

RESOLUTION NO. 20-PT-24
PRESENTED TO THE BOARD – October 8, 2020

TO: PORT AUTHORITY COMMISSION AND
OTIS WILLIAMS, EXECUTIVE DIRECTOR

FROM: SUSAN TAYLOR, PORT DIRECTOR

RE: RESOLUTION APPROVING REQUEST FOR FY21 ADMINISTRATIVE
FUNDING GRANT TO MISSOURI DEPARTMENT OF
TRANSPORTATION (MODOT)

EXECUTIVE SUMMARY

Every year the Missouri state legislature allots grant funding through MODOT to Missouri port authorities for administrative expenses. Exhibit A shows the completed MODOT questionnaire the state uses to apportion funding. Exhibit B comprises the Authority's request to MODOT for the receipt of FY21 administrative funding.

BACKGROUND

In recent years MODOT has received from the state legislature close to \$400K annually for distribution among the state's port authorities. MODOT awards these dollars according to an Administrative Performance Criteria form. Last month the Authority submitted this form to MODOT, which reviewed the form and consequently will award \$16,786.89 to the Authority upon receipt of the letter shown in Exhibit B.

Staff is seeking authorization to send MODOT the attached request for \$16,786.89 in FY21 admin grant funding.

REQUESTED ACTION

Request approval of Resolution No. 20-PT-24 by the Port Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE PORT AUTHORITY BOARD OF COMMISSIONERS AS FOLLOWS:

1. The Executive Director of the City of St. Louis Port Authority is authorized to execute the attached Port Authority Port Administrative Funding Request for \$16,786.89 as shown in Exhibit B.
2. The Executive Director is authorized and directed to take all actions necessary and proper to effectuate the intent of this Resolution.

ADOPTED this 8th day of October, 2020.

THE PORT AUTHORITY OF THE
CITY OF ST. LOUIS, MISSOURI

By: _____

Title: _____

(SEAL)

ATTEST

By: _____

Title: _____

SFY 2019 Performance Criteria Questions for Administrative Funds

Date: 2/7/19

Port Name: ST LOUIS PORT AUTHORITY

Name of person completing this questionnaire: CHARLES HANN

Signature of person completing this questionnaire: *Charles Hann*

Please answer each of the following questions in the empty box below with a Yes, No or N/A. **Your answers will be used to determine your Performance Rating and your Performance Allocation.**

Does your port authority have capital assets? (Capital assets are defined as ownership or a long-term lease of real property, not including the port's office)	yes	A yes answer to this question adds one point to your performance rating
If your port authority does not have capital assets, does your workplan have acquiring capital assets as a goal within the next three years?	N/A	A yes answer to this question adds one point to your performance rating
Did your port authority move freight or passengers in the previous calendar year?*	yes	A yes answer to this question adds one point to your performance rating
If your port authority did not move freight or passengers in the previous calendar year, does your workplan have freight or passenger movement as a goal within the next three years?*	N/A	A yes answer to this question adds one point to your performance rating
Has your port authority's total cumulative tonnage moved over the last four years exceeded 1 million tons (as reported quarterly to MoDOT)?	yes	A yes answer to this questions subtracts one point from your performance rating
If your port authority has capital assets, but no freight movement, do you have signed leases with any tenants?	N/A	A no answer to this question subtracts one point from your performance rating
Did your port authority have any unexpended administrative funds at the close of any of the previous five fiscal years?	No	A yes answer to this question subtracts one point from your performance rating for each fiscal year with unspent funds.
Does your port authority's workplan include design work for future capital projects?	yes	A yes answer to this question adds one point to your performance rating
Does more than 25% of your port authority's administrative budget come from Missouri Department of Transportation funds?	yes	A yes answer to this question adds two points to your performance rating

*Per Chapter 68.020 RSMo, the movement of freight includes freight moved by any mode.

RESOLUTION 20-PT-24, EXHIBIT B

October 8, 2020

Ms. Stacey Fowler
Waterway and Freight Manager Missouri Department of
Transportation 105 W. Capital Ave.
Jefferson City, MO 65102

RE: Port Authority FY21 Administrative Funding

Dear Ms. Fowler:

The St. Louis City Port Authority is seeking Port Administrative funds for Fiscal Year 2021. Our request is for \$16,786.89 and is predicated on our expectation of incurring significant costs due to ongoing administrative activity in FY21.

We intend to use the funds to assist the Port Authority in carrying out a number of tasks, which entail the following kinds of costs:

- Office expenses, including computer audio/visual equipment, equipment maintenance, subscriptions/publications (Waterways Journal, Inland River Record, Inland River Guide).
- Monitoring of Central Riverfront projects, including promenade repairs/renovation, levee cobblestone repair, street improvements, and ground equipment/maintenance.
- Monitoring of Port Authority leaseholds and negotiations with lessees.
- Membership dues for port-related organizations.
- Promotional Expenses (sponsorships, marketing, ads in magazines, meeting programs, aerial photography, and flyers, banners, displays).
- Consultant services: legal, engineering, surveying, etc.

Thank you again for your assistance in processing this request.

Sincerely,

Otis Williams
Executive Director