

# SLATE POLICY ISSUANCE

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SLATE Missouri Job Center

Issued: July 24, 2018

Agency Policy Issuance 05-2018 Effective: July 24, 2018

**Subject:** SLATE Outreach and Recruitment Policy

**Purpose:** The State WIOA Plan requires local areas to reach out to specific target groups, including women, minorities, and older individuals, individuals with limited English proficiency and persons with disabilities.

**Substance:** Staff will continue to provide universal access to programs and services for all individuals regardless of sex, race, religion, national origin, age disability, color, or veteran status. The region will utilize the Data Analysis process to identify areas to improve and expand Career Center services and will continue monitoring the data to assess program modifications.

**Action:** SLATE will provide more outreach to minority groups and individuals with disabilities and efforts will be made to broaden the outreach to the LEP community. Staff will continue to attend community events that attract the underserved populations and will inform other state agencies of services for referrals.

SLATE conducts outreach through various community events. Staff from the Job Centers attend the events and talk to people about the services we provide. SLATE provides outreach through the Job Center, through other tenants in the building (such as Missouri Workers Assistance Program.) Examples of Outreach target groups for the region include:

- English as a Second Language programs
- Newspapers
- Hispanic Chambers of Commerce
- Vocational Rehabilitation Offices
- Resource Events for persons with disabilities, such as our annual “Accommodations for Success.”
- Circuit Attorney’s Office “Justice 2020 Initiative”

The Job Center also markets services and events on Facebook, Instagram and Pinterest and Podcasts. Vital documents have been translated in Spanish, Vietnamese and Bosnian languages. The Business Service team members’ visits and share career services with their clients.

**Contact:** James Sahaida  
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**Reference:** WIOA 29 CFR Part 37

**Rescissions:** None

**Attachments:** None

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ST. LOUIS AGENCY ON TRAINING AND EMPLOYMENT



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