

St. Louis City Department of Public Safety/Division of Corrections
POLICY & PROCEDURES

CHAPTER:	2	Physical Plant	2. 1. 1
SECTION:	1	Building and Safety Codes	EFFECTIVE DATE: 3 / 18 / 20
SUBJECT:	1	Building, Fire Safety and Life Safety Code	
STANDARDS: ACA 4 – ADLF – 1A-06 , 1C-07			
APPROVED: _____			REVIEW DATE: 3 / 18 / 20
Dale Glass COMMISSIONER OF CORRECTIONS			REVISION DATE: 3 / 31 / 20
Rescind: 2.1.1 dated 12/29/05 Cancel:			

I. POLICY

It is the policy of the St. Louis City Division of Corrections to comply with all building, fire and life safety codes.

II. RESPONSIBILITIES

All Division of Corrections staff and contracted staff are responsible for adhering to the following procedures.

III. DEFINITIONS

None

IV. PROCEDURES

A. Certificates of Inspections, Compliance with Building Codes, Fire Safety Codes and Life Safety Codes

1. The Safety Officer will contact the St. Louis City Fire Department every year to have the facilities inspected.
2. The Safety Officer and the Maintenance Supervisor will each maintain a file of certificates and inspections regarding compliance with building, fire and life safety codes.

B. Exceptions and Equivalencies

The Commissioner/designee may request and the City may grant variances, exceptions, or equivalencies in the event that they are not inconsistent with security requirement and do not pose a serious life safety threat to occupants.

C. Major Repairs, Replacements and Renovations

1. The Commissioner of Corrections obtains a building permit for future construction at the facilities.
2. The Safety Officer or the Maintenance Supervisor contacts the City and Department of Public Safety Building Inspection Division to set and conduct inspections when repairs, replacements, or renovations affect the building, fire and/or life safety codes.
3. The Detention Center Superintendent addresses any change to the building to the proper authority having jurisdiction before making the needed change.

D. Interior Finishing Materials

The City and Department of Public Safety Building Inspection Division inspector affirms that the interior finishing material in the inmate living areas, exit areas, and in places of assembly comply with the fire safety codes.

E. Automatic Fire Sprinkler Alarm Detection System Compliance

The Division complies with all regulations related to the fire and smoke detection and sprinkler system. (See 3.2.2 Automatic Fire Alarm and Sprinkler Detection System)