



Hot Jobs

in St. Louis

SLATE Missouri Career Center

www.jobs.mo.gov

Version Date: 11/15/2013

Position Title: Court Clerk II **Job Order #** 10230309

Job Description: Prepare criminal traffic dockets; review files to determine proper issuance of warrants; make minute entries;

Requirements: High School diploma or equivalent. Two years general office/clerical experience

Position Title: Packaging Machine Operators **Job Order #** 10229379

Job Description: To fill machine with required materials. To set scales to proper weight and product

Requirements: Requires proficiency in basic mathematics.

Position Title: Driver **Job Order #** 10210279

Job Description: Full time position for experienced driver with class A or B CDL including passenger endorsement

Requirements: Must be committed to working closely with a team to provide excellent service.

Position Title: Tire / Maintenance Technician **Job Order #** 10135729

Job Description: Sale, Removal, and Replacement of tires up to but not limited to Commercial vehicles

Requirements: Experienced in Tire, Lube Express, or mechanically inclined skills preferred

How To Apply

Log onto **Jobs.Mo.Gov** and enter the Job Order Number in the "Search" box to learn more about these jobs, as well as thousands of additional openings throughout Missouri, all at **NO COST**. If you meet the requirements for the job, apply by following the directions listed. For further help, see any SLATE Missouri Career Center representative.

SLATE MCC is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers in this document may be reached by persons using TTY/TDD equipment via the Missouri Relay Service at 711.



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Position Title: Bakery Department / Baker Clerk **Job Order #** 10200645

Job Description: Greet customers, respond to customer questions, requests, complaints and explain store policies in a courteous manner

Requirements: GED and 12 months experience

Position Title: Bakery Department / Baker **Job Order #** 10200644

Job Description: Responsible for the production and decorating of all baked and finished goods for Fields Foods.

Requirements: GED and 36 months experience

Position Title: Server/Bartender **Job Order #** 10183480

Job Description: The bartender will work to provide excellent customer service and ensure that all guests have a great experience at UCBC

Requirements: Ability to work under pressure and maintain a positive attitude. Over 21 years of age

Position Title: Sales Director **Job Order #** 10124919

Job Description: Coordinate event details with clients once the contract is signed. Maintain and grow existing client list.

Requirements: 3+ years experience in sales management. University degree or college diploma

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Position Title: Marketing and Entertainment Director **Job Order #** 10124916

Job Description: Direct all media purchases in accordance with approved event calendar and annual budget

Requirements: College degree in marketing or related work experience. 5+ years experience required working in the marketing

Position Title: Director of Hospitality **Job Order #** 10124864

Job Description: Communicate and plan VIP experiences, with each venue GM to ensure all details of VIP visit are met.

Requirements: Bachelors Degree and 60 months experience

Position Title: Maintenance Technician **Job Order #** 9978316

Job Description: Maintain, repair and troubleshoot very complex blow molding equipment and other high speed manufacturing equipment

Requirements: Applicants will be required to meet threshold levels on validated assessment instruments and must pass a pre-employment drug screen

Position Title: Manufacturing Tech **Job Order #** 9999508

Job Description: Company needs Machine Operator with solid manufacturing experience, preferably in plastic

Requirements: Need basic computer skills. High school diploma required.

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Position Title: Administrative Assistant **Job Order #** 10221308

Job Description: Run schedule for the BPV offices including managing Executives Schedules

Requirements: High School diplomas, 3+ years experience required working in administration

Position Title: _____ **Job Order #** _____

Job Description: _____

Requirements: _____

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