

City of St. Louis
LYDA KREWSON, MAYOR



CITY OF ST. LOUIS
JUSTICE CENTER

WE STRIVE TOWARD EXCELLENCE
Ad Excelleum Conamur

DEPARTMENT OF PUBLIC SAFETY
JIMMIE M. EDWARDS, DIRECTOR

DIVISION OF CORRECTIONS
DALE GLASS, COMMISSIONER OF CORRECTIONS

MEMORANDUM

TO: All Concerned Staff

FROM: George Hayes, Deputy Commissioner

DATE: April 17, 2020 (updated 4-20-2020)

SUBJECT: Sanitizer Spray Containers

Be advised that a Spray-Matic Sprayer, containing a Pure Hard Surface sanitizer has been placed in the following units, 3A, 3B, 3C, 3D, 4A, 4B, 4C, 4D, 5A and 5D. Correctional Officers assigned to these units, are responsible for documenting an entry in IJMS, indicating that the sprayers are available upon arrival to their post.

A Solo Pressure Sprayer, containing a Pure Hard Surface sanitizer has been placed on the 2nd floor in the Correctional Officer II's office. The assigned Correctional Officer II will be responsible for documenting in IJMS that the sprayer is available upon them accepting their post.

Regular spray bottles, containing a Pure Hard Surface sanitizer has been placed in 5B and 5C. Correctional Officers assigned to these units, are responsible for documenting an entry in IJMS, indicating that the spray bottles are available upon arrival to their post.

Pure Hard Surface sanitizer re-fill containers have been placed in the Shift Supervisor's office. It is the responsibility of the Correctional Officers, to notify their Supervisor when the containers are low on sanitizers and/or missing. Failure to follow this memorandum, may result in disciplinary actions.

cc: File

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