



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



DARLENE GREEN
Comptroller

Internal Audit Section
1520 Market St., Suite 3005
St. Louis, Missouri 63103-2630
(314) 657-3490
Fax: (314) 552-7670

July 1, 2015

Colonel Sam Dotson, Chief of Police
St. Louis Metropolitan Police Department
1915 Olive Street
St. Louis, MO 63103

RE: Follow-up of the City Marshal's Office -Process Review Report Issued
July 10, 2013 (Project #2013-P11)

Dear Chief Dotson:

The Internal Audit Section has conducted a limited follow-up review on the City Marshal's Office -Process Review Report issued July 10, 2013. This follow-up review was made under authorization contained in Article XV, Section 2 of the City of St. Louis Charter, as revised, and conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing*.

A limited follow-up review does not necessarily involve detailed testing or verification, instead relies on communication with City Marshal's Office management and staff, as well as limited observations. The purpose of this follow-up was to determine the status of the observations made in the report issued July 10, 2013.

We determined the following observations have not been resolved:

1. **Opportunity to Improve Internal Controls Over Seized Contrabands (drugs and weapons)**-Internal Audit was not provided documentation to verify that the City Marshal's Office implemented written policies that were posted and added to the overall policy manual for weapons and drugs.
2. **Opportunity to Improve Internal Controls Over Returned Uniforms**-Internal Audit was not provided documentation that the City Marshal's Office performed a physical inventory and developed a detailed spreadsheet that registers all uniforms and equipment and that the sheet has the items listed along with the date and time of issuance as well as the items returned; and that the spreadsheet has been updated.

Please contact the Internal Audit Section at (314) 657-3490 if there are any questions.

Respectfully,

Dr. Ishmael Ikpeama
Internal Audit Supervisor

cc: Sgt. Michael Frederick, City St. Louis Metropolitan Police-City Marshal's Division
Mary Ellen Ponder, Chief of Staff to the Mayor
Todd Waelterman, Director of Operations, Mayor's Office