



Francis G. Slay, Mayor

Hot Jobs

in St. Louis

SLATE American Job Center

www.jobs.mo.gov

Version Date: 02/06/2015

Position Title: Sales Liaison Kindred Hospital **Job Order #** 11043542

Job Description: Spend most of their time (80% or more) in the field, making presentations, assessing patients/residents and building these long term relationships.

Requirements: College degree required either an Associate's degree with clinical licensure or Bachelors degree without clinical licensure.

Position Title: Accounting Assistant **Job Order #** 11043559

Job Description: This position maintains records of routine accounting transactions by making entries, researching the general ledger and completing account reconciliations.

Requirements: 1+ year's related experience and/or training, some college course in accounting preferred

Position Title: Commissioner of Forestry **Job Order #** 11048906

Job Description: Responsible for planning, directing, coordinating, and supervising tree maintenance, weed eradication, debris removal, and compost programs.

Requirements: A Bachelor's degree in Urban Forestry, Public or Business Administration, or a related field

Position Title: Police Dispatcher I (Trainee) **Job Order #** 11048911

Job Description: Incumbents receive/evaluate 9-1-1 calls for emergency services and dispatch appropriate response personnel.

Requirements: One year of recent full-time paid dispatching experience

How To Apply

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Position Title: TELECOMMUNICATOR **Job Order #** 11048924

Job Description: Receiving calls and responding appropriately; preparing reports and logging inquiries as directed

Requirements: One year of recent full-time paid experience in customer service.

Position Title: ELECTRICIAN FOREMAN **Job Order #** 11048935

Job Description: This is a supervisory position which involves planning, organizing, leading, training and participating in the work of a group of journeyman Electricians, Lead Electricians and/or trades helpers

Requirements: Four years of full-time paid experience performing journeyman electrical work.

Position Title: Public Health Program Specialist **Job Order #** 11048937

Job Description: Assigning and reviewing work of program staff, assessing training needs, serving as the primary contact for all medical providers, and developing reporting mechanisms for disease work flow.

Requirements: A Bachelor's degree in Public Health, Nursing, Health Care Administration, Social Work, Community Health Education, or related degree.

Position Title: Ball Park Village - dishwasher **Job Order #** 11051605

Job Description: Clean dishes, pots, food preparation equipment, and utensils.

Requirements: Prior experience preferred. Must speak fluent English. We are looking for energetic and professional people for our team.

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Position Title: Nurse Practitioner-House Calls **Job Order #** 11021747

Job Description: Ability to spend at least 1 hour with a member in their home, which may be in understaffed/remote areas, in the presence of pets, or members/family members that are tobacco users

Requirements: Experience in gerontology, cardiology, internal medicine, or endocrinology Home care or home visit experience

Position Title: Field Engineering Specialist **Job Order #** 11021802

Job Description: Serves as a technical repair or installation specialist for assigned product lines and geographies.

Requirements: 5 years progressive experience repairing or servicing mechanical system hardware and software

Position Title: Utility **Job Order #** 11021876

Job Description: The Utility associate is responsible for various services to include but not limited to cleaning equipment,

Requirements: Ability to lift and/or move up to 40 lbs

Position Title: Retail Logistics Sales & Supply Support Manager **Job Order #** 11027546

Job Description: Responsible and accountable for supporting the lowest possible logistics costs and maximize service levels in order to secure IKEA as the best home furnishings company

Requirements: 48 months experience

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Position Title: Retail Logistics Goods Flow Manager **Job Order #** 11027537

Job Description: Manage Goods Flow Inflow and Outflow Managers and respective teams and processes.

Requirements: High School Diploma, GED or equivalent experience required. 3 years IKEA supervisory experience, preferably in Logistics or 3-5 years external supervisory/management experience

Position Title: Retail Logistics Goods Flow In Manager **Job Order #** 11027505

Job Description: Secure the coordination and efficient operations of the In Flow Team (including in store warehouse and self service areas)

Requirements: 2 years IKEA supervisory experience, preferably in Logistics or 2-4 years external supervisory/management experience

Position Title: Facilities Manager **Job Order #** 11027496

Job Description: Ensure a safe, secure, clean and functional environment for our visitors and coworkers.

Requirements: Computer proficiency - BAS, CMMS, fire panels

Position Title: Administration Manager **Job Order #** 11027490

Job Description: Manage the staff and activities of the Administration department, including recruitment, coaching mentoring, training, scheduling and performance management

Requirements: 2-3 years IKEA management experience including training programs or 3-5 years high volume

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Position Title: Associate Analyst **Job Order #** 11029206

Job Description: Under direct but not constant supervision, exercising a high degree of independent judgment and skill on problems frequently of a complex and confidential nature

Requirements: An Associate's Degree in Computer Science, Management Information Systems

Position Title: Mechanic Garage **Job Order #** 11029224

Job Description: Performs a variety of activities relating to the repair and maintenance of transportation equipment including passenger cars, trucks, aerial units and power operated equipment

Requirements: Graduation from high school or successful completion of a high school equivalency examination.

Position Title: Cell phone Repair Technician & Sales Associate **Job Order #** 11019408

Job Description: Repair cell phones, tablets, light fixtures and other devices as needed

Requirements: Minimum H.S. diploma/equivalent plus 3-6+ months of previous device repair experience

Position Title: Auto Detailer **Job Order #** 11019313

Job Description: Car Detailer/Buffer: Wash, wax, polish, buff, vacuum cars to maintain and improve appearance and condition.

Requirements: One yr minimum experience required.

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Position Title: MANUFACTURING TECH **Job Order #** 10993914

Job Description: Machine Operator with solid manufacturing experience, preferably in plastic manufacturing.

Requirements: PLC experience preferred. Need basic computer skills. High school diploma required.

Position Title: Systems Administrator **Job Order #** 11021704

Job Description: Determines operational requirements by identifying PC workload requirements; analyzing processes and procedures; measuring physical layout requirements.

Requirements: U.S. Citizen must be able to receive a government Secret clearance

Position Title: Secure Network SME **Job Order #** 11021703

Job Description: Ability to provide network engineering support for a broad range of initiatives.

Requirements: Duty hours are Mon Fri, 7:30 to 4:30. Some travel is required

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