



Hot Jobs in St. Louis

SLATE Missouri Career Center

www.jobs.mo.gov

Version Date: 01/18/2013

Position Title: Court Clerk II pos. #002 **Job Order #** 9764662

Job Description: Perform technical clerical work in the Associate Civil - Docketing Department

Requirements: APPLICATIONS MUST BE SUBMITTED BY: 01/25/ 2012

Position Title: Court Clerk II - pos. # 001 **Job Order #** 9764656

Job Description: Perform technical clerical work in the Circuit Civil - Adult Abuse Department

Requirements: Extensive public and telephone contact is required. High School diploma or equivalent

Position Title: Customer Service Representative I **Job Order #** 9762912

Job Description: Receive and respond to citizen complaints, requests for City services, &inquires from the general public.

Requirements: 2 years of recent full-time public contact experience in an office environment

Position Title: Website Designer & Developer **Job Order #** 9762908

Job Description: Home page look and feel design, interior page layouts, content formatting, CSS creation, HTML

Requirements: Three years minimum experience in Website design with strong CSS ability.

How To Apply

Log onto **Jobs.Mo.Gov** and enter the Job Order Number in the "Search" box to learn more about these jobs, as well as thousands of additional openings throughout Missouri, all at **NO COST**. If you meet the requirements for the job, apply by following the directions listed. For further help, see any SLATE Missouri Career Center representative.

SLATE is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities



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Position Title: Project Director **Job Order #** 9763692

Job Description: Provide education, training and program implementation strategies to the specified targeted at risk youth

Requirements: _____

Position Title: Packaging Machine Operator **Job Order #** 9762890

Job Description: Start up machines at the beginning of shifts. Including FMC, Strippers and Accumulators

Requirements: 24 months experience

Position Title: WFA Supervision Manager 3 **Job Order #** 9762546

Job Description: Provide leadership and strategic support across all areas within PCG Supervision

Requirements: Bachelors degree 72 months experience

Position Title: Operational Risk Manager 3 **Job Order #** 9762529

Job Description: Lead a team responsible for business continuity risk assessment, planning, testing, and post incident

Requirements: Bachelors degree and 99 months experience

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Position Title: Administrative Assistant 3 **Job Order #** 9762522

Job Description: Responsible for performing moderately complex to complex administrative tasks for the FA Platform Director

Requirements: Bachelors degree and 60 months experience

Position Title: Warehouse **Job Order #** 9762453

Job Description: Loading / unloading trucks. Must be able to handle tires and lifting up to 125 pounds.

Requirements: Applicants must be able to pass Drug Test and Background Check.

Position Title: Chemical Lab Technician **Job Order #** 9762437

Job Description: Analyze components and set up specifications for reactor/resources to combine dry and/or liquid chemicals.

Requirements: Must have at least AA in chemistry or related field with strong chemistry background.

Position Title: _____ **Job Order #** _____

Job Description: _____

Requirements: _____

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