



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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DR. KENNETH M. STONE, CPA
Internal Audit Executive

January 6, 2012

Joe Yancey, Executive Director
Community Alternatives
4130 Lindell Boulevard
St. Louis, MO 63108

RE: Supportive Housing Program (SHP) and Federal Emergency Shelter Grant (FESG)
(Project #2011-HOM25)

Dear Mr. Yancey:

Enclosed is a report of the fiscal monitoring review of Community Alternatives, a not-for-profit organization, SHP and FESG programs, for the period January 1, 2010, through May 31, 2011. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Community Alternatives. Fieldwork was completed on December 5, 2011.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the City of St. Louis, Department of Human Services (DHS) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Sincerely,

Dr. Kenneth M. Stone, CPA
Internal Audit Executive

Enclosure

Cc: Paul Mehta, Fiscal Manager, DHS
Antoinette Triplett, Manager II - Homeless Services, DHS



CITY OF ST. LOUIS

**DEPARTMENT OF HUMAN SERVICES (DHS)
SUPPORTIVE HOUSING PROGRAM (SHP)
FEDERAL EMERGENCY SHELTER GRANT (FESG)**

COMMUNITY ALTERNATIVES

**CONTRACTS #61948 & #61915
CFDA #14.235 AND #14.231**

**FISCAL MONITORING REVIEW
JANUARY 1, 2010 THROUGH MAY 31, 2011**

PROJECT #2011-HOM25

DATE ISSUED: JANUARY 6, 2012

**Prepared By:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS)
SUPPORTIVE HOUSING PROGRAM (SHP)
FEDERAL EMERGENCY SHELTER GRANT (FESG)
COMMUNITY ALTERNATIVES
FISCAL MONITORING REVIEW
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INTRODUCTION

Background

Contract Name: Community Alternatives

Contract Numbers: 61948 (SHP)
61915 (FESG)

CFDA Numbers: 14.235 (SHP)
14.231 (FESG)

Contract Periods: 11/1/10 – 10/31/11 (SHP)
1/1/10-12/30/10 (FESG)

Contract Amounts: \$206,307 (SHP)
\$ 30,960 (FESG)

These contracts provided Supportive Housing Program (SHP) funds from the Department of Human Services (DHS) and Federal Emergency Shelter Grant (FESG) to Community Alternatives (Agency) to promote the delivery of supportive housing, supportive services and to assist homeless persons in the transition from homelessness to independency and permanent housing. These services were provided for eligible persons, and persons at risk of becoming homeless in the City of St. Louis, and individuals and families who reside in a location, which is more than 100 miles from the City of St. Louis, or whose last known permanent address was more than 100 miles from the City of St. Louis.

Purpose

The purpose of the review was to determine the Agency's compliance with federal, state and local DHS requirements for the period January 1, 2010, through May 31, 2011, and make recommendations for improvements as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by DHS. Evidence was tested supporting the reports the Agency submitted to DHS and other procedures were performed as considered necessary.

Exit Conference

An exit conference was offered to the Agency on November 28, 2011, but the Agency declined.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not fully comply with federal, state and local DHS requirements.

Status of Prior Observations

The Agency's previous fiscal monitoring report, Project #2010-HOM8, issued October 26, 2010 contained no observations.

A-133 Status

The Agency expended \$500,000 or more in federal funds for its calendar year ended December 31, 2010; therefore, it was required to have a single audit in accordance with OMB Circular A-133.

The report dated May 3, 2011, rendered an unqualified opinion on the financial statements and compliance for major federal programs. There were no material weaknesses, significant deficiencies or noncompliance material to the financial statements noted.

There were no audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133.

The auditee qualified as a low-risk auditee.

Summary of Current Observations

There were no current observations.