

Highlights from the Workforce Investment Board (WIB) Executive Committee Meeting
September 18, 2013, 8:00 a.m.
1520 Market St., Courthouse Conference Room, St. Louis, MO 63103

Executive Committee Members present: Ed Hamilton, Pat Coleman, Herman Noah, Donny Carroll, Darryl Chatman, Kevin Schaedler, Kathy Joslin, Len Toenjes and Jeff Taylor Ex Officio.

Technical Advisor: Kelley Bernardi.

WIB Director and LEO Designee: Michael Holmes.

SLATE staff: Susan Fulton.

Len Toenjes called the meeting to order. Introductions were made. The budget report was provided by Mr. Holmes. It was reported that there was no change. No new dollars had come in and none out. He said there should be a better update at the full Board meeting in October. Herman Noah asked for an update on the youth grant. Mr. Holmes reported that SLATE had originally asked for \$1 million, but was awarded \$818,000. There were some things that had to be cut from the original amount and DOL just approved the modification. He said SLATE would be issuing RFPs next week. There will be 4 grants to work with the juvenile courts. The Youth Council will read the proposals first. The Police Chief, Circuit Attorney and Chief Juvenile Judge David Mason will also review to make sure what is written in the proposals and what was collaborated on match up. Once that is complete, it will be brought to the Executive Board for approval.

Len asked about the status of the Delmar facility. Mr. Holmes still committed to closing. He is working hard on the closure, but unable to give an exact time frame. He said he should be able to provide an update at the October meeting.

Update of Action Item Report:

- Guidelines for Executive Committee composition: Len asked if there was an action to adopt. Donny Carroll made the motion, Darryl Chatman seconded. Motion carries.
 - A Brief explanation of the different sub-committees: will be worked on further at the next WIB meeting. We ran out of time at the last full board meeting so the first half of October's meeting will be dedicated to sub-committees coming up with their brief explanation.
 - Show Me Heroes: Sign ups continue and flyers have been posted. Mr. Holmes said we would analyze who on the board is eligible to sign up.
 - Mr. Holmes said we continue to request letters from companies who have worked with SLATE stating the level of service received.
 - Blue Ribbon Committees needs to be changed to the new name, Work Ready Communities.
 - Dashboard Revisions reviewed.
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Dashboard Revisions: Business Services and Vets remain the same. There will be a section for the number of vets enrolled in OJT added. Workshops and Labs sections have changed. Many of the areas that were tracked in the labs section were also being tracked under workshops. All labs section except WIN and NCRC were moved to workshops. This will allow a better understanding of how many WorkKeys assessments we are actually administering. Everything else stayed the same on the dashboard/key indicators. There was a section added for grants received each month per Len's suggestion at the last Board meeting. Len asked what type of grant dollars would be reported and Mr. Holmes stated it would be anything received outside of the regular formula funds. Donny asked about the PO84 report once the program's projected end has passed. Mr. Holmes said we would just drop that section from the dashboard. Len said we would start using the new dashboard at future meetings.

Reports:

- Performance: Mr. Holmes said the State is locking down the last of the program year data. When new data is for the current year is posted, we will provide it.
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Open Discussion-Next Board Meeting Agenda Items:

- Len said he attended the State WIB meeting and at that meeting DED has figured out that STEM (Science, Technical, Engineering, Math) jobs are the #1 agenda for Economic Development. They want to work with the WIBs on gathering information on any activities that are going on at the local level for STEM preparedness. Len has e-mail and contact information. DED is looking for ways to connect new companies, who are interested in coming to the area, on any activities or training that is going on. Mr. Holmes said that we have a Bio Science cluster that meets quarterly. Len says DED is wanting information like that so they can use it as a marketing tool.
 - Break out into committees to begin setting up their goals.
 - Donny said that WIB member James Skain has asked about doing a report at each meeting. Mr. Holmes said that DES wants him to do an update of what's happening at Employment Security. Mr. Holmes said he would bring the request to the Executive Committee. Len said that an update every month isn't needed, Mr. Holmes suggested quarterly. Len said to have Mr. Skain submit a written report and it will be placed on the consent agenda. Kelley Bernardi and Jeff Taylor agreed.
 - Jeff Taylor said he would like to see an update on the pre-apprenticeship project. Mr. Holmes said that all pre-apprenticeship programs have agreed to talk with him about working with SLATE to get their candidates moved into union programs. Len and Ed Hamilton suggested having Jeff Abusey do a report. Pat Coleman asked if re-entry individuals are given the opportunity at the positions and Mr. Holmes stated yes.
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Other Business:

- Mr. Holmes discussed the progress on the 501c3. He said he met with the comptroller's office and they are doing their due diligence. He said there has to be an agreement on the financial piece, they are consulting with attorneys and will meet back with Mr. Holmes. Darryl said he had sent the budget information to Kelley. He said at least a preliminary 1 page budget needs to be done. Kelley will work on that and it can be discussed at the next WIB meeting during break out sessions.
- Ed congratulated Donny and the SLATE staff on their work with a recruitment event for Westaff.
- Kathy said that the St. Louis Business Journal will be doing a piece on Besthesda and St. Louis Community College for their CNA training through MoHealthWINS.
- Mr. Holmes also noted that we now have UAW staff at both career centers.
- Len said he also services on the Career and Technical Education Advisory Committee for St. Louis Public Schools. He recently attended a presentation on a career guidance program. It provides a business to student connection that is facilitated by the school. It's done by desktop so it's like virtual coaching. It was suggested working with Tim Murrell to see how SLATE could connect with the program.
- Jeff discussed a new partnership at Job Corps with UMSL. UMSL will have individuals in their school counselor training program work with the career counselors at Job Corps. The goal is to help the learn methods of career planning. He also said Job Corps will be hosting 2 business appreciation events. The fall event will be for construction and spring for hospitality. Mr. Holmes asked that individuals and their resumes be sent over to be considered for Ball Park Village.

Donny Carroll made a motion to adjourn. Kathy Joslin seconded. Motion carried. Meeting adjourned at 9:01 am.

Next WIB meeting October 16, 2013, 8:00 am at CWE.

Next WIB Executive Committee meeting November 20, 2013.