

City of St. Louis
Preservation Board

Proposed Conflict of Interest Policy

A conflict of interest occurs when a board member has a material, financial or personal interest in the subject of a hearing of the Preservation Board. More broadly, when the personal or professional concerns of a board member affect his or her ability to put the welfare of the Preservation Board's duties and mission before personal benefit, conflict exists.

There will be an attorney from the St. Louis City Counselor's Office at all meetings of the Preservation Board in the event that questions arise as to a potential conflict of interest.

In situations where there is a conflict of interest or potential appearance of impropriety, the following procedures should be followed:

1. The board member shall declare the conflict of interest, stating the basis for the conflict.
2. The board member shall step down from his or her regular seat at the Board.
3. The board member shall not speak with any other members during or prior to the discussion of the agenda item in which that member has a conflict.
4. The board member may sign up to speak as a private citizen during the discussion of the agenda item, after removing him or herself from their seat on the Board.
5. The board member must not discuss the agenda item privately with any other member voting on the matter.