



Francis G. Slay, Mayor

Hot Jobs in St. Louis

SLATE Missouri Career Center

www.jobs.mo.gov

Version Date: 02/28/2014

Position Title: PROGRAMMER / ANALYST I **Job Order #** 10476088

Job Description: Developing, testing, and maintaining computer programs; designing computer reports and record layouts

Requirements: A Bachelor's degree in Information Technology, Computer Science or a related field

Position Title: Technical Support Specialist I **Job Order #** 10441096

Job Description: Duties include: assigning user rights and creating/maintaining user profiles in a Windows-based environment

Requirements: A Bachelor's degree in Computer Science, Management Information Systems, or related field

Position Title: Janitor **Job Order #** 10459905

Job Description: Must have experience in maintaining variety of floor surfaces including carpet, tile, and veneer.

Requirements: Qualified candidates may apply by faxing resume to Sally at 636/733-0181 or by e-mail at taylorally@friendshipvillagestl.com NO WALK-IN APPLICATIONS ACCEPTED.

Position Title: Housekeeping Supervisor **Job Order #** 10459907

Job Description: Minimum of 3 years of experience in long term care, hospital or hotel required.

Requirements: Qualified candidates may apply by faxing resume to Sally at 636/733-0181 or by e-mail at taylorally@friendshipvillagestl.com NO WALK-IN APPLICATIONS ACCEPTED.

How To Apply

Log onto **Jobs.Mo.Gov** and enter the Job Order Number in the "Search" box to learn more about these jobs, as well as thousands of additional openings throughout Missouri, all at **NO COST**. If you meet the requirements for the job, apply by following the directions listed. For further help, see any SLATE Missouri Career Center representative.

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Position Title: Skilled Equipment Maintenance Team Member **Job Order #** 10349590

Job Description: Candidates for this position should have strong industrial maintenance skills including mechanical, Electrical, hydraulics, pneumatics, and welding

Requirements: PLC troubleshooting; programming skills are plus. Two years minimum industrial maintenance experience.

Position Title: PIPEFITTER **Job Order #** 10476087

Job Description: Must be able to install, repair and maintain various sizes of pipes, pumps and valves, plumbing fixtures, steam

Requirements: Completion of a Pipefitter's apprenticeship program or comparable training program and 2 years of recent full-time paid experience in planning, installing and repairing pipes and piping systems.

Position Title: Housing Development Analyst **Job Order #** 10476065

Job Description: Financial/administrative work in a variety of housing rehabilitation projects and new housing construction to develop rental and for – sale housing opportunities

Requirements: A Bachelor's degree in Business or Public Administration, Urban Planning and Design, Real Estate, Finance, Accounting, or a closely related field.

Position Title: Environmental Health Officer **Job Order #** 10476061

Job Description: technical and professional work investigating health hazards and enforcing laws, ordinances, and regulations related

Requirements: A Bachelor's degree in a physical science curriculum which includes at least 30 hours of basic science coursework.

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Position Title: Airfield Operations Specialist **Job Order #** 10476054

Job Description: Monitor airfield and terminal activities to insure compliance with Federal Aviation Administration (FAA) regulations and internal operating procedures.

Requirements: A Bachelor's degree in Aviation Management, Aeronautical Administration, or a related field

Position Title: Office Assistant **Job Order #** 10376921

Job Description: Handles Customers, donation letters, and basic data entry and answering the phones.

Requirements: All qualified candidates have to bring resume on informational session. Informational session will be on Wednesday, 03/05/14 10:00 AM at SLATE Missouri Career Center; 1520 Market St.; St. Louis MO. 63103

Position Title: Weekend Worker **Job Order #** 10376912

Job Description: Job runs Friday through Monday or Fri and Sat only. Unloading and loading materials from customers

Requirements: All qualified candidates have to bring resume on informational session. Informational session will be on Wednesday, 03/05/14 10:00 AM at SLATE Missouri Career Center; 1520 Market St.; St. Louis MO. 63103

Position Title: Driver **Job Order #** 10376909

Job Description: Responsible for proper handling and loading of materials at events and sites.

Requirements: All qualified candidates have to bring resume on informational session. Informational session will be on Wednesday, 03/05/14 10:00 AM at SLATE Missouri Career Center; 1520 Market St.; St. Louis MO. 63103

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Position Title: Transportation/Logistics Manager **Job Order #** 10376907

Job Description: Responsible for loading all trucks and coordinating all types of materials to load with appropriate Manager in order to rally learn what to load for each client.

Requirements: All qualified candidates have to bring resume on informational session. Informational session will be on Wednesday, 03/05/14 10:00 AM at SLATE Missouri Career Center; 1520 Market St.; St. Louis MO. 63103

Position Title: Material Handler **Job Order #** 10376901

Job Description: Material Handler is employee who makes sure that the material coming in the warehouse is properly prepared for shipping.

Requirements: All qualified candidates have to bring resume on informational session. Informational session will be on Wednesday, 03/05/14 10:00 AM at SLATE Missouri Career Center; 1520 Market St.; St. Louis MO. 63103

Position Title: Manager **Job Order #** 10455711

Job Description: Taxi Company looking for the Manager responsible for day to day operations.

Requirements: Must have two years experience in high pace environment (restaurant or taxi Cab Company).

Position Title: Dispatchers, Taxicab **Job Order #** 10455708

Job Description: Qualified candidates must have good computer skills with at least one year experience using MS Excel spreadsheet required.

Requirements: Must possess good customer service and communication skills required.

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Position Title: Warehouse Manager **Job Order #** 10376895

Job Description: Warehouse managers oversee the safe receipt, storage, retrieval and timely dispatch and receipt of materials

Requirements: All qualified candidates have to bring resume on informational session. Informational session will be on Wednesday, 03/05/14 10:00 AM at SLATE Missouri Career Center; 1520 Market St.; St. Louis MO. 63103

Position Title: OJT - Warehouse Worker **Job Order #** 10474499

Job Description: Putting product into and taking out of pallet racking via fork lift/picker

Requirements: Pulling and preparing orders for installation this requires a detailed person as a cubicle installation can required may parts and pieces of different sizes.

Position Title: Customer Service **Job Order #** 10472275

Job Description: This position will somewhat evolve with our new computer system but listed are the core responsibilities.

Requirements: Reliability and punctuality is very important. Our hours are M-F 8:30-5pm.

Position Title: Chief Financial Officer **Job Order #** 10472169

Job Description: Responsible for evaluating, building and managing effective and streamlined financial and administrative infrastructure and systems needed to support the work of Cortex.

Requirements: Bachelors degree and 60 months experience

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Position Title: SENIOR PLAN EXAMINER **Job Order #** 10476089

Job Description: Professional plan examiner position in the Department of Public Safety-Building Division responsible for performing senior-level technical, architectural and engineering work

Requirements: A Bachelor's degree in Architecture or Engineering.

Position Title: Recruitment Events-/ All positions for Ball Park Village

Job Order # 10360290

The Open-Call Sessions will help hiring managers from Ballpark Village to identify qualified candidates.

Participants will be able to submit their resumes as well as "meet and greet", the employers.

APPLICANTS WILL NOT BE HIRED DURING THESE SESSIONS, but those selected by hiring managers will be invited back for an interview at a later date.

Various positions at Ball Park Village to be determined by restaurant managers at time of interview.

APPLICANTS MUST PRE-REGISTER FOR ONE OF THE SESSIONS THROUGH SLATE'S SKILLS TEAM

THOSE NOT REGISTERED ON THE DAY OF THE

EVENTS WILL BE ABLE TO REGISTER FOR NEXT AVAILABLE SESSION.

MUST BRING VALID GOVERNMENT ISSUED PICTURE I.D. IF YOU HAVE A RESUME PLEASE BRING WITH YOU AS WELL.

EVENT DATES:

MARCH 4, 2014, 10 a.m. to 4p.m

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