

City of St. Louis
LYDA KREWSON, MAYOR



CITY OF ST. LOUIS
JUSTICE CENTER

WE STRIVE TOWARD EXCELLENCE
Ad Excelleum Conamur

DEPARTMENT OF PUBLIC SAFETY
JIMMIE M. EDWARDS, DIRECTOR

DIVISION OF CORRECTIONS
DALE GLASS, COMMISSIONER OF CORRECTIONS

MEMORANDUM

TO: Jeffrey Carson, Detention Center
Supt. Adrian Barnes, Detention Center Supt.

FROM: George E. Hayes
Correctional Center Superintendent

DATE: March 20, 2020

SUBJECT: **Sanitizer – Disinfectant Spray Bottle**

Be advised that cleaning supplies and spray bottles containing a disinfectant has been distributed throughout the facilities. Preliminary information, indicates that Staff and/or Detainees are hoarding these supplies. To prevent this from re-occurring we will implement the following immediately;

- Supervisors must search/walk through their area to ensure spray bottles are visible, throughout the facilities.
- Ensure spray bottles containing sanitizing liquid and paper towels are placed at all podiums throughout the facilities.
- Staff should NOT hoard any spray bottles.
- The spray bottles will be available for all three (3) shifts.
- Detainees will/should have access to the spray bottles. Officers will document when a spray bottle is removed from the podium to sanitize an area, to guarantee accountability.
- Officers will advise their Supervisor when their sanitizing supplies are running low.

*cc: Major Tonya Harry, Chief of Security
Major Shirley VanTreece, Chief of Security*