



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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DR. KENNETH M. STONE, CPA
Internal Audit Executive

November 26, 2012

FILE COPY

Will Jordan, Executive Director
Metro St. Louis Equal Housing Opportunity Council
1027 Vandeventer
St. Louis, MO 63110

RE: Community Development Block Grant (CDBG) (Project #2013-CDA01)

Dear Mr. Jordan:

Enclosed is a report of the fiscal monitoring review of the Metro St. Louis Housing Opportunity Council, a not-for-profit organization, CDBG Program, for the period January 1, 2012, through June 30, 2012. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Metro St. Louis Equal Housing Opportunity Council. Fieldwork was completed on August 3, 2012.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the City of St. Louis, Community Development Administration (CDA) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Respectfully,

Dr. Kenneth M. Stone, CPA, CGMA
Internal Audit Executive

Enclosure

cc: Jill Claybour, Acting Executive Director, CDA
Lorna Alexander, Special Assistant for Development, CDA



CITY OF ST. LOUIS

**COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

**METRO ST. LOUIS EQUAL HOUSING OPPORTUNITY COUNCIL
CONTRACT #12-10-69
CFDA #14.218**

FISCAL MONITORING REVIEW

JANUARY 1, 2012 THROUGH JUNE 30, 2012

PROJECT #2013-CDA01

DATE ISSUED: NOVEMBER 26, 2012

**Prepared by:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

CITY OF ST. LOUIS
COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
METRO ST. LOUIS EQUAL OPPORTUNITY COUNCIL
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INTRODUCTION

Background

Contract Name: Metro St. Louis Equal Housing Opportunity Council

Contract Number: 12-10-69

Contract Period: January 1, 2012 through December 31, 2012

CFDA Number: 14.218

Contract Amount: \$31,806

The contract provided Community Development Block Grant (CDBG) fund to Metro St. Louis Equal Housing Opportunity Council (Agency) to provide session on fair lending and housing, first-time home buying accessibility/disability and phone counseling to the community and various organizations in the Metro St. Louis area.

Purpose

The purpose of the review was to determine the Agency's compliance with federal, state and local Community Development Administration (CDA) requirements for the period January 1, 2012, through June 30, 2012, and make recommendations for improvements as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by CDA. Evidence was tested supporting the reports the Agency submitted to CDA and other procedures were performed as considered necessary. Fieldwork was completed on August 3, 2012.

Exit Conference

The Agency was offered the opportunity for an exit conference on November 14, 2012, but the Agency declined.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not comply with federal, state and local CDA requirements.

Status of Prior Observations

The Agency's previous fiscal monitoring report, Project #2012-CDA1 issued October 6, 2011, noted no observations.

A-133 Status

According to a letter received from the Agency dated July 26, 2012, will not expend \$500,000 or more in federal funds in its fiscal year ended December 31, 2011, and was not required to have an A-133 audit.

Summary of Current Observations

There were no observations.