

City of St. Louis Department of Public Safety/Division of Corrections  
**POLICY & PROCEDURES**

|  |   |                               |  |
|--|---|-------------------------------|--|
| <b>CHAPTER:</b>  | 1 | Administration and Management | <b>1.3.3</b>                             |
| <b>SECTION:</b>  | 3 | Personnel                     | <b>EFFECTIVE DATE:<br/>7 / 21 / 2020</b> |
| <b>SUBJECT:</b>  | 3 | <b>DRUG-FREE WORKPLACE</b>    |  |
| <b>STANDARDS: ACA – 4 – ALDF: 7C-01</b>                |   |                               |  |
| <b>APPROVED:</b>                                       |   |                               | <b>REVIEW DATE:<br/>7 / 21 / 20</b>      |
| <hr/> Dale Glass<br><b>COMMISSIONER OF CORRECTIONS</b> |   |                               | <b>REVISION DATE:<br/>7 / 30 / 20</b>    |
| Rescind: 1.3.3 dated 10/26/12<br>Cancel:               |   |                               |  |

**I. POLICY**

The Division adheres to the City of St. Louis Personnel Administrative Regulation No. 120 A & 120 B – Alcohol and Drug Testing Program.

**II. RESPONSIBILITIES**

All Division of Corrections staff members are responsible for adhering to the following procedures.

**III. DEFINITIONS**

None

**IV. PROCEDURES**

Staff will adhere to Dept. of Personnel Administrative Regulation # 120 A, & 120 B; and Division of Corrections policy #135: Staff Work Rules.