

**CITY OF ST. LOUIS
DEPARTMENT OF PUBLIC SAFETY**

**REQUEST FOR STATEMENT OF INTEREST AND QUALIFICATIONS FOR
PART-TIME ATTORNEY (HEARING OFFICER)**

The City of St. Louis Department of Public Safety is seeking statements of interest and qualifications from Attorneys interested in serving as part-time Hearing Officers to assist in the review of the determination that certain properties are public nuisances due to the sales, use and possession of illegal substances or repeated nuisance behavior on those properties, and providing for orders abating the nuisance.

The City plans on contracting with at least three Attorneys to serve on an as-needed basis to hear these cases. The City will pay \$85 per hour of work to conduct hearings and write briefs and findings of fact and conclusions of law. Hours billed for preparation of written briefs shall not exceed one hour for one hour of hearing time, but not to exceed a maximum of three hours per appeal. Hours required in excess of the foregoing shall be authorized by the Director of Public Safety prior to being incurred.

The City will provide the Hearing Officer with administrative support in scheduling appeals, notifying appellants and counsel, subpoenaing witnesses, and preparing written transcripts as needed.

Minimum qualifications: (1) attorney is currently in good standing with the Missouri Bar; (2) must reside in the City of St. Louis; (3) a minimum of 5 years experience as an attorney; (4) licensed to practice law in the State of Missouri for at least 2 years.

Other desired experience: (1) experience with landlord-tenant law; (2) experience with criminal law; (3) experience with administrative proceedings; (4) experience as a hearing officer.

Please send a statement of interest, resume and/or statement of qualifications by no later than 5 p.m. Friday, October 24, 2014 to:

Charlene Deeken
Deputy Director of Public Safety
City of St. Louis
Room 401, City Hall
St. Louis, MO 63103