

PROFESSIONAL SERVICES AGREEMENTS COMMITTEE (PSA), CITY OF ST. LOUIS, DEPARTMENT OF HUMAN SERVICES – 2015 COC PROGRAM RENEWALS AND NEW PROJECTS

DATE: Tuesday, October 13, 2015

TIME: 9:30 a.m.

LOCATION: Department of Human Services 1520 Market, First Floor, Room 1 St. Louis, MO 63103

Eddie Roth called meeting to order at 9:36 am

Introductions:

Selection Committee Attendees: Anneliese Stover, Eddie Roth, Judson Bliss, Thomas Harvey, Rich La Plume, Freddie Dunlap, Elaine Spearman, Tom Shepard (phone)

Irene Agustin, Chief Program Manager for Division of Homeless Services, was appointed Secretary for this Selection Committee Meeting. No objections.

Audience Introductions: Char Pfeiffer, Nicole Hughes, Kim Anderson, John Robertson, Barbara Birkicht, Deb Little, Greg Vogleweid

Eddie Roth – Overview of the agenda and the items to review and vote.

Thomas Harvey applauded the efforts of the members of CoC and commented on the fantastic job of putting together a draft for the NOFA that reflects the needs of the community, maximizes the award amount that we can while maintaining our commitment to serving the homeless. CoC committee members have worked diligently to provide recommendations to the selection committee.

Review, discuss and take action on:

CoC recommendation on ranking of renewal projects – Permanent Supportive Housing (PSH), Transitional Housing (TH) and Supportive Services Only (SSO) for inclusion in Tier I of Continuum of Care Program Application.

Discussion:

Rich La Plume explained that any agency that was a HUD CoC funded program through the City of St. Louis was provided a form to fill out. The committee used a score card to evaluate the information provided by the agencies and review expectations of the agencies, participation with HMIS and CoC and their budget. To ensure there was no conflict of interest, each person who did the review and had projects in the same target area did not score agencies in their own category.

HUD Priorities is looking for permanency and ranked appropriately by Rank and Review of the Continuum of Care.

Eddie Roth: In order to make way for new programs, CoC renewals were requested to make reductions.

Transitional Housing Program (THP) – 20% reduction

Permanent Supportive Housing (PSH) – 5% (Department of Mental Health – has a unique relationship with the CoC has committed to making a reduction in their amount)

Elaine Spearman requested for clarification on PSH program with DMH because a majority of the funds go to DMH PSH programs. Rich La Plume explained that DMH has the longest standing relationship with PSH and get a lion share of the CoC dollars because DMH funds are committed to rent subsidies - an important responsibility in housing the hardest to serve in the community.

Motion #1: That the Selection Committee approve and adopt the Continuum of Care's Recommendations on the ranking of renewal projects – Permanent Supportive Housing (PSH), Transitional Housing (TH) and Supportive Services Only (SSO) for inclusion in Tier I of Continuum of Care Program Application, and in the order indicated on Exhibit A of Meeting Agenda.

Moved by Elaine Spearman and seconded by Freddie Dunlap. Motion carries passes unanimously.

CoC Recommendations on Request for Proposals (RFP) applications for New Projects – HMIS Lead – for inclusion on Tier I of Continuum of Care Program Applications.

Discussion:

Eddie Roth provided clarity on the proposals. RFP requested applications for HMIS Lead and system. A HMIS planning subcommittee was developed and recommended that a lead be identified at this time. This excluded two RFPs for review – Caseworthy and HMIS system.

Judson Bliss described selection process. HMIS planning subcommittee defined the criteria to identify the scoring process for the HMIS lead over 23 domains. Two applicants made presentations and members of the committee were present and scored the two presentations. Cassandra Kaufman with Mental Health Board worked with her staff to develop a summary of the scoring system. Scores were accepted for members who attended both meetings. Institute for Community Alliances (ICA) scored a 3.18 and Municipal Information Systems, Inc. (MISI) scored a 3.08. The St. Louis City CoC voted on the HMIS selection of the Institute of Community Alliance to be selected as HMIS lead.

Motion #2 (HMIS New Project):

- A. That the submission of Caseworthy, Inc., and application of MISI for HMIS System be excluded from consideration, for Caseworthy, because the submission

is incomplete, and for MISI because the Continuum of Care determined not to award new project for HMIS system.

Moved by Elaine Spearman and seconded by Freddie Dunlap. Motion carries passes unanimously.

- B. That the Selection Committee approve and adopt the Continuum of Care's Recommendations on Request for Proposals (RFP) applications for New Projects – HMIS Lead – and select the Institute for Community Alliance as HMIS Lead and for inclusion in Tier I of Continuum of Care Program Application, and in the order indicated on Exhibit A of the Meeting Agenda.

Moved by Freddie Dunlap and seconded by Elaine Spearman. Motion carries passes unanimously.

CoC Recommendation on Request for Proposals (RFP) applications for New Projects – Coordinated Entry and Assessment for Women and Families – for inclusion in Tier I of Continuum of Care Program Application.

Rich La Plume described the scoring process for Coordinated Entry. The scores are the following:

Arch City Defenders - 63
The Bridge Outreach – 71

The Bridge Outreach was selected by Rank and Review, reviewed and voted on at the CoC. Due to their active participation with the clients; however, Rank and Review felt their budget was low and recommended that The Bridge Outreach increase budget to add staffing to stabilize services.

Motion #3 (Coordinated Entry New Project):

- A. That the submission of For His Glory Ministries of St. Louis be excluded from consideration as incomplete

Discussion:

For His Glory Ministries of St. Louis was excluded from review process. While the application was turned in late, it was also incomplete.

Elaine Spearman included that timing is everything and coming late is not helpful. Late is not acceptable and incomplete is worse. Freddie Dunlap added that deadline dates need to be firm and if you don't set deadlines, you set a precedent.

Moved by Elaine Spearman and seconded by Freddie Dunlap. Motion carries passes unanimously.

- B. That the Selection Committee approve and adopt the Continuum of Care's Recommendations on the Request for Proposals (RFP) applications for New Projects – Coordinated Entry and Assessment for Women and Families – and select The Bridge for inclusion in Tier I of Continuum of Care Program Application, and in the order indicated on Exhibit A of the Meeting Agenda.

Moved by Freddie Dunlap and seconded by Elaine Spearman. Motion carries passes unanimously.

CoC Recommendation on Request for Proposals (RFP) applications for New Projects – Permanent Supportive Housing for Women – for inclusion in Tier II of Continuum of Care Program Application.

Rich La Plume discussed rank and review process. The scores for the applicants are the following:

St. Patrick Center – 51
Peter & Paul Community Services – 50.3

St. Patrick Center will open new beds and absorb the loss of beds through the closure of Shalom House. Peter & Paul Community Services is supportive services only and will impact our application to HUD for the CoC Program Competition.

Motion #4 (PSH for Women New Project): That the Selection Committee approve and adopt the Continuum of Care Recommendations on Request for Proposals (RFP) applications for New Projects – Permanent Supportive Housing for Women – and select St. Patrick Center for inclusion in Tier II of Continuum of Care Program Application, and in the order indicated on Exhibit A of the Meeting Agenda.

Moved by Freddie Dunlap and seconded by Elaine Spearman. Motion carries passes unanimously.

Anneliese Stover noted a statement of appreciation for all the agencies who stepped up to help when Shalom House closed and came together to fulfill the need.

CoC Recommendations on Request for Proposals (RFP) applications for new Projects – Rapid Rehousing – for inclusion in Tier II of Continuum of Care Program

Rich La Plume discussed rank and review process. The scores were based on a 12-point criterion and are the following:

St. Patrick Center – 56.28
Gateway 180 – 55.29
Employment Connections – 54.85
Arch City Defenders – 46

Rank & Review selected St. Patrick Center and recommended an increased amount in order to partner with Arch City Defenders for legal services. St. Patrick Center's proposal provided more beds and economy of scale that made it more cost effective. Gateway 180 was also selected to meet the needs of women and families with rapid rehousing services.

Motion #5: That the Selection Committee approve and adopt the Continuum of Care Recommendations on Request for Proposals (RFP) applications for New Projects – Rapid Rehousing – and select St. Patrick Center (with recommendation that Arch City Defenders be considered as subcontractor) and Gateway 190 for inclusion in Tier II of Continuum of Care Program Application, and in the order indicated on Exhibit A of the Meeting Agenda.

Moved by Elaine Spearman and seconded by Freddie Dunlap. Motion carries passes unanimously.

Other business

The selection committee will be provided with all required disclosure forms for signature, The Rank & Review and project applications information presented at this meeting will be posted for public view.

Adjournment

Moved by Freddie Dunlap and seconded by Elaine Spearman. Motion carries passes unanimously.

The meeting was adjourned at 10:20 am.