



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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DARLENE GREEN
Comptroller

DR. KENNETH M. STONE, CPA
Internal Audit Executive

Internal Audit Section

April 5, 2011

Dennis Kelly, Executive Director
Missouri EnergyCare, Inc.
2758 Wyoming
St. Louis, MO 63118

RE: Missouri EnergyCare, Inc. (Project #2011-AHC06)

Dear Mr. Kelly:

Enclosed is a report of our fiscal monitoring review of Missouri EnergyCare for the period April 1, 2010 through March 31, 2011. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Missouri EnergyCare. Fieldwork was completed on March 30, 2011.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Affordable Housing Commission (AHC) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 622-4723.

Sincerely,

Dr. Kenneth M. Stone, CPA
Internal Audit Executive

Enclosure

cc: Angela Morton Conley, Executive Director, Affordable Housing Commission



CITY OF ST. LOUIS

AFFORDABLE HOUSING COMMISSION (AHC)

**MISSOURI ENERGYCARE, INC.
CONTRACT AGREEMENT #33-10G**

**FISCAL MONITORING REVIEW
APRIL 1, 2010 THROUGH MARCH 31, 2011**

PROJECT #2011-AHC06

DATE ISSUED: APRIL 5, 2011

**Prepared by:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
AFFORDABLE HOUSING COMMISSION (AHC)
MISSOURI ENERGYCARE, INC.
FISCAL MONITORING REVIEW
APRIL 1, 2010 THROUGH MARCH 31, 2011**

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INTRODUCTION

Background

Contract Name: Missouri EnergyCare, Inc.

Contract Number: 33-10G

Contract Period: April 1, 2010 through March 31, 2011

Contract Amount: \$20,000

The contract provided funds from Affordable Housing Commission (AHC) to Missouri EnergyCare (Agency) to assist clients, at 80% or below the St. Louis median income, with energy assistance payments. The payments prevent disconnection of electric and/or gas utilities.

Purpose

The purpose of the review was to determine the Agency's compliance with federal, state, and local AHC requirements for the period April 1, 2010 through March 31, 2011, and make recommendations for improvements, as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by AHC. Evidence supporting the reports the Agency submitted was tested and other procedures were performed, as considered necessary.

Exit Conference

The Agency was informed that the review resulted in no observations and an exit conference was not necessary.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not fully comply with federal, state, and local AHC requirements.

Status of Prior Observations

The Agency did not have any previous AHC fiscal monitoring reviews.

Summary of Current Observations

There were no current observations.