



CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES
HOMELESS SERVICES DIVISION
2015 REQUEST FOR PROPOSALS

NOTES ON PUBLIC QUESTION & ANSWER SESSION 8-4-15

All inquiries regarding this RFP should be directed in writing to:

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CORRECTION: rothe@stlouis-mo.gov

All questions must be received by 5:00pm Friday 8-14-15. Answers will be posted by date at:
<http://www.stlouis-mo.gov/government/departments/human-services/homeless-services/index.cfm>

The City of St. Louis, Department of Human Services has issued a Request for Proposals (RFP) for the U. S. Department of Housing and Urban Development (HUD) FY 2015 Continuum of Care (CoC) Program. You may obtain a copy of the RFP here:

<http://www.stlouis-mo.gov/government/departments/human-services/homeless-services/index.cfm>

The selection of projects is subject to the funding availability of HUD to the City of St. Louis. In anticipation of the HUD FY 2015 CoC Program NOFA, the City of St. Louis is soliciting proposals consistent with the proposed project priorities by both HUD and our local Continuum of Care (CoC).

Please refer to page 4 of the RFP regarding evaluation and funding criteria. The NOFA will dictate any additional specifics and criteria. The City of St. Louis reserves the right to reject and/or negotiate any and all proposals.

CoC New Projects: The City of St. Louis Department of Human Services Homeless Services Division, consistent with HUD's initiatives and the City of St. Louis' CoC needs, is seeking proposals for the following new programs:

- **Permanent Supportive Housing (PSH)** for chronically homeless households, including individuals, families and unaccompanied youth (priority given to projects with the target population of women previously served by Shalom House)
- **Rapid Re Housing (RRH)** for individuals and families, including unaccompanied youth who are residing on the streets or in emergency shelters or who are fleeing domestic violence
- **Homeless Management Information Systems (HMIS)** administration, management and coordination
- **Supportive Services Only (SSO) for Coordinated Entry Front Door** to homeless services

Notes on Aug 4, 2015 RFP Public Question and Answer Session

Permanent Supportive Housing (PSH)

Anticipated target amount of award(s): \$250,000

Proposals are sought for 1 or more projects with preference given to program(s) which fill the gap left by the closing of Shalom House PSH serving single women with co-occurring disorders. The housing may be scattered site or congregate, must be cost-efficient. Projected 10-15 participants.

Rapid Re Housing (RRH)

Anticipated target amount of award(s) : \$475,000

Proposals are sought for projects designed to serve persons with moderate barriers who are scored and referred via the Coordinated Entry Assessment Tool. Proposals should explain anticipated financial assistance and case management of up to six months and how determined by case to case. Proposals should explain how private landlords meeting Housing Quality Standards (HQS) will be identified and selected.

Homeless Management Information System (HMIS)

Anticipated Approximate Award Amount: \$275,000 (total for both system and HMIS lead costs)

This first year funding includes expected start-up costs. Renewal funding may be adjusted.

Proposals are sought for (i) designation as HMIS lead only and/or (ii) to provide full operating system only or (ii) both. Operating system and proposed service as HMIS lead must meet HEARTH guidelines, other regulatory requirements and follow national best practices. Proposals should explain the ability to train and support participating agencies and users as a major element of the HMIS system.

Supportive Services Only (SSO) for Coordinated Entry Front Door

Anticipated Approximate Award Amount: \$200,000

Proposals are Targeted population is single women and families (non-DV). The City is currently contracting with a local provider partnership for ESG-funded single men Coordinated Entry. Selected provider(s) must utilize CoC-approved assessment tool.

Questions & Answers

8/4/15

Question: What HMIS system is currently being used?

Answer: The current HMIS Lead is MISI and the system is Compass Rose.

Follow-up Question: Are you endorsing any one particular HMIS system?

Answer: No

Question: Has the local Coordinated Entry/Front Door process been finalized?

Answer: Yes, elements of the process have been finalized by the CoC while other elements are still being refined, including the assessment tool. Proposals are expected to follow HUD HEARTH guidelines and best practices and will be expected to use the CoC-approved assessment tool.

Question: Can an organization apply for multiple components within this RFP?

Answer: Yes, but please fully complete a proposal for each component you are applying for (except proposals seeking designation as HMIS Lead and to provide full HMIS operating system may be in single proposal).

Question: Your current HMIS is funded by ESG, will it continue to be along with CoC funds?

Answer: No, it is not expected to be funded jointly. This RFP component is being funded through the CoC. The CoC HMIS subcommittee will provide input on funding moving forward.

Follow-up Question: You are looking for 2 components related to HMIS, the Lead and the Operating System. Can applications be submitted separately for either one?

Answer: Yes. You may apply for either or both.

Follow-up Question: Is this a one shot deal in looking at your HMIS Operating Systems? Will you look to the HMIS Lead to provide guidance on the system?

Answer: No, this is not a one shot deal. After the CoC HMIS Subcommittee makes their recommendations, the City Selection Committee will thoroughly review submissions/recommendations for Operating Systems and make a decision they believe is in the best interest of all parties. The selected HMIS Lead will be expected to continuously look at system quality improvement.

Follow-up Question: Is there a place for applicants to access general information needed to respond to this HMIS component, such as # of programs, users, etc.

Answer: Yes. The approximate number of HMIS user seats is 25. Please refer to attached CoC 2015 Performance Measures by Type.

You may also e-mail Director Roth at rothe@stlouis-mo.gov with specific inquiries or requests for information.

Question: Regarding Rapid ReHousing, the RFP notes that unaccompanied youth may be served. Is the City looking to specifically serve this population?

Answer: The City does not want to restrict responses to this RFP or subpopulations to be served.

Question: United Way of Greater St. Louis is currently using Bowman ServicePoint for 211. Could the United Way submit a proposal to become the provider of the HMIS system and develop a partnership with another entity to that seeks to become HMIS Lead?

Answer: Yes.