



Hot Jobs in St. Louis

SLATE Missouri Career Center

www.jobs.mo.gov

Version Date: 10/31/2014

Position Title: MANUFACTURING TECH **Job Order #** 10887039

Job Description: Machine Operator with solid manufacturing experience, preferably in plastic manufacturing.

Requirements: PLC experience preferred. Need basic computer skills. High school diploma required.

Position Title: Tissue Diagnostic Equipment **Job Order #** 10881636

Job Description: PROVIDE routine technical support to customers on the operation and maintenance of company's medical equipment and products.

Requirements: Associates Degree or equivalent military training and 5 years experience in a closely related electrical electronic/ mechanical area

Position Title: Service Desk Technician **Job Order #** 10885675

Job Description: Identifying/assessing problems and documentation, providing ACI setup/support, serving as an information center and buyer for related tech products.

Requirements: Associate's degree or equivalent training, 1 year in Service Desk and experience in server operations/hardware/software.

Position Title: Pilot Rotor Wing **Job Order #** 10881034

Job Description: The work will challenge your aeronautical flying skills and decision making, but it's a rewarding, satisfying career that can have a profound effect on patients and their families.

Requirements: Commercial & Instrument license (for category and class of aircraft). 1000 hours in PIC in category

How To Apply

Log onto **Jobs.Mo.Gov** and enter the Job Order Number in the "Search" box to learn more about these jobs, as well as thousands of additional openings throughout Missouri, all at **NO COST**. If you meet the requirements for the job, apply by following the directions listed. For further help, see any SLATE Missouri Career Center representative.



Francis G. Slay, Mayor

Hot Jobs

in St. Louis

SLATE Missouri Career Center

www.jobs.mo.gov

Version Date: 10/31/2014

Position Title: Executive Assistant **Job Order #** 10880701

Job Description: Support several high level executives with administrative support functions. Coordinate travel and meetings for team

Requirements: 4-6 years' experience as an Executive Assistant or high-level administrator

Position Title: Lab Tech **Job Order #** 10869279

Job Description: Under direction, perform routine chemical, biological and physical analyses of samples collected from streams, industries, wastewater treatment plants, sludge and other potential sources of pollution

Requirements: Considerable knowledge of modern test procedures, laboratory methods, techniques and equipment

Position Title: Service Center Intern **Job Order #** 10868381

Job Description: Assist in the maintenance and administration of the Workforce Management software used to generate call volume forecast, staffing requirements and associates weekly schedules

Requirements: Basic level proficiency with Microsoft Word, Excel, PowerPoint and Outlook. Ability to multitask and meet deadlines

Position Title: Lab Assistant/Data Entry **Job Order #** 10860121

Job Description: As an entry level position this opening offers the opportunity to gain knowledge and experience in working in a clinical laboratory.

Requirements: This is a full time, benefited position working from 6pm to 2:30am.

How To Apply

Log onto **Jobs.Mo.Gov** and enter the Job Order Number in the "Search" box to learn more about these jobs, as well as thousands of additional openings throughout Missouri, all at **NO COST**. If you meet the requirements for the job, apply by following the directions listed. For further help, see any SLATE Missouri Career Center representative.

SLATE MCC is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers in this document may be reached by persons using TTY/TDD equipment via the Missouri Relay Service at 711.



Francis G. Slay, Mayor

Hot Jobs in St. Louis

SLATE Missouri Career Center

www.jobs.mo.gov

Version Date: 10/31/2014

Position Title: Program Director **Job Order #** 10860258

Job Description: Responsible for planning, organizing, directing and controlling the management and delivery of quality client service and related administrative support activities

Requirements: Must hold current Missouri certification or licensure, or be eligible for same within 1 year of hire, minimum Master's degree in a mental health or criminal justice related discipline

Position Title: Seasonal Administrative Assistant **Job Order #** 10860057

Job Description: Strong computer and word processing skills; 60wpm typing with accuracy.

Requirements: Administrative or Secretarial coursework/degree preferred. Strong verbal/written communication and interpersonal skills

Position Title: Delivery Driver **Job Order #** 10859997

Job Description: Do you enjoy working outside and consider yourself to be customer service driven?

Requirements: Persons selected must pass drug screening, background and driving record check before starting work.

Position Title: OJT – Accounting Manager **Job Order #** 10861499

Job Description: Prepare the company's payroll in accordance with applicable wage/hour and tax laws

Requirements: Bachelor's Degree in Accounting or Finance. Minimum five-year accounting experience

How To Apply

Log onto **Jobs.Mo.Gov** and enter the Job Order Number in the "Search" box to learn more about these jobs, as well as thousands of additional openings throughout Missouri, all at **NO COST**. If you meet the requirements for the job, apply by following the directions listed. For further help, see any SLATE Missouri Career Center representative.

SLATE MCC is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers in this document may be reached by persons using TTY/TDD equipment via the Missouri Relay Service at 711.



Francis G. Slay, Mayor

Hot Jobs

in St. Louis

SLATE Missouri Career Center

www.jobs.mo.gov

Version Date: 10/31/2014

Position Title: OJT – Luxury Auto Sales Consultant **Job Order #** 10860162

Job Description: Working as a key member of our team, the Automotive Sales Consultant is a well-informed adviser who is extremely knowledgeable on vehicle

Requirements: Negotiation expertise, High school diploma or GED required; post secondary education or coursework desired

Position Title: OJT – Internet Sales Manager **Job Order #** 10860157

Job Description: Recruits highly professional sales representatives who share our company's standards of excellence and ethics

Requirements: High school diploma or GED required; post secondary education or coursework desired

Position Title: Systems Administrator **Job Order #** 10843478

Job Description: Determines operational requirements by identifying PC workload requirements; analyzing processes and procedures; measuring physical layout requirements.

Requirements: U.S. Citizen must be able to receive a government Secret clearance

Position Title: Secure Network SME **Job Order #** 10875135

Job Description: Ability to provide network engineering support for a broad range of initiatives.

Requirements: Duty hours are Mon Fri, 7:30 to 4:30. Some travel is required

How To Apply

Log onto **Jobs.Mo.Gov** and enter the Job Order Number in the "Search" box to learn more about these jobs, as well as thousands of additional openings throughout Missouri, all at **NO COST**. If you meet the requirements for the job, apply by following the directions listed. For further help, see any SLATE Missouri Career Center representative.

SLATE MCC is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers in this document may be reached by persons using TTY/TDD equipment via the Missouri Relay Service at 711.



Francis G. Slay, Mayor

Hot Jobs in St. Louis

SLATE Missouri Career Center

www.jobs.mo.gov

Version Date: 10/31/2014

Position Title: Assistant Manager of Valet Services **Job Order #** 10887073

Job Description: Managing the delivery of guest services, training associates, planning, assigning and directing work.

Requirements: Must have a valid driver's license and clean driving record and able to drive manual transmission.

Position Title: Truck Drivers - Regional and Local **Job Order #** 10875045 & 10875049

Job Description: Straight trucks, Dump trucks, and some seasonal driving. CLASS B and CLASS A

Requirements: At least 6 months commercial driving experience REQUIRED. Must have good driving record

How To Apply

Log onto **Jobs.Mo.Gov** and enter the Job Order Number in the "Search" box to learn more about these jobs, as well as thousands of additional openings throughout Missouri, all at **NO COST**. If you meet the requirements for the job, apply by following the directions listed. For further help, see any SLATE Missouri Career Center representative.

SLATE MCC is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers in this document may be reached by persons using TTY/TDD equipment via the Missouri Relay Service at 711.