

**MINUTES  
REGULAR MEETING OF THE  
BOARD OF ESTIMATE AND APPORTIONMENT  
WEDNESDAY, SEPTEMBER 18, 2019  
2:00 P.M.**

The Board of Estimate and Apportionment held a Regular Meeting on Wednesday, September 18, 2019, in the Mayor's Conference Room, Room 200.

Members Present:

Honorable Lyda Krewson, Mayor  
Honorable Darlene Green, Comptroller  
Honorable Lewis E. Reed, President of the Board of Aldermen

Also present:

|                 |                        |                  |                  |
|-----------------|------------------------|------------------|------------------|
| Todd Waelterman | Rhonda Hamm-Niebruegge | Gary Womack      | Noe Gonzalez     |
| Stephen Conway  | Beverly Fitzsimmons    | Percy Green, III | Koran Addo       |
| Thomas Shepard  | Jason Fletcher         | John Chasnov     | Mark Schlinkmann |
| Sharon Worth    | Kelley Anderson        | Kevin Killeen    | Elliott Davis    |
| Bill Rataj      | Tyson Pruitt           | Jim Merkel       | Mary Ries        |
| Dale Rutsatz    | Antonio Strong         | Mahwish Ahsan    | Denise Roberts   |
| Michael Garvin  | Scott Armstrong        | Steph Kukuljan   | Jimmie Edwards   |
| Pam Kuehling    | Ald. Marlene Davis     | Mark Spykerman   | Adolphus Pruitt  |
| Paul Payne      | Gyasi Simmons          | Chris Regnier    | Rachel Lippmann  |
| Clint McBride   | Leslye Mitchell        | Otis Williams    |                  |

Members of the Press

Roll was called and the Regular Meeting of the Board of Estimate and Apportionment was called to order at 2:09 p.m. The attached Agenda was distributed. The purpose of the regular meeting is for discussing matters pertaining to legal actions, causes of action or litigations, leasing, purchase or sale of real estate and records, approval of transfers and contracts and other special requests from City departments.

**ITEMS DELETED FROM THE 08/21/2019 MEETING AGENDA & PRESENTED FOR A SECOND TIME:**

**No. 20.015** Request from the Director of Airports for approval of Board Bill #99. This ordinance approves the 2nd Amendment to the Operating Agreement with ABM Aviation, Inc. for Management & Operation of Parking Facilities Services at St. Louis Lambert Airport.

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 20.015. The motion was seconded by the Comptroller and unanimously adopted.

**No. 20.016** Request from the Director of Airports for approval of Board Bill #100. This ordinance approves an Airport Aid Agreement with the Missouri Highways & Transportation Commission to reimburse the City up to \$515,000.00 for direct costs incurred for the marketing & promotion of air service at St. Louis Lambert Airport.

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 20.016. The motion was seconded by the Comptroller and unanimously adopted.

**ITEMS PRESENTED FOR THE FIRST TIME:**

**Agenda Item No. 1**

**No. 20.017** Request from the Comptroller's Office for approval of contracts and leases for various City departments as listed on Exhibit A.

**REGULAR MINUTES  
BOARD OF ESTIMATE AND APPORTIONMENT  
WEDNESDAY, SEPTEMBER 18, 2019  
PAGE 2**

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 1, further identified as No. 20.017. The motion was seconded by the Comptroller and unanimously adopted.

**Agenda Item No. 2**

**No. 20.018** Request from the Comptroller's Office for approval of intradepartmental and interdepartmental transfers from various City departments as listed on Exhibit B.

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 2, further identified as No. 20.018. The motion was seconded by the Comptroller and unanimously adopted.

**Agenda Item No. 3**

**No. 20.019** Request from the Comptroller's Office for approval of transfers between projects for Capital Improvement Funds listed on Exhibit C.

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 3, further identified as No. 20.019. The motion was seconded by the Comptroller and unanimously adopted.

**Agenda Item No. 4**

**No. 20.020** Request from the Mayor's Office, Director of Operations, for approval to pay an invoice in the amount of \$7,122.00 to Municipal League of Metro St. Louis for FY20 annual membership dues.

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 4, further identified as No. 20.020. The motion was seconded by the Comptroller and unanimously adopted.

**Agenda Item No. 5**

**No. 20.021** Request from the Director of Airports for authorization to destroy listed documents that have reached their retention period for disposal and are eligible for destruction in accordance with the State of Missouri record retention requirements.

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 5, further identified as No. 20.021. The motion was seconded by the Comptroller and unanimously adopted.

**Agenda Item No. 6**

**No. 20.022** Request from the Law Department, City Counselor, for approval to add one Attorney Manager and eliminate one Attorney III on their Table of Organization.

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 6, further identified as No. 20.022. The motion was seconded by the Comptroller and unanimously adopted.

**Agenda Item No. 7**

**No. 20.023** Request from the Director of Health for approval to add one Epidemiologist on their Table of Organization.

**REGULAR MINUTES  
BOARD OF ESTIMATE AND APPORTIONMENT  
WEDNESDAY, SEPTEMBER 18, 2019  
PAGE 3**

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 7, further identified as No. 20.023. The motion was seconded by the Comptroller and unanimously adopted.

**Agenda Item No. 8**

**No. 20.024** Request from the Director of Human Services for approval to change a Contract Compliance Officer to a Program Specialist I on their Table of Organization.

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 8, further identified as No. 20.024. The motion was seconded by the Comptroller and unanimously adopted.

**Agenda Item No. 9**

**No. 20.025** Request from the Director of Human Services for approval to move one Accountant II (no longer supported by grant funds) to Fund 1125 on their Table of Organization and to transfer \$59,339.00 from professional services to various payroll accounts.

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 9, further identified as No. 20.025. The motion was seconded by the Comptroller and unanimously adopted.

**Agenda Item No. 10**

**No. 20.026** Request from the President of the Board of Aldermen for approval of Board Bill #105 making a supplemental appropriation to the Annual Budget Ordinance #70963 for FY20 amounting to the sum of \$8 million for the purpose of providing funding for the violence prevention alternative program, "Cure Violence".

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment remove Item No. 10, further identified as No. 20.026. The motion was seconded by the Mayor and unanimously adopted. The item was deferred.

**Agenda Item No. 11**

**No. 20.027** Request from the Director of Airports for approval of Board Bill #95. This ordinance approves the 1<sup>st</sup> Amendment to the Banking Concession Agreement with U.S Bank National Association at St. Louis Lambert Airport.

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 11, further identified as No. 20.027. The motion was seconded by the Comptroller and unanimously adopted.

**Agenda Item No. 12**

**No. 20.028** Request from the Director of Airports for approval of Board Bill #96. This ordinance approves the 7<sup>th</sup> Amendment and Restated Food and Beverage Concession Agreement with Host International, Inc. at St. Louis Lambert Airport.

The President of the Board of Aldermen moved that the Board of Estimate and Apportionment approve Item No. 12, further identified as No. 20.028. The motion was seconded by the Comptroller and unanimously adopted.

**REGULAR MINUTES  
BOARD OF ESTIMATE AND APPORTIONMENT  
WEDNESDAY, SEPTEMBER 18, 2019  
PAGE 4**

**DURING THE MEETING, THIS HAPPENED:**

The Mayor asked that the items from the previous month, Items No. 20.015 & 20.016, be taken up first. A discussion ensued. The President of the Board of Aldermen moved that Item No. 10, further identified as Item No. 20.026, be removed. The Comptroller moved that the items that were deleted from the previous agenda be approved. Neither motion was seconded. After further discussion, the President of the Board of Aldermen moved that items held over from the previous agenda, Items No. 20.015 & 20.016, be approved. The motion was seconded by the Comptroller and unanimously adopted.

The President of the Board of Aldermen moved that Item Nos. 1-9, 11 and 12 be approved. The motion was seconded by the Comptroller and unanimously adopted.

The President of the Board of Aldermen moved that Item No. 10, further identified as Item No. 20.026, be removed and held over until the next meeting. The motion was seconded by the Mayor and unanimously adopted. The item was deferred.

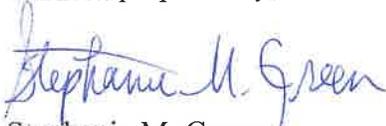
Under "Additional items the Board may wish to discuss", The President of the Board of Aldermen requested that formal procedures for the Board of Estimate and Apportionment be taken up and that the City Counselor produce a draft document for rules of operation. During discussion, the Comptroller presented to each member and read aloud a document named Policy Statements and Procedures for Meeting Preparation, dated September 11, 2019, from the Secretary to the Board of Estimate and Apportionment, in response to the prior meeting discussion for the members of Pre-E&A to review E&A procedures. The Comptroller further clarified that the document was produced by the Secretary, who prepares for the meetings as a Civil Service employee of the Comptroller's Office under the Comptroller's direction; unlike the Budget Director, who is directed by each member of the Board of Estimate and Apportionment independently and collectively.

After discussion, the President of the Board of Aldermen moved that the Mayor direct the City Counselor to produce a draft of rules, policies and procedures of E&A that takes into consideration the Policy Statements and Procedures for Meeting Preparation from the Comptroller's Office, the Charter of the City of Saint Louis and the Missouri Sunshine Law; and that the draft be given to the members in time for review before the next E&A meeting so as to adopt a set of rules for the operation of the Board of Estimate and Apportionment. The motion was seconded by the Mayor and adopted by a majority vote of 2-0-1. The Mayor and the President of the Board of Alderman voted yes. The Comptroller abstained.

Also under "Additional items the Board may wish to discuss", a summary report for the Jefferson Arms Redevelopment Project was distributed by Otis Williams, Executive Director, Saint Louis Development Corporation and a presentation was given by Mark Spykerman, Attorney, Gillmore Bell. The Comptroller left as the presentation began. The Mayor and President of the Board of Aldermen expressed concern about the time, costs and local participation surrounding the project and asked questions that were answered by the presenter and SLDC representatives.

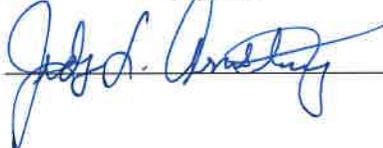
There being no further business, the President of the Board of Aldermen moved that the Regular Meeting adjourn at 2:58 p.m. The motion was seconded by the Mayor and adopted with a majority vote of 2-0-0. The Mayor and the President of the Board of Aldermen voted yes. The Comptroller was not present for the vote.

Minutes prepared by:

  
Stephanie M. Green

Secretary, Board of Estimate & Apportionment

Verification Signature:



  
Date

Attachment

Approved: 09/18/2019 as amended  
BOARD OF ESTIMATE AND APPORTIONMENT  
Stephanie M. Green  
SECRETARY

## AGENDA

### REGULAR MEETING OF THE BOARD OF ESTIMATE AND APPORTIONMENT

WEDNESDAY, SEPTEMBER 18, 2019  
2:00 P.M.

#### ITEMS DELETED FROM THE 08/21/2019 MEETING AGENDA & PRESENTED FOR A SECOND TIME:

1. #20.015 Request from the Director of Airports for approval of Board Bill #99. This ordinance approves the 2<sup>nd</sup> Amendment to the Operating Agreement with ABM Aviation, Inc. for Management & Operation of Parking Facilities Services at St. Louis Lambert Airport.
2. #20.016 Request from the Director of Airports for approval of Board Bill #100. This ordinance approves an Airport Aid Agreement with the Missouri Highways & Transportation Commission to reimburse the City up to \$515,000.00 for direct costs incurred for the marketing & promotion of air service at St. Louis Lambert Airport.

#### ITEMS PRESENTED FOR THE FIRST TIME:

1. #20.017 Request from the Comptroller's Office for approval of contracts and leases for various City departments as listed on Exhibit A.
2. #20.018 Request from the Comptroller's Office for approval of intradepartmental and interdepartmental transfers from various City departments as listed on Exhibit B.
3. #20.019 Request from the Comptroller's Office for approval of transfers between projects for Capital Improvement Funds listed on Exhibit C.
4. #20.020 Request from the Mayor's Office, Director of Operations, for approval to pay an invoice in the amount of \$7,122.00 to Municipal League of Metro St. Louis for FY20 annual membership dues.
5. #20.021 Request from the Director of Airports for authorization to destroy listed documents that have reached their retention period for disposal and are eligible for destruction in accordance with the State of Missouri record retention requirements.
6. #20.022 Request from the Law Department, City Counselor, for approval to add one Attorney Manager and eliminate one Attorney III on their Table of Organization.
7. #20.023 Request from the Director of Health for approval to add one Epidemiologist on their Table of Organization.
8. #20.024 Request from the Director of Human Services for approval to change a Contract Compliance Officer to a Program Specialist I on their Table of Organization.

**REGULAR AGENDA  
BOARD OF ESTIMATE AND APPORTIONMENT  
WEDNESDAY, SEPTEMBER 18, 2019  
PAGE 2**

9. #20.025 Request from the Director of Human Services for approval to move one Accountant II (no longer supported by grant funds) to Fund 1125 on their Table of Organization and to transfer \$59,339.00 from professional services to various payroll accounts.
10. #20.026 Request from the President of the Board of Aldermen for approval of Board Bill #105 making a supplemental appropriation to the Annual Budget Ordinance #70963 for FY20 amounting to the sum of \$8 million for the purpose of providing funding for the violence prevention alternative program, "Cure Violence".
11. #20.027 Request from the Director of Airports for approval of Board Bill #95. This ordinance approves the 1<sup>st</sup> Amendment to the Banking Concession Agreement with U.S Bank National Association at St. Louis Lambert Airport.
12. #20.028 Request from the Director of Airports for approval of Board Bill #96. This ordinance approves the 7<sup>th</sup> Amendment and Restated Food and Beverage Concession Agreement with Host International, Inc. at St. Louis Lambert Airport.

**DEFERRED**

**ADDITIONAL ITEMS THE BOARD MAY WISH TO DISCUSS**