term care)		
	Likely that additional STRMU is needed to maintain current housing arrangements	164	Temporarily Stable, with Reduced Risk of Homelessness
	Transitional Facilities/Short-term (e.g. temporary or transitional arrangement)		
	Temporary/Non-Permanent Housing arrangement (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)		
	Emergency Shelter/street		Unstable Arrangements
	Jail/Prison		
	Disconnected	19	
Death	3	Life Event	
1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).			

1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).

**Section 3. HOPWA Outcomes on Access to Care and Support**

**1a. Total Number of Households**

Line [1]: For project sponsors/subrecipients that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c. to adjust for duplication among the service categories and Row d. to provide an unduplicated household total.

Line [2]: For project sponsors/subrecipients that did **NOT** provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

*Note: These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b. below.*

<b>Total Number of Households</b>	
<b>1. For Project Sponsors/Subrecipients that provided HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded services:</b>	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	393
b. Case Management	39
c. Adjustment for duplication (subtraction)	39
<b>d. Total Households Served by Project Sponsors/Subrecipients with Housing Subsidy Assistance (Sum of Rows a.b. minus Row c.)</b>	<b>393</b>
<b>2. For Project Sponsors/Subrecipients did NOT provide HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded service:</b>	
a. HOPWA Case Management	
<b>b. Total Households Served by Project Sponsors/Subrecipients without Housing Subsidy Assistance</b>	<b>0</b>

**1b. Status of Households Accessing Care and Support**

Column [1]: Of the households identified as receiving services from project sponsors/subrecipients that provided HOPWA housing subsidy assistance as identified in Chart 1a., Row 1d. above, report the number of households that demonstrated access or maintained connections to care and support within the program year.

Column [2]: Of the households identified as receiving services from project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a., Row 2b., report the number of households that demonstrated improved access or maintained connections to care and support within the program year.

*Note: For information on types and sources of income and medical insurance/assistance, refer to Charts below.*

<b>Categories of Services Accessed</b>	<b>[1] For project sponsors/subrecipients that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:</b>	<b>[2] For project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:</b>	<b>Outcome Indicator</b>
1. Has a housing plan for maintaining or establishing stable on-going housing			Support for Stable Housing
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)			Access to Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan			Access to Health Care
4. Accessed and maintained medical insurance/assistance			Access to Health Care
5. Successfully accessed or maintained qualification for sources of income			Sources of Income

**Chart 1b., Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)**

<ul style="list-style-type: none"> <li>• MEDICAID Health Insurance Program, or use local program name</li> <li>• MEDICARE Health Insurance Program, or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>• Veterans Affairs Medical Services</li> <li>• AIDS Drug Assistance Program (ADAP)</li> <li>• State Children's Health Insurance Program (SCHIP), or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>• Ryan White-funded Medical or Dental Assistance</li> </ul>
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**Chart 1b., Row 5: Sources of Income include, but are not limited to the following (Reference only)**

<ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Veteran's Pension</li> <li>• Unemployment Insurance</li> <li>• Pension from Former Job</li> <li>• Supplemental Security Income (SSI)</li> </ul>	<ul style="list-style-type: none"> <li>• Child Support</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Alimony or other Spousal Support</li> <li>• Veteran's Disability Payment</li> <li>• Retirement Income from Social Security</li> <li>• Worker's Compensation</li> </ul>	<ul style="list-style-type: none"> <li>• General Assistance (GA), or use local program name</li> <li>• Private Disability Insurance</li> <li>• Temporary Assistance for Needy Families (TANF)</li> <li>• Other Income Sources</li> </ul>
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**1c. Households that Obtained Employment**

Column [1]: Of the households identified as receiving services from project sponsors/subrecipients that provided HOPWA housing subsidy assistance as identified in Chart 1a., Row 1d. above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a., Row 2b., report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

*Note: This includes jobs created by this project sponsor/subrecipients or obtained outside this agency.*

*Note: Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.*

Categories of Services Accessed	[1] For project sponsors/subrecipients that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors/subrecipients that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job		

**End of PART 4**

**PART 5: Worksheet - Determining Housing Stability Outcomes (optional)**

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

Permanent Housing Subsidy Assistance	Stable Housing (# of households remaining in program plus 3+4+5+6)	Temporary Housing (2)	Unstable Arrangements (1+7+8)	Life Event (9)
Tenant-Based Rental Assistance (TBRA)				
Permanent Facility-based Housing Assistance/Units				
Transitional/Short-Term Facility-based Housing Assistance/Units				
<b>Total Permanent HOPWA Housing Subsidy Assistance</b>				
<b>Reduced Risk of Homelessness: Short-Term Assistance</b>	<b>Stable/Permanent Housing</b>	<b>Temporarily Stable, with Reduced Risk of Homelessness</b>	<b>Unstable Arrangements</b>	<b>Life Events</b>
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)				
<b>Total HOPWA Housing Subsidy Assistance</b>				

**Background on HOPWA Housing Stability Codes**

**Stable Permanent Housing/Ongoing Participation**

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

**Temporary Housing**

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

**Unstable Arrangements**

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

**Life Event**

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

**Tenant-based Rental Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Permanent Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Transitional/Short-Term Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Tenure Assessment.** A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

**STRMU Assistance:** Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

**End of PART 5**

**PART 6: Annual Certification of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

The Annual Certification of Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

*Note: See definition of Stewardship Units.*

**1. General information**

HUD Grant Number(s)	Operating Year for this report From (mm/dd/yy) To (mm/dd/yy) <input type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6; <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10;
Grantee Name	Date Facility Began Operations (mm/dd/yy)

**2. Number of Units and Non-HOPWA Expenditures**

Facility Name:	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)		

**3. Details of Project Site**

Project Sites: Name of HOPWA-funded project	
Site Information: Project Zip Code(s)	
Site Information: Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list <input type="checkbox"/> Not confidential; information can be made available to the public
<b>If the site is not confidential:</b> Please provide the contact information, phone, email address/location, if business address is different from facility address	

I certify that the facility that received assistance for acquisition, rehabilitation, or new construction from the Housing Opportunities for Persons with AIDS Program has operated as a facility to assist HOPWA-eligible persons from the date shown above. I also certify that the grant is still serving the planned number of HOPWA-eligible households at this facility through leveraged resources and all other requirements of the grant agreement are being satisfied.

*I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.*

Name & Title of Authorized Official of the organization that continues to operate the facility:	Signature & Date (mm/dd/yy)
Name & Title of Contact at Grantee Agency <i>(person who can answer questions about the report and program)</i>	Contact Phone (with area code)

**End of PART 6**

**Part 7: Summary Overview of Grant Activities**

**A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

*Note: Reporting for this section should include ONLY those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services ONLY).*

**Section 1. HOPWA-Eligible Individuals who Received HOPWA Housing Subsidy Assistance**

**a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

Individuals Served with Housing Subsidy Assistance	Total
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	395

**Chart b. Prior Living Situation**

In Chart b., report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

*Data Check: The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a. above.*

Category	Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance
1. <u>Continuing</u> to receive HOPWA support from the prior operating year	241
<b>New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year</b>	
2. Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	1
3. Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	6
4. Transitional housing for homeless persons	3
5. <b>Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 - 4)</b>	10
6. Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	
7. Psychiatric hospital or other psychiatric facility	
8. Substance abuse treatment facility or detox center	
9. Hospital (non-psychiatric facility)	
10. Foster care home or foster care group home	
11. Jail, prison or juvenile detention facility	1
12. Rented room, apartment, or house	122
13. House you own	10
14. Staying or living in someone else's (family and friends) room, apartment, or house	11
15. Hotel or motel paid for without emergency shelter voucher	
16. Other	

17.	Don't Know or Refused	
18.	<b>TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)</b>	395

**c. Homeless Individual Summary**

In Chart c., indicate the number of eligible individuals reported in Chart b., Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c. do not need to equal the total in Chart b., Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	3	22

**Section 2. Beneficiaries**

In Chart a., report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (*as reported in Part 7A, Section 1, Chart a.*), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

*Note: See definition of HOPWA Eligible Individual*

*Note: See definition of Transgender.*

*Note: See definition of Beneficiaries.*

**Data Check:** The sum of each of the Charts b. & c. on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a., Row 4 below.

**a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance**

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a.)	395
2. Number of ALL other persons <b>diagnosed</b> as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	0
3. Number of ALL other persons <b>NOT diagnosed</b> as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefitted from the HOPWA housing subsidy	276
<b>4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1,2, &amp; 3)</b>	671

**b. Age and Gender**

In Chart b., indicate the Age and Gender of all beneficiaries as reported in Chart a. directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a., Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a., Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E. equals the total number of beneficiaries reported in Part 7, Section 2, Chart a., Row 4.

**\*\*Please note information on Age and Gender in 2011 was reported jointly for HOPWA eligible individuals and other beneficiaries based on the Beneficiary Verification Worksheet. The grantee will ensure separate reporting for the next operating year.\*\***

HOPWA Eligible Individuals (Chart a, Row 1)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
1.	Under 18	68	77			145
2.	18 to 30 years	68	36			104
3.	31 to 50 years	215	90			305
4.	51 years and Older	83	34			117
5.	Subtotal (Sum of Rows 1-4)	434	237			671
All Other Beneficiaries (Chart a, Rows 2 and 3)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
6.	Under 18					
7.	18 to 30 years					
8.	31 to 50 years					
9.	51 years and Older					
10.	Subtotal (Sum of Rows 6-9)					
Total Beneficiaries (Chart a, Row 4)						
11.	TOTAL (Sum of Rows 5 & 10)	434	237			671

**c. Race and Ethnicity\***

In Chart c., indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a., Row 4. Report the race of all HOPWA eligible individuals in Column [A]. Report the ethnicity of all HOPWA eligible individuals in column [B]. Report the race of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the ethnicity of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a., Row 4.

**\*\*Please note information on Race and Ethnicity in 2011 was reported jointly for HOPWA eligible individuals and other beneficiaries based on the Beneficiary Verification Worksheet. The grantee will ensure separate reporting for the next operating year.\*\***

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a., Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a., Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native	2			
2.	Asian	1			
3.	Black/African American	526	2		
4.	Native Hawaiian/Other Pacific Islander				
5.	White	140	5		
6.	American Indian/Alaskan Native & White				
7.	Asian & White				
8.	Black/African American & White	2			
9.	American Indian/Alaskan Native & Black/African American				
10.	Other Multi-Racial				
11.	Column Totals (Sum of Rows 1-10)	671	7		

*Data Check: Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a., Row 4.*

\*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

### Section 3. Households

#### Household Area Median Income

Report the area median income(s) for all households served with HOPWA housing subsidy assistance.

*Data Check: The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).*

*Note: Refer to [http://www.huduser.org/portal/datasets/il/il2010/select\\_Geography\\_mfi.odn](http://www.huduser.org/portal/datasets/il/il2010/select_Geography_mfi.odn) for information on area median income in your community.*

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	347
2.	31-50% of area median income (very low)	46
3.	51-80% of area median income (low)	
4.	<b>Total (Sum of Rows 1-3)</b>	393



h.	Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public
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**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a. please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired <u>with or without</u> rehab				
Rental units rehabbed				
Homeownership units constructed (if approved)				

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor or Subrecipient**  
 Charts 3a., 3b. and 4 are required for each facility. In Charts 3a. and 3b., indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

**3a. Check one only**

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** Peter and Paul Community Services

Type of housing facility operated by the project sponsor/subrecipient	Total Number of <u>Units</u> in use during the Operating Year Categorized by the Number of Bedrooms per Units					
	SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a. Single room occupancy dwelling						
b. Community residence (2703 Keokuk, St. Louis, MO 63118)	12					
c. Project-based rental assistance units or leased units						
d. Other housing facility <i>Specify:</i> project-operated apartment building (3919 California)			4			

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor/subrecipient on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

**2011 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT - City of St. Louis**

<b>Housing Assistance Category: Facility Based Housing</b>		<b>Output: Number of Households</b>	<b>Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor/subrecipient</b>
a.	Leasing Costs		
b.	Operating Costs	39	\$117,657
c.	Project-Based Rental Assistance (PBRA) or other leased units		
d.	Other Activity (if approved in grant agreement) <b>Specify:</b>		
e.	Adjustment to eliminate duplication (subtract)		
f.	<b>TOTAL Facility-Based Housing Assistance (Sum Rows a. through d. minus Row e.)</b>		