



Francis G. Slay, Mayor

Hot Jobs in St. Louis

SLATE American Job Center

www.jobs.mo.gov

Version Date: 02/27/2015

Position Title: Supplemental Customer Care Asst. **Job Order #** 11077560

Job Description: Calls for emergency service and questions about service Handle customer's complaints and inquiries

Requirements: To perform related work as assigned. An Associate's Degree or 60 credit hours towards a Bachelor's degree required. Bachelors Degree preferred.

Position Title: Patient Accounts Representative **Job Order #** 11077545

Job Description: The position will ensure best practices are adopted in the area of pre-billing, cash posting, refund/credit balance processing, billing, and monitoring claim status.

Requirements: High School Diploma or GED and <2 years experience

Position Title: Telecommunications Technician **Job Order #** 11077521

Job Description: This is work providing various technical services to include the installation, testing, modification, repair, maintenance, and day-to-day technical support of new and existing telephone systems

Requirements: An Associate's degree in Electronics Technology or a related field

Position Title: Program Specialist II **Job Order #** 11077510

Job Description: This is an administrative position within the Refuse Division that assists with the planning, coordination and development of policies and programs that enable

Requirements: A Bachelors degree in Business or Public Administration; Environmental, Civil or Sanitary Engineering

How To Apply

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Position Title: Lifeguard **Job Order #** 11077246

Job Description: This is work safeguarding life and property at a City of St. Louis municipal swimming pool.

Requirements: Applicants must be at least 15 years of age by April 30, 2015. Ability to continuously swim 300 yards demonstrating breath control and rhythmic breathing

Position Title: Public Health Program Representative **Job Order #** 11077243

Job Description: In this position the individual will be conducting disease investigations, partner elicitation, outreach counseling, and testing service both in the community and clinic settings.

Requirements: A Bachelor's degree in Public Health, Nursing, Biological Sciences, Social Work, Sociology, Community Health Education, or Psychology, and 1 year of health outreach experience in Communicable Disease.

Position Title: Lifeguard Supervisor **Job Order #** 11077242

Job Description: Duties include training Lifeguards in rescue operations, supervising and participating in teaching swim classes, overseeing enforcement of safety rules and regulations

Requirements: Current Certification in Lifeguard Training and First Aid, CPR for the Professional Rescuer

Position Title: Heavy Equipment Operator II **Job Order #** 11077238

Job Description: This is skilled work operating a wide variety of heavy, specialized trucks and related equipment which may include 5-1/2 ton refuse trucks, roll off container trucks, packer trucks, cement mixers, emulsion tankers

Requirements: Three years of full-time paid experience in the operation of heavy and specialized vehicles

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Position Title: Nuclear Corp Ovrsgt Consultant **Job Order #** 11075735

Job Description: The NCO Consultant is responsible for identification of programmatic and organizational adverse trends, improvement opportunities, and critical assessment of performance of the Callaway Energy Center.

Requirements: Bachelor's degree in Chemistry, Physics, Mathematics, Management or a science related degree may be considered in lieu of an Engineering degree, 15 or more years of nuclear power plant experience

Position Title: Program Mgmt Consultant III **Job Order #** 11074127

Job Description: The Program Management Consultant is assigned to coordinate a number of project and related work directed toward the same business objectives and having some interdependencies or relationships.

Requirements: Develop various PMO reporting solutions to address identified reporting requirements.

Position Title: Lineman Journeyman **Job Order #** 11073942

Job Description: Work on lines either dead or energized and at all voltages; and to perform similar and less skilled work as required.

Requirements: For consideration to this position, candidates MUST have successfully completed A.L.B.A.T. (American Line Builders Apprentice Training) or and equivalent lineman training program

Position Title: Complaints Specialist **Job Order #** 11073831

Job Description: Providing expertise or general support in reviewing, researching, investigating, negotiating and resolving all types of complaints/grievances.

Requirements: Bachelor's Degree and 2+ years of Managed Care experience

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Position Title: Social Worker **Job Order #** 11065450

Job Description: Social workers are responsible for providing social work services to patients and families.

Requirements: Licensed Master's degree-level clinician in Psychology, Social Work, Counseling or Marriage or Family Counseling, or Licensed Ph.D. 2 or more years of experience in a related mental health environment

Position Title: Mechanic **Job Order #** 11077309

Job Description: Automobile Repair work to include all major repairs including, catalytic converters, motors, brakes.

Requirements: Call for appointment; 314-288 7079

Position Title: Asst. Provost for Academic Innovation and Effectiveness **Job Order #** 11061835

Job Description: Responsible for the implementation, oversight and management of the University's experiential learning and assessment initiatives.

Requirements: Strong organizational and time-management skills are necessary, and previous experience in building collaborative partnership with faculty and industries is desired.

Position Title: Training Curriculum Manager **Job Order #** 11061809

Job Description: Excellent project management skills and ability to deliver within a highly involved corporate environment.

Requirements: ASE or Master ASE certification preferred or equivalent experience.

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Position Title: Catering Production Cook on call **Job Order #** 11059424

Job Description: Responsible for the proper preparation, set up and execution of catering functions.

Requirements: Must be able to pass criminal background check.

Position Title: Catering Servers **Job Order #** 11059428

Job Description: Responsible for preparing and serving food at scheduled functions under the supervision of the catering manager.

Requirements: Ability to interact with diverse and high volume customer base in a friendly and efficient manner.

Position Title: Catering Servers on call **Job Order #** 11059415

Job Description: Responsible for preparing and serving food at scheduled functions under the supervision of the catering manger

Requirements: Server is required; experience with offsite catering is preferred.

Position Title: Cafe Supervisor **Job Order #** 11059409

Job Description: Responsible for ensuring Cafe processes are managed to the highest level of performance and quality.

Requirements: At least 1 year working in a high volume restaurant kitchen, or similar working experience.

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Position Title: Controller **Job Order #** 11056814

Job Description: Maintain accounting records and facilitate the handling of the financial affairs of the AGC of Missouri

Requirements: Bachelors degree

Position Title: MANUFACTURING TECH **Job Order #** 11058967

Job Description: Machine Operator with solid manufacturing experience, preferably in plastic manufacturing.

Requirements: PLC experience preferred. Need basic computer skills. High school diploma required.

Position Title: Systems Administrator **Job Order #** 11021704

Job Description: Determines operational requirements by identifying PC workload requirements; analyzing processes and procedures; measuring physical layout requirements.

Requirements: U.S. Citizen must be able to receive a government Secret clearance

Position Title: Secure Network SME **Job Order #** 11021703

Job Description: Ability to provide network engineering support for a broad range of initiatives.

Requirements: Duty hours are Mon Fri, 7:30 to 4:30. Some travel is required

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