

**Policy and Procedures**

<b>CHAPTER:</b>	3	Institutional Operations	<b>3. 1. 18</b>
<b>SECTION:</b>	1	Security and Control	<b>EFFECTIVE DATE:</b> 7 / 21 / 2020
<b>SUBJECT:</b>	18	<b>Perimeter Security</b>	
<b>STANDARDS: ACA 4 – ALDF: 2A-07</b>			
<b>APPROVED:</b>  Dale Glass COMMISSIONER OF CORRECTIONS			<b>REVIEW DATE:</b> 7 / 21 / 20
			<b>REVISION DATE:</b> 7 / 30 / 20
Rescind: 3.1.18 dated 3/28/03 Cancel:			

**I. POLICY**

It is the policy of the St. Louis City Division of Corrections to maintain perimeter security by conducting perimeter security checks at frequent and random times.

**II. RESPONSIBILITIES**

All Division of Corrections custody staff are responsible for adhering to the following procedures.

**III. DEFINITIONS**

**Perimeter:** The walls, doors, public areas, roof, grounds, roads, parking lots, trash cans, bushes, and any other place where the public can access the property of the Division of Corrections.

**Perimeter Check:** Visually scanning and/or electronically monitoring the perimeter of the facilities looking for contraband, maintenance problems, or other occurrences that compromise the breach of safety and security of the facility and its occupants.

**IV. PROCEDURES**

**A. General Information**

1. Staff will adhere to their respective facility Post Orders regarding Perimeter Security checks and patrol.

## **Policy and Procedures**

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2. All inmates remain within the facility's secure perimeter confines; exits from the facility must be properly authorized. (See DOC #3.1.7: Inmate Movement).
3. Unless properly authorized, all access by the general public into facility's perimeter confines is denied.
4. Pedestrians and vehicles will enter and leave the facility only at designated points in the perimeter. Vestibules and Sallyport are monitored. See DOC # 3.1.16: Facility Entrance Procedures; #3.1.9: Vehicle Use).
5. Perimeter checks are frequent and random intervals during each shift.
6. All sections of the roof will be inspected during every 1<sup>st</sup> Shift perimeter round unless prohibited by weather conditions.

### **B. Control Perimeter and Physical Perimeter Checks**

1. Staff assigned to Master Control monitors the Closed-Circuit Television for enhanced perimeter security checks. (See DOC # 3.1.1: Master Control).
2. The assigned Custody Officer for physical security begins the perimeter check at any point, but must, at a minimum, inspect the following areas and record findings on the Perimeter Checklist:
  - a. Main Entrance and Lobby to include Main Entrance Intercom, restrooms, and lockers,
  - b. Visitor Waiting,
  - c. Visitor Elevators (CJC); Visitor Corridors and visitation booths (public side),
  - d. Fire Stairwells in Visiting Area (CJC),
  - e. Roof Access and Roof (once on first shift weather permitting. At CJC, staff remains on rubber walkways),
  - f. Driveway, Parking Lot,
  - g. Exterior facility walls, doors, windows, and vents,
  - h. Exterior Lighting,
  - i. Fire Exit Doors,

**Policy and Procedures**

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- j. Sallyport Doors and Intercoms, and
- k. Aero-ways and grills.