



Francis G. Slay, Mayor

Hot Jobs

in St. Louis

SLATE Missouri Career Center

www.jobs.mo.gov

Version Date: 07/11/2014

Position Title: Personal Care Assistants **Job Order #** 10668617

Job Description: Assist with meal preparation, personal hygiene, as well as household tasks.

Requirements: Good communication skills required.

Position Title: Career Engineer - Req. # 13226 **Job Order #** 10658678

Job Description: The Engineer models and maintains project design, management/scheduling, and construction activities

Requirements: Bachelor of Science Degree in Engineering from an accredited college or university.

Position Title: Cook **Job Order #** 10665388

Job Description: Current Hep A certificate and knowledge of sanitation, hygiene and health codes,

Requirements: 1-3 years of high volume, full service experience, Rate based on experience

Position Title: Server **Job Order #** 10665383

Job Description: Friendly, outgoing and energetic personality

Requirements: 1-3 years of high volume, full service experience, Knowledge of POS systems, FuturePOS in particular.

How To Apply

Log onto **Jobs.Mo.Gov** and enter the Job Order Number in the "Search" box to learn more about these jobs, as well as thousands of additional openings throughout Missouri, all at **NO COST**. If you meet the requirements for the job, apply by following the directions listed. For further help, see any SLATE Missouri Career Center representative.

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Position Title: Bartender **Job Order #** 10665379

Job Description: Ability to freepour, without over pouring, Honest and hard working habits

Requirements: 2-3 years of high volume, bartending experience,

Position Title: Head Chef / Kitchen Manager **Job Order #** 10665365

Job Description: Current Missouri Food Safety Manager and Hep A certificates, good communicator and leader

Requirements: 2-3 years of high volume, full service experience

Position Title: OJT – Data Analyst **Job Order #** 10682879

Job Description: Responsible for identifying and managing multiple data points for benchmarking and proactive identification of trends and opportunities

Requirements: Bachelor degree in Computer Science, Information Technology, Business, Mathematics, or related field

Position Title: OJT – Partner Sales Representative **Job Order #** 10681385

Job Description: Prospect, develop and enhance existing and new client relationships via inbound and outbound calls

Requirements: Qualified candidates must email resume to jobs@abstraktmg.com

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Position Title: OJT – Business Development Manager **Job Order #** 10642983

Job Description: Follow sales and marketing process, which will include email follow-ups and direct mail for appointments that are generated while following the sales flow using the sales CRM tool Sales force.

Requirements: 1-3 years of previous sales success calling in a B2B environment or Business Growth Company

Position Title: OJT – Security Officer **Job Order #** 10681354

Job Description: Officers will insure visible deterrence. All officers will and shall remain visible always

Requirements: To apply send resume via email to cds.tmler@gmail.com

Position Title: OJT – Assistant Account Manager **Job Order #** 10676113

Job Description: We are looking for not only for a qualified individual, but someone with the right personality to complement their duties.

Requirements: _____

Position Title: OJT – Tire Retread Technician **Job Order #** 10655764

Job Description: Perform retreading functions for light and medium truck, bus and specialty tires.

Requirements: High School Diploma or GED preferred.

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Position Title: OJT – General Laborer – Compound **Job Order #** 10658510

Job Description: Execute proper work procedures to weigh, transport, store, sample, and load any raw material

Requirements: H.S. diploma or G.E.D. equivalency required

Position Title: OJT – Marketer/Networker **Job Order #** 10655653

Job Description: Builds relationships with referral sources via presentations, face to face contacts, phone calls, meetings, etc. in an effort to increase revenue through

Requirements: Conducts at least 35 visits per week mix of medical and non-medical / new and follow up calls.

Position Title: Event Staff **Job Order #** 10676240

Job Description: Good personality, good customer service skills, good work ethics, and dependable transportation

Requirements: Hours will vary according to the position assigned and the number of events each month up to 40 hours per week

Position Title: Licensed Security Officer **Job Order #** 10676246

Job Description: Security personnel will always perform job duties with a constant awareness of surroundings

Requirements: Minimum 3 - 6 months prior experience in loss prevention, life safety, CCTV systems

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Position Title: Court Clerk II - Pos. #100 **Job Order #** 10641429

Job Description: Explain to litigants the procedures for filing and issuing all forms and pleadings necessary for Adult Abuse/Child Protection petitions

Requirements: Minimum data entry speed of 8,000 keystrokes per hour. High School diploma or equivalent.

Position Title: Security **Job Order #** 10641413

Job Description: The successful candidate needs to be MATURE, over 21 for licensure, excellent customer service and communication, able to think on their feet, computer literate.

Requirements: Will be CPR certified and AED certified if not already. Previous experience/licensure in Security is very helpful. Ability to pick up additional shifts if desired

Position Title: Groundskeeper **Job Order #** 10639514

Job Description: Will work on small courtyards, gardens with residents as well as being responsible for planting

Requirements: Experience in landscaping, nursery sales/maintenance required.

Position Title: Radio Sales Account Executive **Job Order #** 10637336

Job Description: The purpose of this position is to continue to add new clients on the radio and corporate sales side, and increase revenue on both the radio and corporate sales overall budget.

Requirements: B.A. degree in Communications, Broadcast, Sales, Marketing or related field.

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Position Title: Safety and Emission Inspector **Job Order #** 10615312

Job Description: Complete state-regulated inspections on guest vehicles and inform the guest of any areas of non-compliance

Requirements: Please e-mail resume to Asher Rhora at a1asher@sbcglobal.net

Position Title: Truck Drivers - Regional and Local **Job Order #** 10642709 & 10642717

Job Description: Straight trucks, Dump trucks, and some seasonal driving. CLASS B and CLASS A

Requirements: At least 6 months commercial driving experience REQUIRED. Must have good driving record

Position Title: Skilled Equipment Maintenance Team Member **Job Order #** 10572264

Job Description: Candidates for this position should have strong industrial maintenance skills including mechanical, Electrical, hydraulics, pneumatics, and welding

Requirements: PLC troubleshooting; programming skills are plus. Two years minimum industrial maintenance experience

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