

Technical Guidance Advisory No. 1
2015 Emergency Shelter Request for Proposals
Feb. 24, 2015

- Applicants may submit multiple and alternative proposals – e.g. a proposal to provide shelter at one or both of the New City Facilities; a proposal to provide shelter at one or both New City Facilities and/or in the alternative at one or more Expanded Existing Facilities; or simply one or more Expanded Existing Facilities, together or in the alternative.
- A facility contemplated for inclusion in a proposal as a place to provide emergency shelter services at an Expanded Existing Facility need not currently be in use as emergency shelter. To be considered, the facility need only be ready for occupancy as an emergency shelter or capable of quickly being made ready for occupancy.
- Applicants seeking to provide emergency shelter services at New City Facilities may propose use of a facility other than a facility which the City would supply. In other words, for example, an applicant that seeks to provide an emergency shelter services for 75 men, may propose a facility it owns or controls as an alternative to a facility supplied by the City of St. Louis. Similarly, if an applicant proposes to provide emergency shelter services for an average daily census of 50 women and children, the applicant may propose a facility it owns or controls as an alternative to a facility supplied by the City of St. Louis.
- **Prior to submitting a proposal**, to help determine the viability and feasibility of a facility for use as an emergency shelter, an applicant may request through the Department of Human Services that the Building Division to conduct an inspection, provided that the facility is owned or controlled by the applicant. Requests for inspection may be made by email to Eddie Roth, Director of Human Services, rothe@stlouis-mo.gov.