

# HOT JOBS

## SAINT LOUIS



Version Date: 8/7/2015

**Position Title:** Manager – CAD and Quotations

**Job Order # 11353955**

**Job Description:** Responsible for all development of quotations, CAD proposal and installation shop drawings, Supervision/task assignment to subordinates and timely and accurate deliver of final quote...

**Requirements:** Associate's/Bachelor's degree in Computer-Aided Design, Construction Technology, or other CAD Related study. Minimum of 10 years relative work experience. Must be proficient in AutoDesk's...

**Position Title:** Distribution Automation Engineer/Small Grid

**Job Order # 11354076**

**Job Description:** Responsible for supporting and coordinating the operation of the Advanced Distribution Management System. Support Volt-Var Optimization efforts including overall system design, Advanced Application...

**Requirements:** Position will require on-call (after hours and weekend) responsibility. Bachelor of Science Degree In Electrical or Computer Engineering required. 3 or more years of experience in Relaying, Planning,

**Position Title:** OJT Licensed Massage Therapist

**Job Order # 11239934**

**Job Description:** Perform professional quality massage, within scope of practice and licensing (as applicable). Assists in the cleanliness of the clinic (therapy rooms and common areas). Must follow draping protocols....

**Requirements:** Must have completed a minimum of 500 hours hands-on clinic hours as well as required classroom work. Participates in continuing education to improve effectiveness (preferred). Satisfactory results...

**Position Title:** Traffic Engineer (Bike/Pedestrian Coordinator)

**Job Order # 11341017**

**Job Description:** This is a professional traffic engineering position in which the incumbent will coordinate bicycle and pedestrian projects. Will interpret and review technical specs; plan and project for conformity and...

**Requirements:** Bachelor's degree in Urban Planning, Transportation Planning, Traffic/Civil Engineering or related field from a nationally accredited college/university; 5 years experience in transportation planning, land....

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ST. LOUIS AGENCY ON TRAINING AND EMPLOYMENT



Version Date: 8/7/2015

**Position Title:** Project Associate II/Career Counseling MWA **Job Order # 11329476**

**Job Description:** Division of Workforce Solutions Group is seeking 2 FT for it's Missouri MWA contract with the St. Louis Agency on Training and Employment (SLATE). Total case management for long-term....

**Requirements:** Bachelor's degree/equivalent and over 3 years of relevant FT experience. Knowledge of working with low-income adults is preferred. Proficient in computer applications; position is working with...

**Position Title:** Assistant Store Lead **Job Order # 11354029**

**Job Description:** Responsible for the day to day operations of the store. Roles and responsibilities include but are Not limited to: employee training and team development. Uphold and administer all safety....

**Requirements:** High School Diploma/equivalent; Eventual attainment of Serve Safe certification after hired.

**Position Title:** Therapeutic Pre-School Teacher **Job Order # 11363635**

**Job Description:** Provides psychoeducational treatment services to preschool age children, who are experiencing Emotional, behavioral, and developmental problems, and who have experienced trauma such....

**Requirements:** Bachelor's degree in early childhood education, social work, or related discipline. Professional Knowledge of child therapy, child development, early childhood developmental problems.....

**Position Title:** Driver Attendant **Job Order # 11362730**

**Job Description:** Provide safe, dependable, courteous, personal and professional door to door service in the Greater St. Louis Area. We empower people with disabilities to develop skills for independence...

**Requirements:** Comply with federal, state and local rules and regulations. Family Care Safety Registry Background check, Class E license. Work Mon-Thurs 2:30pm-6:45pm, must be 21+ years old...

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Version Date: 8/7/2015

**Position Title:** Project Associate II / Career Counselor

**Job Order # 11332147**

**Job Description:** 2 full time positions for it's Missouri Work Assistance contract with the St. Louis Agency on Training and Employment (SLATE). This position provides total case management for long-term TANF....

**Requirements:** Bachelor's degree/equivalent and over 3 years of relevant full time experience. Strong knowledge and an additional 2 years of relevant full-time experience. Proficient in computer applications....

**Position Title:** Production Laborer

**Job Order # 11325223**

**Job Description:** International Paper, has opportunities for production employees in Maryland Heights location.

**Requirements:** 18+ years of age; stable work history; willing to work 2<sup>nd</sup>/3<sup>rd</sup> shift, willing to work overtime. Background Check, drug screen and requirements of the Immigration Reform Act. Equal Opportunity Employer

**Position Title:** Stakeholder Relations Spec./Req. #14134

**Job Order # 11325245**

**Job Description:** Reports to the Director, and is responsible for effectively coordinating resources, managing messaging, and providing logistic support to Transmission projects. The specialist will interface...

**Requirements:** Bachelor/Associate's Degree in related field and over 5 years experience; please see job order

**Position Title:** Transmission Planning Engineer/Req. #1399

**Job Order # 11325256**

**Job Description:** Work with a team of transmission planning engineers to achieve the optimum development of the Ameren transmission system; ensure compliance with relevant NERC Reliability Standards....

**Requirements:** Bachelor's Degree in Electrical Engineering from an accredited college or university required, Preferably with an emphasis in power systems. Master of Science Degree in Electrical Engineering...

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Version Date: 8/7/2015

**Position Title:** Public Safety Officer

**Job Order # 11355679**

**Job Description:** Perform operational procedures for building activities. Traffic control, guarding and patrolling the Facility against fire, theft, vandalism and illegal entry. Will guard and patrol building property during...

**Requirements:** High School diploma/equivalent. Must possess or be able to obtain an Unarmed Security officer License, pass background check/drug screen. Must be flexible with hours including nights.....

**Position Title:** Team Member, PT

**Job Order # 11363662**

**Job Description:** Great guests to make them feel comfortable and welcome. Take guests' food orders and handle Cash transactions. Follow inventory control procedures and guidelines. Follow Smoki O's BBQ....

**Requirements:** High School diploma/equivalent. Day/evening shifts; friendly, and take food seriously yet have fun

**Position Title:** OJT Front Desk/Sales Associate

**Job Order # 11239586**

**Job Description:** To support the Massage Envy team by exceeding members' and guests' expectations and achieving individual, team and clinic goals. Ensure that each guest and member receives excellent customer...

**Requirements:** Understand and believe in the benefits of skincare and massage therapy. Value the importance of customer service and be able to communicate effectively with guests and members, clinic staff...

**Position Title:** Public Safety Officer, #31394

**Job Order # 11364811**

**Job Description:** Enforcement of university policy/procedure, patrolling facilities and responding to situations as Directed by a Communications Officer. Receives/compiles information for incident reports on ...

**Requirements:** High School diploma/equivalent. GED candidates must also have completed some college work To illustrate a continuing desire for advancement. Computer literacy; ability to run short distances...

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Version Date: 8/7/2015

**Position Title: Forestry Foreman**

**Job Order # 11282730**

**Job Description:** Supervise crews engage in the care and maintenance of City trees involving planting, trimming, removing, stump grinding and related maintenance functions. Incumbents in this class may be....

**Requirements:** 2 years of full-time paid experience in supervising and/or participating in the professional care and Maintenance of trees involving planting, trimming, removing and caring for trees OR Associate's.....

**Position Title: Registered Med. Assistant III, Rheumatology #31348** **Job Order # 11364849**

**Job Description:** Leads the work of Medical Assistants in the clinical operation of patient care setting; this position Interacts directly with patients in clinic setting and completes tasks which may include obtaining....

**Requirements:** High School diploma/GED; a Registered or Certified Medical assistant with a minimum of 3 years Of related work experience; Medical Assistant certification/registration eligible with successful comp...

**Position Title: Registered Medical Assistant II, OPAC Orthopaedic** **Job Order # 11364800**

**Job Description:** Medical Assistant in the department, prepares and maintains exam rooms, prepares charts, Obtains reports and records; assists with patient flow and ensures the overall smooth running of

**Requirements:** 2 years of related work experience; must be able to show proof of Medical Assistant registration or Certification or complete Medical Assistant registration/certification within 6 months of hire or....

**Position Title: Project Mgr (Gas Transmission), #14241, Decatur** **Job Order # 11355830**

**Job Description:** Responsible for the successful planning, execution, completion and operational integration of new Gas transmission piping and related facility projects into Ameren's Gas Transmission system.

**Requirements:** Bachelor's Degree in an Engineering/Engineering Management discipline preferred. PMP Certification preferred. 5+ years relevant project management experience required. Large scale;

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Version Date: 8/7/2015

**Position Title:** Customer Service I

**Job Order # 11347897**

**Job Description:** Create an outstanding and effortless experience at every interaction for both internal and external Customers. Armed with a passion for customer satisfaction, the CSR provides solutions...

**Requirements:** High school diploma/equivalent plus 1 year Manufacturing/Packaging work experience or previous Pfizer experience or veterans/Military experience or an Associate's degree. To perform this job...

**Position Title:** Nuclear – Temp Jr. Drafter, Fulton, MO

**Job Order # 11354094**

**Job Description:** Transform engineering markups/drawing into documents for use in construction as well as Modifying, standardizing and updating both electronic and non-electronic documents so that...

**Requirements:** Associate's Degree/equivalent coursework in electrical, mechanical/structural engineering or...

**Position Title:** Shift Supervisor

**Job Order # 11363658**

**Job Description:** Someone who thrives in a restaurant setting and is looking to ultimately take their career to the Next level in management. You know guest satisfaction always takes priority but efficient...

**Requirements:** Previous supervisory experience preferred but not required for the right candidate. Must obtain Hepatitis A vaccination within 14 days of employment & Food Handlers certification within...

**Position Title:** Physical Therapist/PRN, Prgrm in Physical Therapy

**Job Order # 11364802**

**Job Description:** Maintain a safe and clean working environment by complying with procedures, rules and Regulations; adhering to infection-control policies and protocols. Carries full patient caseload...

**Requirements:** Currently licensed or eligible for licensure in the state of Missouri as a Physical Therapist; Cardio-Pulmonary Resuscitation certification; Bachelor's degree required

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**Position Title:** Field Representatives

**Job Order # 11237819**

**Job Description:** U.S. Census Bureau is hiring Field Representatives to conduct household survey interviews all over the Greater St. Louis region. Long term assignment; strong need for bilingual/multilingual individuals

**Requirements:** MUST be a U.S. Citizen, over 18 years of age, have a working automobile with a valid driver's license. Six months or more of verifiable work history OR one or more years education past High School

**Position Title:** Customer Service Rep

**Job Order # 11319809**

**Job Description:** Provide excellent customer service through timely & accurate customer communications via telephone, fax & e-mail; Accurately enter customer order into order entry system; communicate...

**Requirements:** Excellent phone etiquette & courteous, professional communication & customer service. Strong

**Position Title:** Laboratory Technician

**Job Order # 11303757**

**Job Description:** Perform routine chemical, biological and physical analysis of samples collected from streams, Industries, wastewater treatment plants, sludge and other potential sources of pollution. Regular...

**Requirements:** 60 college credit hours in related subjects and two experience in water of or wastewater laboratory Analysis; Considerable knowledge of modern test procedures, laboratory methods, techniques....

**Position Title:** Treatment Plant Operator Trainee III

**Job Order # 11314029**

**Job Description:** Assist in the operation and maintenance of wastewater treatment plants, processes and equipment. As A trainee, operates, maintains and adjusts a variety of pumps, blowers, compressors, conveyors.....

**Requirements:** High School diploma/equivalent and a Missouri Class D wastewater treatment operator's license or

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