



OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



DARLENE GREEN  
Comptroller

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February 3, 2015

James Sullivan, Commissioner  
Twenty-Second Judicial Circuit Court, Division 25A  
1114 Market Street, Rm. 526  
St. Louis, MO 63101-2039

RE: Contract Review (Project # 2015-CN10)

Dear Mr. Sullivan:

The Comptroller's Internal Audit Section has completed a contract review of Avertest, LLC. The contractor provided the Drug Court with computer generated urine analysis results for the Drug Court Participants. Enclosed is the Internal Audit report covering the period July 1, 2014 through October 31, 2014. A description of the scope of our work is included in the report. Fieldwork was substantially completed on December 15, 2014.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing*.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Sincerely,

Mohammad Adil, CPA, CGMA  
Internal Audit Supervisor

Ron Steinkamp, CPA, CIA, CFE, CRMA, CGMA  
Internal Audit Advisor

Enclosure

CC: Helen Haskins, Court Administrator  
M. Keithly Williams, Administrator



# CITY OF ST. LOUIS

**TWENTY-SECOND JUDICIAL CIRCUIT COURT**

**CONTRACT REVIEW**

**AVERTEST, LLC**

**JULY 1, 2014 THROUGH OCTOBER 31, 2014**

**INTERNAL AUDIT PROJECT # 2015-CN10**

**DATE ISSUED: FEBRUARY 3, 2015**

**Prepared by:  
The Internal Audit Section**



## OFFICE OF THE COMPTROLLER

**HONORABLE DARLENE GREEN, COMPTROLLER**

**CITY OF ST. LOUIS  
TWENTY-SECOND JUDICIAL CIRCUIT COURT  
CONTRACT REVIEW  
AVERTEST, LLC  
JULY 1, 2014 THROUGH OCTOBER 31, 2014**

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**CITY OF ST. LOUIS  
TWENTY-SECOND JUDICIAL CIRCUIT COURT  
CONTRACT REVIEW  
AVERTEST, LLC  
JULY 1, 2014 THROUGH OCTOBER 31, 2014**

**SUUMARY**

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**Background**

This contract was awarded to Avertest, LLC (the Contractor) on June 9, 2014 for a period of one year from July 1, 2014 through June 30, 2015. The purpose of the contract was to provide the Drug Court computer generated urine analysis results for the Drug Court Participants. The contract was approved by the Twenty-Second Judicial Circuit. The total amount for the term of the contract was \$300,000.00.

**Purpose**

The purpose of this review was to determine if the Contractor complied with the terms, conditions and various provisions of the contract.

**Scope and Methodology**

Inquiries were made and tests performed regarding the Contractor's compliance with the terms, conditions, and various provisions of the contract. The scope of the review was from July 1, 2014 through October 31, 2014.

**Conclusion**

We found no evidence to suggest that the Contractor had not complied with the terms, conditions, and various provisions of the contract.

**Summary of Current Observations**

There were no current observations.

**Management Response**

The Twenty-Second Judicial Circuit Court management declined an exit conference and, since there were no observations, a management response was not requested.