

**City of Saint Louis
Water Division**

Application for Water Service

The forms on the following pages must be filled out to establish an account with the City of Saint Louis Water Division. There are 3 forms in this document:

1. The first is the application for water service. This must be filled out by the Account Holder for the premises.
2. The second is the "Owner's Written Permission" form. This must be filled out by the property owner if the Account Holder is a tenant in the premises. Owner occupied buildings do not need this form.
3. The third is the "Note of Responsibility." This form must be filled out by the Account Holder OR Owner of the premises before water will be turned on.

FOR OFFICE USE ONLY:	Cycle # _____	Bill from date: _____
	Processed by: _____	Billed deposit amount: \$ _____

City of St Louis Water Division
 APPLICATION FOR WATER SERVICE
 PLEASE PRINT

Date: _____
 New Acct No: _____

BILLING NAME

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SERVICE ADDRESS	ZIPCODE

MAILING ADDRESS (If different from Service Address)

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CITY	STATE	ZIPCODE

TELEPHONE NUMBER

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Last 4 digits of SS# **OR** Complete FED ID# **OR** Complete Driver's License Number

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Do you want duplicate bills sent to an address other than the service or mailing address? **YES NO**
 If yes, please provide the following information:

NAME	ADDRESS
CITY	STATE
	ZIPCODE

Who will live at this address? **TENANT** **OWNER**

**IF TENANT IS APPLYING FOR WATER SERVICE, THE PROPERTY OWNER MUST
 AGREE TO TERMS AND SIGN THE BACK OF THIS APPLICATION**

Type of Property: Residential: Single Family Duplex Condominium Other _____

Apartment Bldg: Number of Units _____

Commercial: Tax Exempt? **YES** **NO** If yes, please submit Tax Exemption Letter

If extra work is needed to restore or initiate service that is not covered by the turn-on fee or the Service Line Insurance Program (if applicable) it will be the owner's responsibility. In those cases, if extra work is necessary, I/we agree to pay the Water Division for the extra services or contact a private plumber to make repairs to turn on water service.

Applicant Signature: _____ **Date:** _____

Owner's written permission for tenant to have water service at this address.

(Failure by the owner to approve and return this form, within 10 days, will result in termination of service until form has been received by the Water Division)

I/we, the undersigned owner(s) of the property listed on this application agree to water service being initiated as requested. I/we further acknowledge that water bills not paid by the applicant are my/our responsibility and I/we agree to pay those water bills and any other charges incidental to terminating service for non-payment. I/we also acknowledge that payment delinquency can result in the property being ineligible for the Service Line Insurance Program should a leak occur.

I/we acknowledge as owner(s) that even if the property listed below is covered by the Service Line Insurance Program, any water damage or other consequence of a leaking service line or any property or personal injury resulting from my service line, stop box, curb stop (t-head) or other water appurtenance or any associated depression or holes are my/our responsibility and I/we do not hold the City of St. Louis Water Division liable.

I/we, the property owner(s) of the service address listed below agree to the terms and conditions of the City of St. Louis Water Division.

SERVICE ADDRESS	ZIPCODE

Signature of Property Owner(s): _____ Date: _____

PROPERTY OWNER NAME

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MAILING ADDRESS

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CITY	STATE	ZIPCODE

TELEPHONE NUMBER

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The owner of this property must sign and return this application within 10 days to:

Water Division Customer Service
1640 S. Kingshighway Blvd.
St. Louis, MO 63110



DEPARTMENT OF PUBLIC UTILITIES

WATER DIVISION

SERVICE DELIVERY GROUP
CUSTOMER SERVICE SECTION

1640 SO. KINGSHIGHWAY

ST. LOUIS, MO 63110

PHONE: 771-2255

**REQUEST FOR TURN-ON WATER (RESTORE SERVICE)
AT PREMISES AND RELEASE AND INDEMNIFICATION**

The City of St. Louis will not turn water on at a premises unless there is someone present to assure that faucets and water appliances have not been left on. This is to protect our customers from the possibility of water damage.

The undersigned herewith requests special consideration because it is not possible to assure that someone will be available at the premises when City Water Division personnel are available.

Therefore the City of St. Louis Water Division agrees to turn the water on as requested whether or not someone is present, and the understanding herewith agrees to release, indemnify and hold the City of St Louis harmless from any damages or claims resulting from water at the time of or following the turn-on.

Account Number

Signature

Date

Premise Address