

**Department of Human Services (DHS)
Homeless Services Division (HSD)
FY2020 Emergency Solutions Grant – Coronavirus (ESG-CV)
Request for Proposals (RFP)
Questions and Answers**

- 1. On Page 4 of 24 it states: "The grant term is for one year". When does the one year begin?**
 - a. The grants will start as soon as we can get contracts initiated and the funds fully drawn down from the Federal Government. I anticipate at this time a potential startup of sometime between August through October of 2020, the sooner the better.

- 2. On page 11 of 24 under 3C Match it states: "the city requires that each subrecipient provides 100% match" but on page 4 of 24, 3rd bullet point it states: "The funds are exempt from ESG match requirements". Do we need a match?**
 - a. The requirement for match is a normal ESG requirement, but under ESG-CV match is not allowed. The Page 11 reference to match should have been removed, but was missed before we posted the RFP. There is no match requirement under this RFP for ESG-CV funds.

- 3. On page 4 of 24 1st bullet point it states: "The funds maybe used to cover or reimburse allowable costs incurred by State or locality before the award of funding to prevent, prepare for and respond to COVID1-19". Does that statement also apply to agencies applying for these funds? Can we include in our proposed budget costs incurred prior to the award of funding and signing of the CARES Act?**
 - a. Great question. And, we may actually need more information from the applicant about what expenses specifically and also may need to consult with HUD. I think it's possible, if it is an allowable expense for the type of project you are applying to. It has to be for eligible ESG costs. You can definitely put in your budget for your proposal and if you are selected, we will be verifying with HUD prior to awarding your contract and will work with you in negotiating the final budget which will be approved in the contract.

- 4. I wanted to confirm that since this is a Federal Program, expenses from the ESG-CARES Act grants still would not be eligible for matching on other ESG/COC grants, correct?**
 - a. Correct, there is a Waiver for ESG-CV funds which states these funds are not subject to a Match requirement. So, in the RFP, where it references that Match is required as a part of the proposal, you can state in narrative, "Not Applicable."

- 5. Can we email a PDF of the entire application with all attachments? It's also stated that 7 copies are required; which statement is accurate?**
 - a. Proposals can be emailed and if so the proposal and all attachments should be in just one attachment, or proposals can be dropped off at the DHS office, in which case there would need to be 7 copies dropped off in person at the DHS office.

- 6. Can the letter from the Alderwoman be in the form of an email? What do we do if we have tried to get a letter from our Alderman/woman, and have received no response.**
 - a. Yes, we'll accept an email from an alderman/woman.
 - b. If you haven't received a letter after several attempts from your Alderman/woman, you may try to get one from a different Alderman/woman.
 - c. Additionally, you should submit your email requests sent to that Alderman/woman as your documentation that meeting this requirement was unmet through no fault of your own.

- 7. Are the dates on page 1, 2, where it states "2019" a typo, and should actually be 2020?**
 - a. Yes, these 4 dates are typos, and should actually be 2020. To clarify: On page 1, the Release Date was actually June 11, 2020, not June 11, 2019 and the Due Date is July 7, 2020, not July 7, 2019. On page 2, Questions should be submitted in writing on or before July 2, 2020, not July 2, 2019. And also lower on page 2, as stated above, proposals are due by 4:00pm on July 7, 2020, not July 7, 2019.