



Francis G. Slay, Mayor

# Hot Jobs in St. Louis

SLATE Missouri Career Center

[www.jobs.mo.gov](http://www.jobs.mo.gov)

Version Date: 09/05/2014

**Position Title:** Therapist/Social Worker **Job Order #** 10778988

**Job Description:** Provide individual and family therapy to children/young adults with moderate to severe emotional/behavioral problems.

**Requirements:** LCSW or LPC and experience working with adolescents is required

**Position Title:** Server **Job Order #** 10763404

**Job Description:** Take food orders and serve food and beverages to patrons in dining establishments.

**Requirements:** At least 1 year experience serving tables.

**Position Title:** Line Cook **Job Order #** 10763394

**Job Description:** Perform a variety of food preparation duties other than cooking, such as preparing cold foods and shellfish, slicing meat, and brewing coffee or tea.

**Requirements:** At least 1yr experience in restaurant setting

**Position Title:** Maintenance Engineer Hospitality **Job Order #** 10760705

**Job Description:** Maintain the entire hotel facility, including the physical building structure, all mechanical, electrical HVAC systems, and related equipment in accordance with energy conservation

**Requirements:** \_\_\_\_\_

## How To Apply

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**Position Title:** Cardinals Authentic Associate      **Job Order #** 10763449

**Job Description:** Monitor inventory to protect against theft. Process transactions through the POS system

**Requirements:** High School Diploma or equivalency. 1+ years of retail sales experience.

**Position Title:** Fleet Body Repair Specialist      **Job Order #** 10752773

**Job Description:** Performing exterior and interior bodywork on vehicles, including, but not limited to, repairing or replacing damaged sheet metal, frames, panels, windows, seats, locks, and wiring.

**Requirements:** High school diploma and Technical or Trade School certificate, Missouri State Motor Vehicle Inspector License, and a minimum of three years experience in automotive body repair.

**Position Title:** HVAC MECHANIC      **Job Order #** 10752776

**Job Description:** Responsible for the maintenance and repair of the heating, air conditioning and refrigeration systems and other mechanical equipment generally found in commercial and institutional type buildings

**Requirements:** Associate's degree or completion of a two year training program in Refrigeration, Air Conditioning and Heating Technology from a recognized trade school or junior college.

**Position Title:** PLAN EXAMINER      **Job Order #** 10752779

**Job Description:** This is entry-level technical work reviewing construction drawings, project specifications, and calculations for new construction, or a directly related curriculum including coursework in historic preservations

**Requirements:** A Bachelor's degree from a nationally accredited college or university in Architecture, Civil Engineering, Urban Planning

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**Position Title:** HUMAN RELATIONS SPECIALIST      **Job Order #** 10752782

**Job Description:** Responsible for investigating complaints of illegal discrimination and providing education/outreach

**Requirements** A Bachelor's degree in Education, Social or Behavioral Science, Human Resources Management

**Position Title:** MACHINIST      **Job Order #** 10752784

**Job Description:** Duties include operating shapers, lathes, milling machines, drill presses, boring mills, calipers, micrometers,

**Requirements** Completion of a recognized trade school program in the machinist field, and at least one year experience as a journeyman level machinist.

**Position Title:** Water Maintenance Worker      **Job Order #** 10752785

**Job Description:** Responsibilities include working with a crew in cutting and caulking pipes, pouring lead joints, digging trenches and laying pipes.

**Requirements** At least two years of experience in water or sewer line construction, the maintenance and repair of pipe work

**Position Title:** Dishwasher      **Job Order #** 10752445

**Job Description:** General cleaning, operating a dishwasher machine, polishing silver items, mopping floors

**Requirements** Work hours are from 5pm to close.

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**Position Title:** Gas Distribution System OP Supv      **Job Order #** 10760581

**Job Description:** Directs gas field personnel to respond to gas emergency and non-emergency situations

**Requirements** Five or more years of relevant experience, High School Diploma or equivalent required.

**Position Title:** Cook      **Job Order #** 10751179

**Job Description:** Prospect must be able to multi-task and be familiar with all required food temperatures.

**Requirements** Must be able to prepare foods using broiler and saute techniques.

**Position Title:** Floor Houseperson      **Job Order #** 10743403

**Job Description:** Removes dirty trash and linens from housekeepers carts, vacuums/shampoos carpet, stocks linen rooms and removes trash from building

**Requirements** Must be available to work on weekends and holiday.

**Position Title:** Breakfast Attendant      **Job Order #** 10743398

**Job Description:** Cooks, sets up buffet line, buses tables, washes dishes, gives +1 Service to guest.

**Requirements** Must be willing to get Hepatitis A shot. Must be able to work on weekends and holidays

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**Position Title:** Carpet Cleaner **Job Order #** 10743395

**Job Description:** Part-time and Full-time depending on needs of hotel.

**Requirements** Must be available to work on weekends and holidays. When applying for this position please select Houseperson

**Position Title:** Night Auditor **Job Order #** 10743392

**Job Description:** Does that day accounting work, tax reconciliation work, check guest in/out, and handle complaints along with various other duties.

**Requirements:** Must be willing to work on weekends and holidays.

**Position Title:** Meeting Service Attendant **Job Order #** 10743390

**Job Description:** Set up; break down of meeting rooms and customer requests. Provides courteous guest service by responding promptly and efficiently to inquiries and requests.

**Requirements:** The ideal candidate would be flexible in scheduling throughout the week and weekend.

**Position Title:** Laundry **Job Order #** 10743384

**Job Description:** This is a physical and fast pace position. Placing linen in/out of washer and in/out of dryer. We fold all linen by hand.

**Requirements:** Must be available to work on weekends and holidays.

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**Position Title:** Kickback Attendant **Job Order #** 10743382

**Job Description:** Person will prepare food, set up buffet line, communicate with all guests, bus tables, if of legal age will serve liquor, mop floor, vacuum, wash dishes trash.

**Requirements:** Must be willing to communicate with guest. Must be willing to get Hepatitis A shot.

**Position Title:** Public Houseperson **Job Order #** 10743370

**Job Description:** Responsible for maintaining all public areas of the hotel. Lobby, pool, workout room, garage and taking items to guest rooms

**Requirements:** Must be available to work on weekends and holidays.

**Position Title:** Housekeeping **Job Order #** 10743365

**Job Description:** Responsible for the general cleaning and upkeep of the guest rooms.

**Requirements:** Must be available to work on weekends and holidays.

**Position Title:** LPN **Job Order #** 10716505

**Job Description:** These positions are charge nurse positions in our 120 bed skilled facility.

**Requirements:** LPNs must be licensed in Missouri and have minimum of 1 yr experience in long term care.

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**Position Title:** Convention Services Manager **Job Order #** 10740067

**Job Description:** Interviewing, hiring and training employees; planning, assigning and directing work; appraising performance

**Requirements:** Bachelors degree and 60 months experience

**Position Title:** Project Manager **Job Order #** 10737089

**Job Description:** Must have a high level of integrity and be clear on managing projects

**Requirements:** High School diploma required, be fluent in Spanish

**Position Title:** Maintenance Technician **Job Order #** 10730510

**Job Description:** Maintain, repair and troubleshoot very complex blow molding equipment and other high speed manufacturing equipment including conveyor systems palletizing, compressors, and chillers

**Requirements:** The minimum requirements for position are a solid work history including three years in manufacturing, a high school education and basic computer skills in a Windows environment.

**Position Title:** Truck Drivers - Regional and Local **Job Order #** 10743329 & 10743330

**Job Description:** Straight trucks, Dump trucks, and some seasonal driving. CLASS B and CLASS A

**Requirements:** At least 6 months commercial driving experience REQUIRED. Must have good driving record

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