



OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



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Comptroller

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DR. KENNETH M. STONE, CPA  
Internal Audit Executive

July 27, 2011

Angela Barnes, Executive Director  
Bethany Place  
821 West A Street  
Belleville, IL 62220

RE: Housing Opportunities for Persons with Aids (HOPWA) (Project #2011-DOH05)

Dear Ms. Barnes:

Enclosed is a report of the fiscal monitoring review of Bethany Place, a not-for-profit organization, Housing Opportunities for Persons with Aids program, for the period March 1, 2010 through March 31, 2011. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of the Bethany Place. Fieldwork was completed on May 2, 2011.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the City of St. Louis Department of Health (DOH) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 622-4723.

Sincerely,

Dr. Kenneth M. Stone, CPA  
Internal Audit Executive

Enclosure

cc: Joan McCray, Fiscal Manager, DOH  
Amber Wagner, Grants Administrator, DOH



# CITY OF ST. LOUIS CITY OF ST. LOUIS

**DEPARTMENT OF HEALTH (DOH)  
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS  
(HOPWA)**

**BETHANY PLACE  
CONTRACT #HD-10-32  
CFDA #14.241**

**FISCAL MONITORING REVIEW  
MARCH 1, 2010 THROUGH MARCH 31, 2011**

**PROJECT #2011-DOH05**

**DATE ISSUED: JULY 27, 2011**

**Prepared by:  
The Internal Audit Section**



# OFFICE OF THE COMPTROLLER OFFICE OF THE COMPTROLLER

**HONORABLE DARLENE GREEN, COMPTROLLER**

**CITY OF ST. LOUIS  
DEPARTMENT OF HEALTH (DOH)  
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS  
BETHANY PLACE  
FISCAL MONITORING REVIEW  
MARCH 1, 2010 THROUGH MARCH 31, 2011**

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## INTRODUCTION

### Background

**Contract Name:** Bethany Place

**Contract Number:** HD-10-32

**CFDA Number:** 14.241

**Contract Period:** March 1, 2010 through March 31, 2011

**Contract Amount:** \$35,114

The contract provided Housing Opportunities for Persons with Aids to Bethany Place (Agency) to provide housing assistance and related supportive services for persons with HIV/AIDS and their families within the St. Louis Eligible Metropolitan Statistical Area (EMSA).

### Purpose

The purpose of the review was to determine the Agency's compliance with federal, state and local Department of Health (DOH) requirements for the period March 1, 2010, through March 31, 2011, and make recommendations for improvements as considered necessary.

### Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by DOH. Evidence was tested supporting the reports the Agency submitted to DOH and other procedures were performed as considered necessary. Fieldwork was completed on May 2, 2011.

### Exit Conference

There were no current observations; therefore, an exit conference was not considered necessary.

## **SUMMARY OF OBSERVATIONS**

### **Conclusion**

No evidence was found to suggest that the Agency did not fully comply with federal, state and local DOH requirements.

### **Status of Prior Observations**

The Agency's previous fiscal monitoring report, Project #2010-DOH07, issued July 20, 2010, contained no observations.

### **A-133 Status**

According to a letter received from the Agency, it did not expend \$500,000 or more in federal funds in its calendar year ended December 31, 2010; and therefore, was not required to have an A-133 audit.

### **Summary of Current Observations**

There were no current observations.