

## August 2012 Sessions, Seminars, Classes and Events

Monday		Tuesday		Wednesday	Thursday	Friday		
<b>LOCATION:</b> <b>WORKPLACE READINESS</b> <i>is held in the FOREST PARK CONFERENCE ROOM</i> ***** <b>FINANCIAL WORKSHOP</b> <i>101 is held in the COURTHOUSE CONFERENCE ROOM</i>		<b>LOCATION:</b> <b>CAREER NETWORKING</b> <i>is held in the ARCH CONFERENCE ROOM: 1-3p</i> <b>JOBS MPUTER LAB: 3-4p</b>		<b>LOCATION:</b> <b>ALL OTHER EVENTS:</b> <i>(Skills Clubs, Skills Trainings, Skills Sessions &amp; Remediation) are held in the JOBS COMPUTER LAB</i>		<b>Skills Club</b> 1 Resume Update Skills Club 10:00 am – 12:00 Noon  <b>Skills Training Session</b> Intermediate Computer 2:00 pm – 4:30 pm	<b>Skills Training Session</b> 2 Intermediate Computer 10:00 am – 12:30 pm  ***** <b>Remediation: 1-5p</b>	<b>Skills Training Session</b> 3 Basic Computer Part 1: 8:30 am – 10:30 am  <b>Skills Club</b> Basic Computer Skills Follow-Up 11:00 am – 1:00 pm
Workplace Readiness (Resumes & Interviewing) 9:00 am – 4:00 pm Financial Workshop 101 10:00 am-4:00 pm  ***** <b>Remediation: 9-5p</b>	6	<b>Skills Training Sessions</b> 7 Basic Computer Part 1: 8:30 am – 10:30am Part 2: 10:30 am – 12:30 pm  <b>Skills Club</b> Resume Update Skills Club 2:00 pm – 4:00 pm	7	<b>Skills Club</b> 8 Interview Skills/Virtual Interviewing 10:00 am – 1:00 pm  <b>Skills Session</b> WR Follow-up 2:00 – 4:00 pm (I)	<b>Skills Training Session</b> 9 Intermediate Computer 10:00 am – 12:30 pm  <b>Skills Session</b> WR Follow-up 2:00 pm – 4:00 pm (R)	<b>Skills Sessions</b> 10 WR Follow-up 9:00 am – 11:00 am (I) WR Follow-up (R) 12:00 – 2:00 pm  Career Networking 1:00 pm – 4:00 pm		
<b>Skills Session</b> 13 WR Follow-up 10:00 am - 12:00 pm (I) <b>Skills Training Session</b> Basic Computer Part 1: 2:00 pm– 4:00 pm	13	<b>Skills Training Sessions</b> 14 Basic Computer Part 1: 8:30 am – 10:30 am Part 2: 10:30 am – 12:30 pm ***** <b>Remediation: 1-5p</b>	14	<b>Skills Club</b> 15 Resume Update Skills Club 10:00 am – 12:00 Noon <b>Skills Session</b> WR Follow-up (R) 1:00 - 3:00 pm Career Networking: 1:00 - 4:00 pm	15	<b>Skills Training Session</b> 16 Intermediate Computer 10:00 am – 12:30 pm  ***** <b>Remediation: 1-5p (Jobs Comp Lab)</b>	16	<b>Skills Training Session</b> 17 Basic Computer Part 1: 8:30 am – 10:30 am <b>Skills Club</b> Basic Computer Skills Follow-Up 11:00 am – 1:00 pm
Workplace Readiness (Resumes & Interviewing) 9:00 am – 4:00 pm Financial Workshop 101 1:00pm – 3:00 pm  ***** <b>Remediation: 9-5p</b>	20	<b>Skills Training Sessions</b> 21 Basic Computer Part 1: 8:30 am – 10:30am Part 2: 10:30 am – 12:30 pm  Job Seeking Skills (Computer) 2:00 – 4:00 pm	21	<b>Skills Club</b> 22 Interview Skills/Virtual Interviewing 10:00 am – 1:00 pm  <b>Skills Session</b> WR Follow-up 2:00 – 4:00 pm (I)	22	<b>Skills Session</b> 23 WR Follow-up 10:00 am – 12:00 pm(R)  <b>Skills Training Session</b> Intro to the Internet Computer Skills 2:00 – 4:00 pm	23	<b>Skills Club</b> 24 Jobs.mo.gov 9:00 am-11:00 am  <b>Skills Session</b> WR Follow-up 11am-1pm (R)
<b>Skills Session</b> 27 WR Follow-up 10:00 am - 12:00 pm (I)  <b>Skills Training Session</b> Basic Computer Part 2: 2:00 pm – 4:00 pm	27	<b>Skills Training Sessions</b> 28 Basic Computer Part 1: 8:30 am – 10:30am <b>Skills Session</b> WR Follow-up 10:30 – 12:30 pm (I)  ***** <b>Remediation: 1-5p</b>	28	<b>Skills Club</b> 29 Resume Update Skills Club 10:00 am – 12:00 Noon  <b>Skills Training</b> Intermediate Computer 2:00 pm – 4:30 pm	29	<b>Skills Training Session</b> 30 Intermediate Computer 10:00 am – 12:30 pm  ***** <b>Remediation: 1-5p (Jobs Comp Lab)</b>	30	<b>Skills Session</b> 31 WR Follow-up 9:00-11:00am (R)  <b>Skills Clubs</b> Basic Computer Skills Follow-Up 11:00 am – 1:00 pm Intermediate Computer Skills Follow-Up 1:00 pm – 3:00 pm