



# Hot Jobs in St. Louis

SLATE Missouri Career Center

[www.jobs.mo.gov](http://www.jobs.mo.gov)

Version Date: 02/08/2013

**Position Title:** Administrator **Job Order #** 9780680

**Job Description:** Directly supervises and coordinates all Department Managers.

**Requirements:** Bachelor's degree in a health care related field is required.

**Position Title:** Housekeeper **Job Order #** 9777556

**Job Description:** Assist if necessary or do 100% of the work based on resident ability to remove all washable clothing

**Requirements:** None

**Position Title:** License Practical Nurse **Job Order #** 9775936

**Job Description:** Responsible for providing quality professional care under supervision of registered nurse

**Requirements:** Must hold current Missouri license and have at least one year experience in a large physician office

**Position Title:** Registered Dietitian **Job Order #** 9780715

**Job Description:** To actively support Dining Services operations to ensure compliance with nutritional,

**Requirements:** Bachelors Degree in Dietetics or Nutrition

## How To Apply

Log onto [Jobs.Mo.Gov](http://Jobs.Mo.Gov) and enter the Job Order Number in the "Search" box to learn more about these jobs, as well as thousands of additional openings throughout Missouri, all at **NO COST**. If you meet the requirements for the job, apply by following the directions listed. For further help, see any SLATE Missouri Career Center representative.

*SLATE is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities*



Francis G. Slay, Mayor

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**Position Title:** Telecommunicator **Job Order #** 9780644

**Job Description:** This is work dispatching equipment and personnel for City services.

**Requirements:** One year of recent full-time paid experience in customer service.

**Position Title:** Specialist on Aging I **Job Order #** 9780641

**Job Description:** This is work planning, implementing, and coordinating case management and benefits assistance

**Requirements:** A Bachelor's degree in Social Work, Gerontology, Occupational Therapy, or a related field

**Position Title:** Accountant I **Job Order #** 9780637

**Job Description:** This is entry-level professional accounting work consisting primarily of maintaining and reconciling

**Requirements:** A Bachelor's degree in Accounting or a Business degree with a major in Accounting

**Position Title:** Operations Clerk I **Job Order #** 9780623

**Job Description:** Performs general clerical operations tasks that are routine and/or repetitive in nature.

**Requirements:** 6+ months experience with meeting deadlines and attention to detail or quality.

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