

**REQUEST FOR QUALIFICATIONS FOR PORT CONSULTANTS
ST. LOUIS PORT AUTHORITY**

Q & A's as of January 14, 2016

Q. 1) Can you give us an idea on the relative size of projects that may fit under this consultancy agreement? Is there a cap on the “not-to-exceed” amount for an individual project, or will the consultancy agreement cover a wide range of project costs?

A. 1) Consulting services will cover a wide variety of projects, generally within a \$5,000 to \$100,000 contract-price range.

Q. 2) Will there be a defined term length for a firm to be a part of the short list if it is selected? I understand that the Port Authority may reconstitute the short list at any time, but is there a general idea/thought on how long such a term may last if no changes are made during its existence?

A. 2) The Authority anticipates a 3 to 5 year period for the list to remain active.

Q. 3) I assume that the short list will contain various types of firms including law firms for the Maritime Law projects, engineering consultants for the maritime engineering work, and real estate firms for Port Development work. If (a particular firm) would be fortunate to be selected to the short list (in a particular category)... how many “slots” ... on the list (might there be) for (that particular category of) work?

A. 3) The Authority does not have a predetermined number of slots for each category.

Q. 4) Will firms or teams be selected based on their ability to perform in all three categories, collectively, or will selections be made based on qualifications to provide services in just one category, as-needed?

A. 4) Firms will be selected based on their ability to perform in any category. Firms may submit their qualifications in one category or more than one category.

Q. 5) Will project scopes be divided among similar categories (Maritime Law, Marine Engineering, Port Real Estate Development) to be advertised separately?

A. 5) Consultant scopes will depend on the project.

Q. 6) The RFQ indicates firms may submit 'singly'. Does that apply to non-M/WBE firms? If yes, will St. Louis Port Authority pair M/WBE firms with non-M/WBE firms, as-needed, to provide services once selected?

A. 6) Non M/WBE firms may submit. All selected firms will have the obligation to meet the M/WBE requirements outlined in the RFQ.

Q. 7) The RFQ requires that all past experience shown must be river-port related. I want to be sure that ports such as Savannah, Jacksonville, New Orleans, PANYNJ, Baltimore, etc., which are all located on rivers are acceptable. If not, please clarify what types of projects you are looking for.

A. 7) Paragraph one of the RFQ states that the Authority seeks qualifications from firms with "inland river expertise..." The City of St. Louis is located on an inland river, hence the requirement that consultants have inland river expertise.

Q. 8) (C)an you confirm that you will receive submissions through January 22 at 3pm? January 15 is listed as the deadline in at least one place on the website.

A. 8) The Authority will accept submissions until 3pm on January 22, 2016. January 15, 2015, is the deadline for receipt of questions about the RFQ.

Q. 9) Can we submit as a team which offers qualifications offered by multiple team members under one Statement Of Qualifications?

A. 9) Paragraph 1 of the RFQ states in part, "Firms may submit singly or as teams."

Q. 10) (A) subconsultant that we are looking at teaming with currently holds a non-call contract with the City of St. Louis for 5 years; it was just recently renewed. The contract is for as-needed engineering services. Would this in any way be considered a potential conflict of interest for this firm to perform work on the consultant services being addressed in this RFQ?

A. 10) The sub-consultant's contract with the City should be disclosed in the RFQ response. Should the Consultant/Sub-consultant be selected for our short-list, we would review the status of the Sub-consultant at the time any work is actually being considered to determine whether a conflict exists at that time.

Q. 11) (Are we) required to submit a formal resume for each (professional) who may provide or oversee services... Is it acceptable to summarize our qualifications in the body of the response to the Request for Qualifications?

A. 11) Per the RFQ, the Statement of Qualifications shall include “a resume for each individual who may provide or oversee the provision of services.” The body of a response may include any information deemed suitable by the respondent.