

NAMING OR RENAMING A PUBLIC STREET IN THE CITY OF ST. LOUIS



Naming or Renaming a Public Street in the City of St. Louis

There are three street naming or renaming processes for public streets in the City of St. Louis. The processes cover the following three different circumstances:

1. Naming or renaming of an existing street.
2. Naming of a new street within a resubdivision approved by the City's Board of Public Service.
3. Honorary naming of an existing street.

In general, the first street naming/renaming process applies to those cases where an existing street name is proposed to be renamed. The second street naming process is used in those cases where a new street is being constructed and a name needs to be assigned to the street. Both of these processes are fairly lengthy due to reviews by a number of parties. The third street naming process is much shorter and is used in those cases where the street's current official street name will be retained, but an honorary street name will also be designated for a one-block segment of the street. For example, the block of Clark Ave. between 14th St. and 16th St. in Downtown has been honorarily designated as Brett Hull Way and an honorary street sign for Brett Hull Way has been installed -- in addition to the existing Clark Ave. street sign -- at the intersection of Clark Ave. and 14th St.

This package includes all of the information needed to name or rename a street. This includes enabling legislation, flow charts and forms for each of the three processes. Since the flow charts are intended to provide a general set of steps, it's important to also refer to the enabling legislation for a more detailed set of procedures, requirements and criteria.

Please review the attached information and determine which of the three street naming or renaming processes you'd like to pursue.

Questions should be directed to the Director of Planning, (314) 622-3400.

NAMING OR RENAMING AN EXISTING STREET IN THE CITY OF ST. LOUIS



ORDINANCE #60797
Board Bill No. 529
Floor Substitute

An ordinance repealing Ordinance 60018 in its entirety and enacting in lieu thereof a new ordinance dealing with the same subject matter, which are the procedures to be administered by the St. Louis Community * Development Agency for naming and renaming public streets and other public right-of-ways by the Board of Aldermen; and containing an emergency clause.

BE IT ORDAINED BY THE CITY OF ST. LOUIS AS FOLLOWS:

Section One: Ordinance 60018 is hereby repealed in its entirety.

Section Two: The following is hereby enacted to read as follows:

On and after the effective date of this ordinance, no new public street or other public right-of-way ("Street") shall be named, nor shall any existing street be renamed, nor shall any new public street within a resubdivision be named, except as provided by this ordinance.

A. Procedure for naming or renaming a street.

1. A petition shall be filed in the office of the Community Development Agency on such forms and in such manner as the Agency may prescribe. Such petition must be initiated by the owners of fifty-one (51%) percent or more of the recorded parcels of land fronting on any such street and the Alderman within whose ward any such street is situated, or, if such street is within more than one ward, by the Aldermen of each such ward. Each petition shall include, but not be limited to:

- (a) the proposed name of the street
- (b) a general location map of the street;
- (c) a statement documenting the proposed name's significance; and
- (d) if the petition seeks to rename an existing street, a statement documenting the existing street name's significance.

2. Within five (5) days after a petition for naming or renaming a street has been filed as provided above, the Director of the

Community Development Agency shall transmit to the Clerk of the Board of Aldermen, the Board of Public Service, and the Postmaster for the City of St. Louis, copies of the petition together with all exhibits and documents appurtenant thereto.

3. Within forty-five (45) days after such transmittal the Board of Public Service shall review the petition and the Postmaster for the City of St. Louis may review the petition and may transmit to the Community Development Agency such advice and recommendations as they may deem appropriate.

4. The Community Development Agency shall, prior to making its determination with respect to the petition, permit any interested party an opportunity to appear before the Commission and be heard. In its discretion, the Commission may hold a public hearing regarding the petition.

5. After review and consideration of the petition, recommendations of the Board of Public Service, and the Postmaster for the City of St. Louis, and comments received from other interested parties, the Community ** Development Commission shall:

- (a) approve the petition as submitted; or
- (b) approve the petition with such modifications or conditions as the Commission shall deem appropriate; or
- (c) disapprove the petition.

Such determination shall be in writing and shall be made within ninety (90) days after filing of the petition, or if a public hearing is held, then within sixty (60) days after such public hearing; provided that the Commission may vote to extend such time period to permit additional studies or reports to be completed or for other good cause.

6. In the event of disapproval of the petition, the Commission shall state the reasons therefor and possible alternatives thereto, and shall forward a copy thereof to the petitioner, the Clerk of the Board of Aldermen, the Board of Public Service, and the Postmaster for the City of St. Louis.

* St. Louis Community Development Agency now The Planning & Urban Design Agency

** Community Development Commission now Planning Commission

7. In the event of approval of a petition, the Community Development Agency shall cause to be prepared a bill for consideration by the Board of Aldermen. Within thirty (30) days after the Commission's approval of the petition, a copy of such bill shall be transmitted to the Clerk of the Board of Aldermen, the Board of Public Service, and the Postmaster for the City of St. Louis.

8. After such bill, as provided in subsection (7), is introduced in the Board of Aldermen and assigned to the Board's appropriate committee, said bill shall not be voted on by the Board until a public hearing is held by the committee. At least fifteen (15) days prior to the public hearing, the committee shall require the Clerk of the Board of Aldermen to cause to be published in one (1) daily newspaper of general circulation in the City, a notice of the pendency of the bill. The notice shall contain a clear description of the location of the street, the proposed name, and the date, time and place of the hearing at which property owners affected thereby, or others interested therein, may appear before the aforesaid committee to be heard. Provided however, that before any action shall be taken as provided in this section, the petitioner proposing such street name shall deposit with the Clerk of the Board of Aldermen the sum one hundred dollars (\$100) to cover the approximated cost of this procedure. Should said deposit be found to be insufficient to cover the actual costs of any newspaper publication herein provided, then petitioner, upon notice from the Clerk, shall immediately and prior to the insertion of any such publication, supply such additional sum of money so found to be required for this purpose. Provided further, however, that under no condition shall money be refunded for failure of said bill to be enacted into law. Any part of the money so deposited which is not expended by the Clerk shall be refunded to the petitioner. In addition, at least ten (10) days prior to the public hearing, the Clerk of the Board of Aldermen shall cause a placard containing the words "Proposed Street Name or Street Name Change in This Block" to be printed in large type and erected at each end of every block fronting said street. Such placards shall also have prominently displayed and firmly attached thereto a copy of the notice which appears in the daily newspaper.

9. Whenever a hearing is held pursuant to subsection (8), the committee shall receive evidence for and against the proposed action and hear all protests; rule upon all protests which determination shall be final; and may continue the hearing from time to time. Proceedings shall terminate if protest is made by a majority of the property owners fronting any such street to be named or renamed by the bill.

B. Procedure for naming a new street within a resubdivision approved by the Board of Public Service.

1. A petition shall be filed in the office of the Community Development Agency on such forms and in such manner as the Agency may prescribe. Such petition must be initiated by the developer or his agent and the Alderman within whose ward any such street is situated, or, if such street is within more than one ward, by the Aldermen of each such ward. Each petition shall include, but not be limited to:

- (a) the proposed street name
- (b) a general location map of the street;
- (c) a statement documenting the proposed name's significance

2. Within five (5) days prior after a petition for naming a street has been filed as provided above, the Director of the Community Development Agency shall transmit to the Clerk of the Board of Aldermen, the Board of Public Service, and the Postmaster for the City of St. Louis, copies of the petition together with all exhibits and documents appurtenant thereto.

3. Within forty-five (45) days after such transmittal the Board of Public Service shall review the petition and the Postmaster for the City of St. Louis may review the petition and may transmit to the Community Development Agency such advice and recommendations as they may deem appropriate.

4. The Community Development Commission shall, prior to making its determination with respect to the petition, permit any interested party an opportunity to appear before the Commission and be heard. In its discretion, the Commission may hold a public hearing regarding the petition.

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Public Service, and the Postmaster for the City of St. Louis, and comments received from other interested parties, the Community Development Commission shall;

- (a) approve the petition as submitted; or
- (b) approve the petition with such modifications or conditions as the Commission shall deem appropriate; or
- (c) disapprove the petition.

Such determination shall be in writing and shall be made within ninety (90) days after filing of the petition, or if a public hearing is held, then within sixty (60) days after such public hearing; provided that the Commission may vote to extend such time period to permit additional studies or reports to be completed or for other good cause.

6. In the event of disapproval of the petition, the Commission shall state the reasons therefor and possible alternatives thereto, and shall forward a copy thereof to the petitioner, the Clerk of the Board of Aldermen, and the Board of Public Service, and the Postmaster for the City of St. Louis.

7. In the event of approval of a petition, the Community Development Agency shall cause to be prepared a bill for consideration by the Board of Aldermen. Within thirty (30) days after the Commission's approval of the petition, a copy of such bill shall be transmitted to the Clerk of the Board of Aldermen, the Board of Public Service and the Postmaster for the City of St. Louis.

Section Three. Criteria for Street Names. A street may be named or renamed for any person, place, creation, or number provided that:

A. it is conducive to good city planning, contributes to the conservation of property values and to the protection of the equity

invested by residents and owners of property fronting on said street, as well as the general interests of the other citizens of the City; and

B. it has significance or value as part of the development, heritage, or cultural characteristics of the city, state or nation and contributes to civic pride and wider public knowledge and appreciation of the heritage and history of St. Louis; and

C. it does not detract from our historical heritage by renaming a street which name has greater significance than the proposed name; and

D. it names or renames all segments of the same street within the boundaries of the City of St. Louis as to avoid the previous confusion that has resulted when just a portion of a street was renamed provided, however, that a "street", "avenue", or "boulevard", designation may be changed to "place", "terrace", or other suitable designation if a segment of said street has been permanently closed by ordinance; and

E. when a street is to be named or renamed for a person:

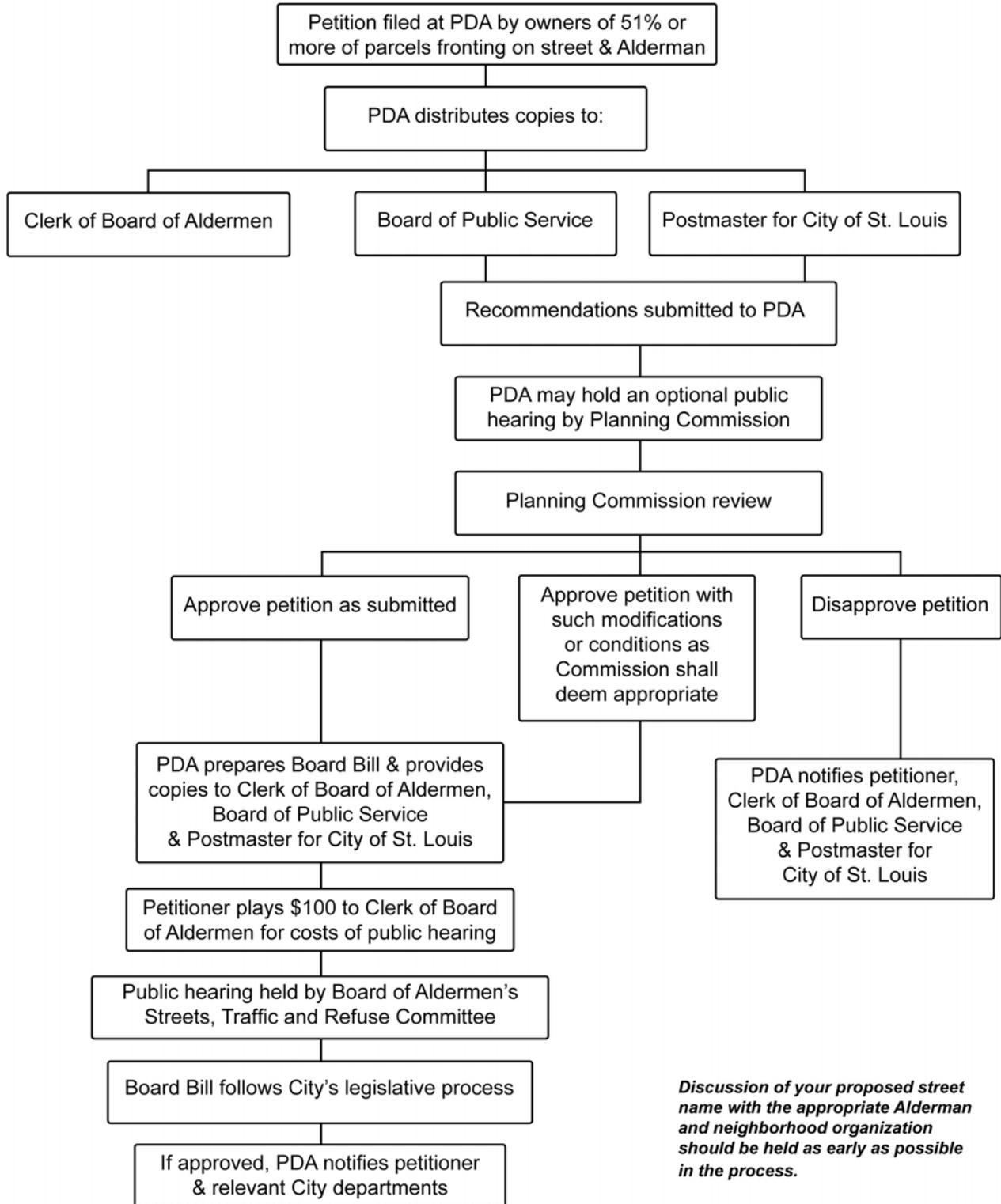
1. the petition shall not be filed until after the first anniversary of such person's death; and

2. only such person's last name shall be used as a street name unless additional identification is necessary to prevent a duplication of street names in the metropolitan area.

Section Four. The passage of this ordinance being deemed necessary for the immediate preservation of the public health, welfare and safety is hereby declared to be an emergency measure and shall become effective immediately upon its passage and approval by the Mayor.

Approved: April 11, 1988

Process for Naming or Renaming an Existing Public Street



Discussion of your proposed street name with the appropriate Alderman and neighborhood organization should be held as early as possible in the process.

**PETITION FOR NAMING OR RENAMING
AN EXISTING PUBLIC STREET**

Name of Person, Business or Organization Requesting Naming or Renaming of
an Existing Public Street:

Address _____ Zip _____

Name of Contact Person _____

Telephone Number _____

Please attach a general location map of the street.

NAME SIGNIFICANCE

This page is very important and will weigh heavily in the decision to
approve/deny your request.

The proposed street name _____
has the following significance:

The current street name _____
has the following significance:

PETITION FOR NAMING OR RENAMING AN EXISTING PUBLIC STREET

We, the undersigned owners of fifty one (51%) percent or more of the recorded parcels of land fronting the affected street, do hereby state as follows:

That by signing this document, we register with the Planning and Urban Design Agency of the City of St. Louis our approval to rename the street as follows:

Current Street Name: _____

Proposed Street Name: _____

Name	Address
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Attach additional sheets if needed

CRITERIA FOR STREET NAMES

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- B. It has significance or value as part of the development, heritage, or cultural characteristics of the city, state or nation and contributes to civic pride and wider public knowledge and appreciation of the heritage and history of St. Louis; and
- C. It does not detract from our historical heritage by renaming a street which name has greater significance than the proposed name; and
- D. It names or renames all segments of the same street within the boundaries of the City of St. Louis as to avoid the previous confusion that has resulted when just a portion of street was renamed provided, however, that a "street", "avenue", or "boulevard" designation may be changed to "place", "terrace" or other suitable designation if a segment of said street has been permanently closed by ordinance; and
- E. When a street is to be named or renamed for a person:
 - 1. The petition shall not be filed until after the first anniversary of such person's death; and
 - 2. Only such person's last name shall be used as a street name unless additional identification is necessary to prevent a duplication of street names in the metropolitan area.

LETTER OF ALDERMANIC SUPPORT

A letter of support is required from the alderman of each ward in which the street to be named or renamed is located. For example, if the street you wish to name or rename travels through three wards, you will need letters of support from all three aldermen.

Submit original petition with Alderman's letter to:

City of St. Louis Planning & Urban Design Agency
Attention: Director of Planning
1015 Locust St.
Suite 1100
St. Louis, MO 63101

**NAMING A NEW PUBLIC STREET WITHIN A RESUBDIVISION
APPROVED BY THE CITY'S BOARD OF PUBLIC SERVICE**



ORDINANCE #60797
Board Bill No. 529
Floor Substitute

See Section Two. B for street name
in new subdivision.

An ordinance repealing Ordinance 60018 in its entirety and enacting in lieu thereof a new ordinance dealing with the same subject matter, which are the procedures to be administered by the St. Louis Community Development Agency for naming and renaming public streets and other public right-of-ways by the Board of Aldermen; and containing an emergency clause.

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- (a) the proposed name of the street
- (b) a general location map of the street;
- (c) a statement documenting the proposed name's significance; and
- (d) if the petition seeks to rename an existing street, a statement documenting the existing street name's significance.

2. Within five (5) days after a petition for naming or renaming a street has been filed as provided above, the Director of the

Community Development Agency shall transmit to the Clerk of the Board of Aldermen, the Board of Public Service, and the Postmaster for the City of St. Louis, copies of the petition together with all exhibits and documents appurtenant thereto.

3. Within forty-five (45) days after such transmittal the Board of Public Service shall review the petition and the Postmaster for the City of St. Louis may review the petition and may transmit to the Community Development Agency such advice and recommendations as they may deem appropriate.

4. The Community Development Agency shall, prior to making its determination with respect to the petition, permit any interested party an opportunity to appear before the Commission and be heard. In its discretion, the Commission may hold a public hearing regarding the petition.

5. After review and consideration of the petition, recommendations of the Board of Public Service, and the Postmaster for the City of St. Louis, and comments received from other interested parties, the Community Development Commission shall: **

- (a) approve the petition as submitted; or
- (b) approve the petition with such modifications or conditions as the Commission shall deem appropriate; or
- (c) disapprove the petition.

Such determination shall be in writing and shall be made within ninety (90) days after filing of the petition, or if a public hearing is held, then within sixty (60) days after such public hearing; provided that the Commission may vote to extend such time period to permit additional studies or reports to be completed or for other good cause.

6. In the event of disapproval of the petition, the Commission shall state the reasons therefor and possible alternatives thereto, and shall forward a copy thereof to the petitioner, the Clerk of the Board of Aldermen, the Board of Public Service, and the Postmaster for the City of St. Louis.

* St. Louis Community Development Agency now
The Planning & Urban Design Agency

** Community Development Commission now
Planning Commission

7. In the event of approval of a petition, the Community Development Agency shall cause to be prepared a bill for consideration by the Board of Aldermen. Within thirty (30) days after the Commission's approval of the petition, a copy of such bill shall be transmitted to the Clerk of the Board of Aldermen, the Board of Public Service, and the Postmaster for the City of St. Louis.

8. After such bill, as provided in subsection (7), is introduced in the Board of Aldermen and assigned to the Board's appropriate committee, said bill shall not be voted on by the Board until a public hearing is held by the committee. At least fifteen (15) days prior to the public hearing, the committee shall require the Clerk of the Board of Aldermen to cause to be published in one (1) daily newspaper of general circulation in the City, a notice of the pendency of the bill. The notice shall contain a clear description of the location of the street, the proposed name, and the date, time and place of the hearing at which property owners affected thereby, or others interested therein, may appear before the aforesaid committee to be heard. Provided however, that before any action shall be taken as provided in this section, the petitioner proposing such street name shall deposit with the Clerk of the Board of Aldermen the sum one hundred dollars (\$100) to cover the approximated cost of this procedure. Should said deposit be found to be insufficient to cover the actual costs of any newspaper publication herein provided, then petitioner, upon notice from the Clerk, shall immediately and prior to the insertion of any such publication, supply such additional sum of money so found to be required for this purpose. Provided further, however, that under no condition shall money be refunded for failure of said bill to be enacted into law. Any part of the money so deposited which is not expended by the Clerk shall be refunded to the petitioner. In addition, at least ten (10) days prior to the public hearing, the Clerk of the Board of Aldermen shall cause a placard containing the words "Proposed Street Name or Street Name Change in This Block" to be printed in large type and erected at each end of every block fronting said street. Such placards shall also have prominently displayed and firmly attached thereto a copy of the notice which appears in the daily newspaper.

9. Whenever a hearing is held pursuant to subsection (8), the committee shall receive evidence for and against the proposed action and hear all protests; rule upon all protests which determination shall be final; and may continue the hearing from time to time. Proceedings shall terminate if protest is made by a majority of the property owners fronting any such street to be named or renamed by the bill.

B. Procedure for naming a new street within a resubdivision approved by the Board of Public Service.

1. A petition shall be filed in the office of the Community Development Agency on such forms and in such manner as the Agency may prescribe. Such petition must be initiated by the developer or his agent and the Alderman within whose ward any such street is situated, or, if such street is within more than one ward, by the Aldermen of each such ward. Each petition shall include, but not be limited to:

- (a) the proposed street name
- (b) a general location map of the street;
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Section Three. Criteria for Street Names. A street may be named or renamed for any person, place, creation, or number provided that:

A. it is conducive to good city planning, contributes to the conservation of property values and to the protection of the equity

invested by residents and owners of property fronting on said street, as well as the general interests of the other citizens of the City; and

B. it has significance or value as part of the development, heritage, or cultural characteristics of the city, state or nation and contributes to civic pride and wider public knowledge and appreciation of the heritage and history of St. Louis; and

C. it does not detract from our historical heritage by renaming a street which name has greater significance than the proposed name; and

D. it names or renames all segments of the same street within the boundaries of the City of St. Louis as to avoid the previous confusion that has resulted when just a portion of a street was renamed provided, however, that a "street", "avenue", or "boulevard", designation may be changed to "place", "terrace", or other suitable designation if a segment of said street has been permanently closed by ordinance; and

E. when a street is to be named or renamed for a person:

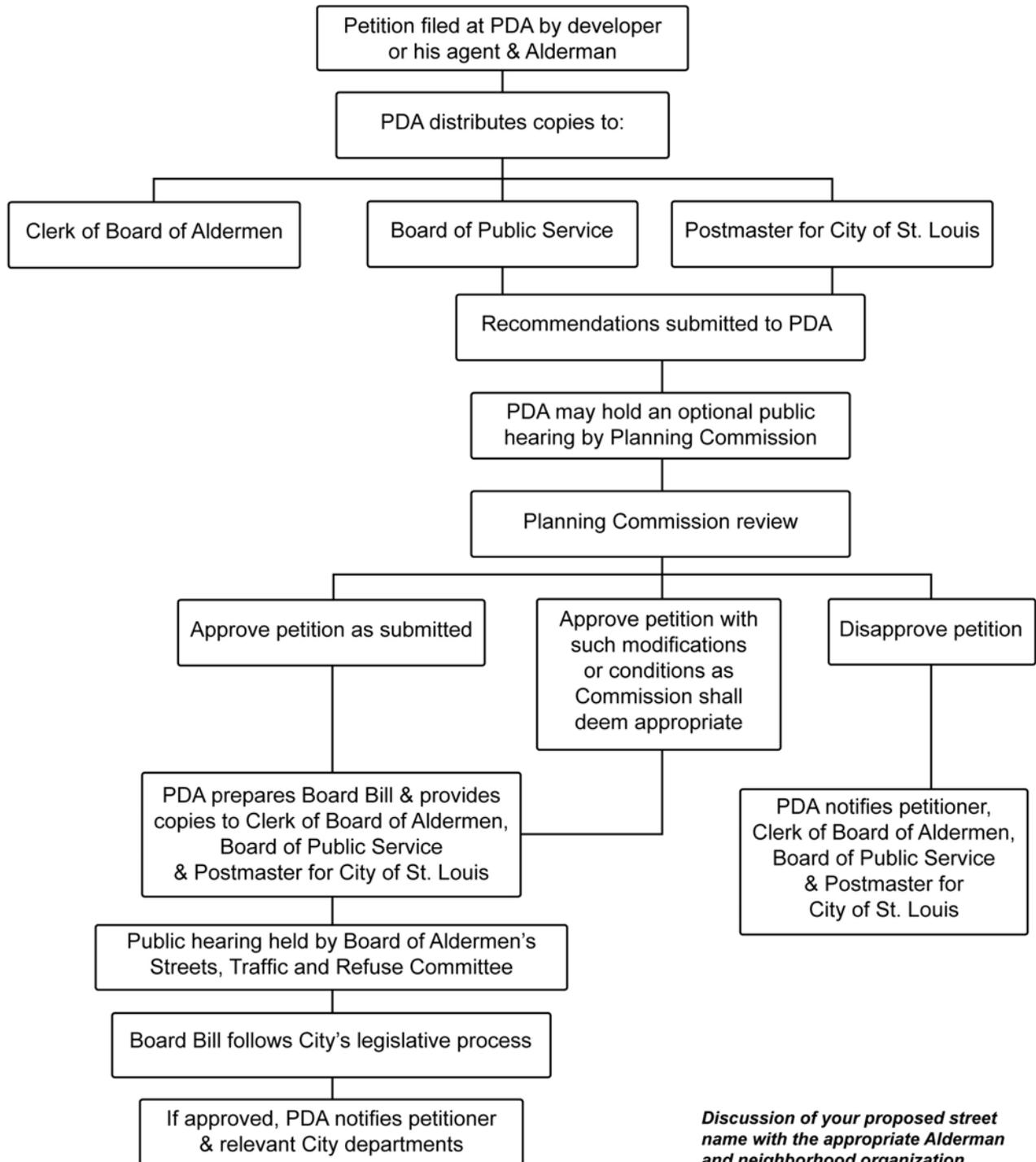
1. the petition shall not be filed until after the first anniversary of such person's death; and

2. only such person's last name shall be used as a street name unless additional identification is necessary to prevent a duplication of street names in the metropolitan area.

Section Four. The passage of this ordinance being deemed necessary for the immediate preservation of the public health, welfare and safety is hereby declared to be an emergency measure and shall become effective immediately upon its passage and approval by the Mayor.

Approved: April 11, 1988

Process For Naming A New Public Street Within A Resubdivision Approved By Board Of Public Service



Discussion of your proposed street name with the appropriate Alderman and neighborhood organization should be held as early as possible in the process.

**PETITION FOR NAMING A NEW STREET
IN BPS APPROVED RESUBDIVISION**

Name of Person, Business or Organization Requesting Naming of a New Public Street within a Resubdivision Approved by the City's Board of Public Service:

Address _____ Zip _____

Name of Contact Person _____

Telephone Number _____

Please attach a general location map of the street and an approved resubdivision plat.

NAME SIGNIFICANCE

This page is very important and will weigh heavily in the decision to approve/deny your request.

The proposed street name _____
has the following significance:

CRITERIA FOR STREET NAMES

A street may be named for any person, place, creation or number provided that:

- A. It is conducive to good city planning, contributes to the conservation of property values and to the protection of the equity invested by residents and owners of property fronting on said street, as well as the general interest of the other citizens of the City; and
- B. It has significance or value as part of the development, heritage, or cultural characteristics of the city, state or nation and contributes to civic pride and wider public knowledge and appreciation of the heritage and history of St. Louis; and
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LETTER OF ALDERMANIC SUPPORT

A letter of support is required from the alderman of each ward in which the street to be named or renamed is located. For example, if the street you wish to name or rename travels through three wards, you will need letters of support from all three aldermen.

Submit original petition with Alderman's letter to:

City of St. Louis Planning & Urban Design Agency
Attention: Director of Planning
1015 Locust St.
Suite 1100
St. Louis, MO 63101

HONORARY NAMING OF AN EXISTING PUBLIC STREET
IN THE CITY OF ST. LOUIS



ORDINANCE #65233
Board Bill No. 56

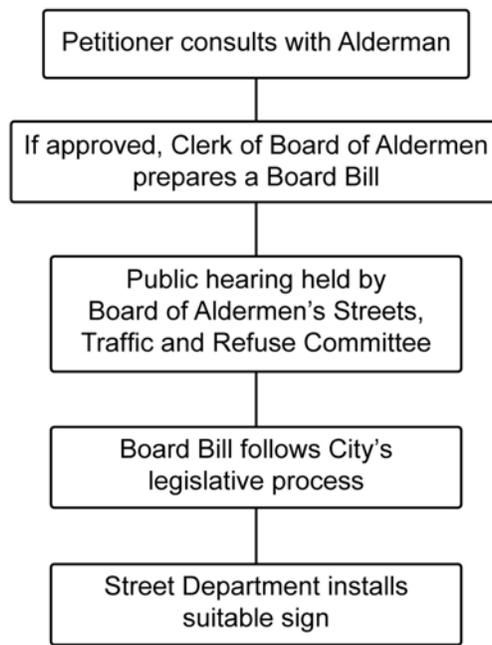
An ordinance authorizing the designation of honorary street names within the City of St. Louis.

BE IT ORDAINED BY THE CITY OF ST. LOUIS AS FOLLOWS:

SECTION ONE. Whenever the Board of Aldermen for the City of St. Louis determines to recognize an individual or group of individuals by naming a street or other public easement in honor of such individual or group of individuals, the street or other public easement shall retain its official name and its legal status, and a suitable sign shall be installed by the Director of Streets at the location designated by the ordinance indicating the name of the individual or group of individuals to be so honored.

Approved: June 29, 2001

Process for Honorary Naming of a Public Street



FOR DISCUSSION WITH ALDERMAN

Name of Person, Business or Organization Requesting Honorary Naming of an Existing Public Street in the City of St. Louis:

Address _____ Zip _____

Name of Contact Person _____

Telephone Number _____

Current official street name: _____

Location of street segment to be honorarily named:

from _____ to _____

Proposed honorary street name: _____

Please attach a general location map of the street.

NAME SIGNIFICANCE

This page is very important and will weigh heavily in the decision to approve/deny your request.

The proposed honorary street name _____
has the following significance: