



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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DR. KENNETH M. STONE, CPA
Internal Audit Executive

January 6, 2011

Beverly Howard, Executive Director
Hyde Park Outreach
P.O. Box 2070
St. Louis, MO 63032

RE: Community Development Block Grant (CDBG) (Project #2012-CDA10)

Dear Ms. Howard:

Enclosed is a report of the fiscal monitoring review of the Hyde Park Outreach, a not-for-profit organization, CDBG Program, for the period January 1, 2011 through August 31, 2011. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of the Hyde Park Outreach. Fieldwork was completed on October 12, 2011.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Community Development Administration (CDA) to provide fiscal monitoring to all grant sub recipients.

IAS has received the board minutes, dated for August 1, 2011, requesting CDA to release the Agency from the CBDO contract. In addition, IAS received a letter from CDA, dated December 30, 2011, acknowledging completion of the following tasks:

- CDA has processed all CDBG eligible expenses.
- CDA is in possession of the CDBG funded equipment that was located at 1400 Salisbury.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Sincerely,


Dr. Kenneth M. Stone, CPA
Internal Audit Executive

Enclosure

cc: Jill Claybour, Acting Executive Director, CDA
Lorna Alexander, Special Assistant for Development, CDA



CITY OF ST. LOUIS

**COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

**HYDE PARK OUTREACH
CONTRACT #11-31-77
CFDA #14.218**

FISCAL MONITORING REVIEW

JANUARY 1, 2011 THROUGH AUGUST 31, 2011

PROJECT #2012-CDA10

DATE ISSUED: JANUARY 6, 2012

**Prepared By:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
HYDE PARK OUTREACH
FISCAL MONITORING REVIEW
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INTRODUCTION

Background

Contract Name: Hyde Park Outreach

Contract Number: 11-31-77

CFDA Number: 14.218

Contract Period: January 1, 2011 through December 31, 2011

Contract Amount: \$222,900

The contract provided Community Development Block Grant (CDBG) funds for Hyde Park Outreach (Agency) to meet the educational, social, health, and emotional needs of the Hyde Park Community. Hyde Park Outreach is a neighborhood community education coalition within the Hyde Park neighborhood that supports children, youth, families, and seniors in Hyde Park as they create healthy and productive lives for themselves and their community.

Purpose

The purpose was to determine the Agency's compliance with federal, state, and local Community Development Administration (CDA) requirements for the period January 1, 2011 through August 31, 2011, and make recommendations for improvements as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grants administered by CDA. Evidence was tested supporting the reports the Agency submitted to CDA and other procedures were performed, as considered necessary. Fieldwork was completed on October 12, 2011.

Exit Conference

There were no current observations; therefore, an exit conference was not considered necessary.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not fully comply with federal, state, and local CDA requirements.

Status of Prior Observations

The Agency's previous fiscal monitoring report, Project #2011-CDA4, issued December 29, 2010 contained no observations.

A-133 Status

According to a letter received from the Agency dated July 15, 2011, it did not expend \$500,000 or more in federal funds in its calendar year ended December 31, 2010, and was not required to have an OMB Circular A-133 single audit.

Summary of Current Observations

There were no current observations.