



CITY OF ST. LOUIS

**COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

**COMMUNITY RENEWAL AND DEVELOPMENT, INC.
CONTRACT #12-31-71, #12-36-71 AND #12-HM-36-71
CFDA #14.218 AND #14.239**

FISCAL MONITORING REVIEW

JANUARY 1, 2012 THROUGH DECEMBER 31, 2012

PROJECT #2013-CDA26

DATE ISSUED: MARCH 22, 2013

**Prepared by:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



DARLENE GREEN
Comptroller

Internal Audit Section

1520 Market St., Suite 3005
St. Louis, Missouri 63103-2630
(314) 657-3490
Fax: (314) 552-7670

DR. KENNETH M. STONE, CPA
Internal Audit Executive

March 22, 2013

FILE COPY

Sal Martinez, Executive Director
Community Renewal & Development, Inc.
2754 Bacon
St. Louis, MO 63106

RE: Community Development Block Grant (CDBG) (Project #2013-CDA26)

Dear Mr. Martinez:

Enclosed is a report of the fiscal monitoring review of the Community Renewal & Development, Inc., a not-for-profit organization, CDBG Programs, for the period January 1, 2012, through December 31, 2012. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Community Renewal & Development. Fieldwork was completed on March 4, 2013.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the City of St. Louis, Community Development Administration (CDA) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Respectfully,

Dr. Kenneth M. Stone, CPA, CGMA
Internal Audit Executive

Enclosure

cc: Jill Claybour, Acting Executive Director, CDA
Lorna Alexander, Special Assistant for Development, CDA
Cerese Pennington, Program Monitor, CDA

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TABLE OF CONTENTS

Description	Page(s)
INTRODUCTION	
Background	1
Purpose	1
Scope and Methodology	1
Exit Conference	1
SUMMARY OF OBSERVATIONS	
Conclusion	2
Status of Prior Observations	2
A-133 Status	2
Summary of Current Observations	2

INTRODUCTION

Background

Contract Name: Community Renewal & Development, Inc.

Contract Number: 12-31-71
12-36-71
12-HM-36-71

Contract Period: January 1, 2012 through December 31, 2012

CFDA Number: 14.218 and 14.239

Contract Amount: \$300,692 (12-31-71)
\$64,125 (12-36-71)
\$188,766 (12-HM-36-71)

The contract provided Community Development Block Grant (CDBG) fund to Community Renewal & Development, Inc. (Agency), to facilitate a comprehensive community renewal program that promotes and encourages activities to enhance the physical, economic and social environment within 3rd, 5th, and 18th Ward neighborhoods of O'Fallon, Fairgrounds, Hyde Park, Academy, Central West End, Fountain Park, Kingsway East, Kingsway West, Vandeventer, Lewis Place, Old North St. Louis Place, Carr Square, St. Louis Place, Columbus Square and Jeff Vander Lou. This comprehensive renewal program will include the creation of in-fill housing, welfare-to-work employment training, job placement and youth and elderly development programs.

Purpose

The purpose of the review was to determine the Agency's compliance with federal, state and local Community Development Administration (CDA) requirements for the period January 1, 2012, through December 31, 2012, and make recommendations for improvements as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by the Community Development Administration (CDA). Evidence was tested supporting the reports the Agency submitted to CDA and other procedures were performed as considered necessary. Fieldwork was completed on March 4, 2013.

Exit Conference

The Agency was offered the opportunity for an exit conference on March 21, but the Agency declined.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not comply with federal, state and local CDA requirements.

Status of Prior Observations

The Agency's previous fiscal monitoring report, Project #2012-CDA23 issued January 24, 2012, noted no observations.

A-133 Status

According to a letter received from the Agency dated February 16, 2013, it did not expend \$500,000 or more in federal funds in its fiscal year ended December 31, 2012, and was not required to have an A-133 audit.

Summary of Current Observations

There were no observations.