

City of St. Louis Department of Public Safety/Division of Corrections
POLICY & PROCEDURES

CHAPTER:	4	Facility Operations	4. 2. 1
SECTION:	2	Health Services	EFFECTIVE DATE: 04 / 08 / 2020
SUBJECT:	1	Health Services Management	
STANDARDS: ACA 4 – ALDF – 4D-01, 02, 03, 4D-05, 06, 07, 4D-11, 4D-24, 7D-25, 26.			
APPROVED: _____			REVIEW DATE: 4 / 8 / 20
Dale Glass COMMISSIONER OF CORRECTIONS			REVISION DATE: 6 / 24 / 20
Rescind: 4.2.1 dated 10/28/06 Cancel:			

I. POLICY

It is the policy of the Division of Corrections to ensure inmates will be provided with clinical services that maintain basic health and prevent other than normal physical and emotional deterioration. Clinical services will include, but are not limited to medical, dental, optometric, pharmacy, and mental health.

II. RESPONSIBILITIES

The facility executive staff, healthcare providers, and staff having daily contact with the inmate population are responsible for adhering to the following procedures.

III. DEFINITIONS

None

IV. PROCEDURES

1. The health care provider is responsible for providing a system-wide medical, psychiatric, optometric, pharmacy, dental, and mental health services to all inmates assigned to the Division of Corrections' facilities.

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2. The healthcare provider will assure a quality of health care that will maintain basic health; will assure accessibility of services to all inmates; and will assure a plan for continuity of care for all inmates.
3. Final medical judgments rest with the site medical director.
4. Mental health services are provided under the direction of the designated mental health authority in cooperation with the responsible health authority.
5. The Health Services Administrator will submit annual statistical summaries and quarterly reports on the healthcare delivery system and health environment to the Detention Center Superintendent.
6. The duties and responsibilities of personnel who provide healthcare services to inmates are governed by written job descriptions approved by the Health Services Administrator. Verification of current credentials and job descriptions are on file in the medical unit.
7. All health care staff members must receive security orientation and/or training prior to being assigned regular duties.
8. The health services administrator will ensure that all new direct care staffs receive a test for tuberculosis prior to job assignment; and are offered the hepatitis B vaccine series periodically.
9. All medical policies, procedures, contracts, and programs are evaluated annually with the Health Services Administrator and the Superintendent and revised as necessary. Each document will bear the date of the most recent review or revision and the signature of the reviewer.
10. The Health Service Management Team will convene at least monthly to monitor Healthcare Services.
11. A Medical Audit Committee consisting of the medical director, health services administrators, mental health professional, facility administrators, and other specialists as appropriate will meet at least quarterly to review and approve medical standards of care recommend policy changes, and perform case studies and morbidity reviews.
12. The healthcare provider will establish and maintain a Quality Improvement Program. This program will be responsible for maintaining a community standard healthcare record, ensuring all clinical staff is appropriately licensed and credentialed, and monitoring all patient care activities in accordance with the American Correctional Association, the National Commission of Correctional Health Care, and other applicable standards.

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13. The healthcare provider's staff is to issue concise and specific orders relative to the health care needs of inmates under their care and to assure that orders are properly disseminated to appropriate facility staff. Matters of medical judgment will remain the sole province of the responsible physician, dentist, or mental health staff. Treatment decisions are not subject to alterations or reversal by non-healthcare personnel.
14. It will be the responsibility of the Healthcare Administrator to hire only qualified healthcare personnel, with appropriate license, certification or registration to perform healthcare services sufficient in numbers to provide inmates with access to health care staff and services. All staff will ensure that inmates will not perform patient care, schedule, determine access of inmates to health care services, handle or have access to medical tools or medical equipment, or operate diagnostic or therapeutic equipment. Inmates, under staff supervision, may perform familial duties commensurate with their level of training.
15. It will be the responsibility of the facility executive staff to assure that medical orders are augmented by the necessary job, housing, meals/diets, and/or security arrangements. At no time will a medical order be ignored or neglected by Division personnel.
16. Whenever conflict arises as a result of a medical order to address medical problems, no delay of implementation will occur. The Superintendent and the Healthcare Administrator will meet following any such conflict to resolve any residual issues. Medical orders are limited to those actions, prescriptions, and therapeutic procedures that clearly deal with the defined health need of the inmate.