

City of St. Louis Department of Public Safety/Division of Corrections
POLICY & PROCEDURES

CHAPTER:	4	Facility Services	4. 2. 5
SECTION:	2	Health Services	EFFECTIVE DATE: 4 / 8 / 2020
SUBJECT:	5	Level I / II Medical Screening	
STANDARDS: ACA – 4 – ALDF: 4C-22 (M), 23 (M), 24 (M), 4C-25, 4C-26.			
APPROVED: _____			REVIEW DATE: 4 / 8 / 20
Dale Glass COMMISSIONER OF CORRECTIONS			REVISION DATE: 6 24 / 20
Rescind: 4.2.5 dated 12/13/12 Cancel:			

I. POLICY

It is the policy of the St. Louis City Division of Corrections to contract with, and maintain on-site medical provider who manages and performs a Level I medical screening on all arrestees that are presented to the City Justice Center (CJC) Law Enforcement Area and before the arrestee is classified as a Pre-Admission inmate; and performs a Level II medical screening for all inmates admitted to either the Medium Security Institution (MSI) or CJC facilities.

II. RESPONSIBILITIES

All Correctional staff, contractors, and volunteers assigned to the City Justice Center and the Medium Security Institution are responsible for adhering to the following procedures.

III. DEFINITIONS

None

IV. PROCEDURES

A. General Information

1. Every arrestee presented to the Law Enforcement Area will receive level I medical screening upon arrival at the facility. The screening is performed by qualified On-Site healthcare staff member who records all findings in the appropriate screening form approved by the Divisional health authority. Level I

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screening is performed to determine fit for confinement.

2. Upon their arrival, all arrestees are asked some medical questions by the St. Louis Metro Police Department (SLMPD). The information collected is passed on to the medical staff and arrestee is referred to on-site medical staff for Level I medical screening.
3. It is the responsibility of the on-site medical provider to refer inmates who are unconscious, semiconscious, bleeding, or otherwise obviously in need of immediate medical attention to appropriate health care facility prior to pre-admission. The Healthcare administrator establishes protocol with the treating physician.
4. All arrestees who are referred to hospital must have a written fit for confinement prior to transfer to the Division as a pre-admit inmate.
5. Every inmate admitted to the Division of Corrections receives a Level I and Level II Medical Screening (comprehensive health appraisal). The screening for Level I and II are completed both at CJC and MSI. All screenings for inmates assigned to MSI must be completed within five (5) days. All screenings for inmates assigned to CJC facility are completed the same day.
6. A comprehensive appraisal is not required for inmates with documented evidence of a comprehensive (Level II Medical Screening) health appraisal within the previous 90 days unless determined otherwise by the Health Care authority. The review of the results of the medical examination, tests, and identification of problems is performed by a contracted medical provider, or a physician as allowed by law.
7. The Division's on-site medical provider creates a medical chart for arrestees that arrive to the Division of Corrections. The medical charts for MSI inmates will be prepared and available for transport.
8. The Divisional contracted medical provider is responsible for:
 - a. Establishing a uniform process for all health appraisal data collection, and
 - b. Recording that includes health history and vital signs, and
 - c. Collection of all other health appraisal data performed only by qualified health personnel.
9. The review of the results of the medical examination, tests, and identification of problems noted on arrestee or inmate will be reviewed by on-site Physician or as allowed by law.

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10. All decisions for periodic health examinations of inmates are determined by the contracted health care provider.
11. Division's custody staff is not authorized to conduct medical screening or determine inmates' medical needs. Staff is advised to refer all medical situations including substance abuse condition to medical staff. All screening by qualified medical staff is reviewed by on-site physician.

B. Level I Medical Screen

1. The Prisoner Processing staff notifies on-site medical staff of arrestee's arrival.
2. The Medical Staff performs a Level I Medical Screening.
3. If the Medical staff determines the arrestee is not fit for confinement, the Medical staff refers the arrestee for transport to a local hospital or clinic by the SLMPD in non-emergency situations, or via ambulance, in emergency situations.
4. In the event that the SLMPD returns an arrestee from a hospital to the Law Enforcement Area, the medical staff reviews the fit for confinement and continues the level I screening if necessary.
5. The Prisoner Processing staff moves the arrestee to the second floor with the inmate's Arrest Record. A medical staff brings any medical cautionary information such as suicide precaution, detox, etc., to custody staff, for pre-admission processing.
6. At the completion of the pre-admission process on 2nd floor Admissions, the arrestee is referred to appropriate housing area.

C. Level II Medical Screen (CJC & MSI)

1. After the arrestees have been admitted to the Division and escorted to Medical unit, the Medical staff completes the Level II Medical Screening.
2. The Medical Officer remains with the inmates while the Medical staff completes the Level II Medical Screening.
3. When all the inmates escorted to Medical Unit for screening have been seen, the Medical Officer follows procedures in policy #3.1.7: Inmate Movement and return them to assigned housing units.