

STATEMENT OF QUALIFICATIONS – RESPONSE FORM
SECTION I – GENERAL INFORMATION

1. Business Name _____

Physical address of the local office responding to this application:

Street Address _____

City, State, Zip _____

Is this local office located within the corporate limits of the City of St. Louis?

Yes _____ No _____

Mailing address if different from above:

Street/PO Box _____

City, State, Zip _____

If the firm's corporate office is located elsewhere, list that address here:

Street Address _____

City, State, Zip _____

Is the corporate office located within the corporate limits of the City of St. Louis?

Yes _____ No _____ Does Not Apply _____

Company Website _____

2. Contact Name _____

Title _____

Phone/Extension _____

E-mail _____

3. Does this firm have a current City of St. Louis Business License? Yes _____ No _____

Business License Collector's website:

<https://www.stlouis-mo.gov/government/departments/license/business-license-info/index.cfm>

4. Is this firm currently certified as a Minority-owned, Woman-owned, or Disadvantaged Business Enterprise (MBE/WBE/DBE) with the City of St. Louis's Business Diversity Development (BDD) office? Yes _____ No _____

If yes, check the certification type(s): MBE _____ WBE _____ DBE _____

Submit proof of certification as an Attachment.

For more information: <http://flystl.com/BusinessOpportunities/BusinessDiversity.aspx>

13. Is the company involved in any current lawsuits? Yes _____ No _____

If yes, submit a detailed description of all pending lawsuits as an Attachment.

14. In the past ten years, has Missouri Division of Professional Registration or any other state licensing board taken any disciplinary action on the firm's registration or the license of any key persons (owners, partners, principals, officers, associates, directors, or senior management) affiliated with the firm? Yes _____ No _____

If yes, submit a detailed description of each incident as an Attachment.

15. During the past three years, has this company received any citations for EEO violations, OSHA violations, antitrust violations, or any other regulatory agency citations?
Yes _____ No _____

If yes, submit a detailed description of each incident as an Attachment.

16. Does this firm currently have any federal, state, or city tax liens filed against it?
Yes _____ No _____

If yes, submit a detailed description of each lien as an Attachment.

17. The Consultant's services may involve interaction with a number of City of St. Louis public officials. Please indicate whether anyone who works for the City of St. Louis, the St. Louis Board of Aldermen, SLDC or any of its affiliated agencies or authorities (LRA, LCRA, PIEA, and the Port) is related to an owner or key employee of Consultant (including anyone listed in #6 or #7 above) or has a business or financial interest in Respondent's firm or operations or whether the firm has any other relationships or interests that may present a conflict of interest. If none, please indicate such.

18. List every project that has been terminated by the owner in last five years in which your firm was involved. Provide a brief explanation of the reason the project was terminated.

Client's Name _____
Name of Client's Contact _____
Phone/Extension _____
Reason for Termination _____

Client's Name _____
Name of Client's Contact _____
Phone/Extension _____
Reason for Termination _____

Client's Name _____
Name of Client's Contact _____
Phone/Extension _____
Reason for Termination _____

18. Describe your firm's ability to respond quickly to RFPs that may be issued and to begin work immediately when the situation warrants. Describe the minimum length of time your firm needs to respond to project-specific RFPs.

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SECTION II – PROFESSIONAL CAPABILITIES

Part A. For each of the services listed below, indicate your firm’s ability to generally complete this type of work with employees on your firm’s staff (“in-house”).

1. Out-boundary plats/surveys of individual parcels and/or project areas
Can your firm’s staff perform these services? Yes _____ No _____
2. Preparation of legal descriptions certified for title insurance purposes and suitable for recording
Can your firm’s staff perform these services? Yes _____ No _____
3. Topographic, contour, and/or elevation surveys
Can your firm’s staff perform these services? Yes _____ No _____
4. Aerial surveys
Can your firm’s staff perform these services? Yes _____ No _____
5. Mapping associated with any assignment
Can your firm’s staff perform these services? Yes _____ No _____
6. Engineered drawings for street or alley vacations, requiring familiarity with submission requirements to the Board of Public Service for vacation petitions
Can your firm’s staff perform these services? Yes _____ No _____
7. Utility surveys and costs estimating, requiring interaction with public and private utility organizations
Can your firm’s staff perform these services? Yes _____ No _____
8. Cost estimate verification
Can your firm’s staff perform these services? Yes _____ No _____
9. Value Engineering reviews/studies
Can your firm’s staff perform these services? Yes _____ No _____
10. Construction inspections and observations
Can your firm’s staff perform these services? Yes _____ No _____
11. Construction Management Services for various construction contracts including large-scale, multi-million dollar contracts for construction of roads, bridges, buildings and other public improvements
Can your firm’s staff perform these services? Yes _____ No _____

12. Design Engineering for public improvement projects including roads, bridges, buildings, etc.
Can your firm's staff perform these services? Yes _____ No _____
13. Structural inspections of public improvements including roads, bridges, buildings, etc.
Can your firm's staff perform these services? Yes _____ No _____
14. Geological/subsurface investigations of real estate
Can your firm's staff perform these services? Yes _____ No _____
15. Graphic Information System technical assistance with expertise in ESRI solutions
Can your firm's staff perform these services? Yes _____ No _____
16. Security and video surveillance system design and technical assistance
Can your firm's staff perform these services? Yes _____ No _____

Part B. Complete and submit the **Standard Form 330, Part II** only as an Attachment.

This form can be downloaded in fillable pdf format from:

<http://www.gsa.gov/portal/forms/download/116486>

SLDC is primarily interested in prequalifying firms in the following disciplines:

- 06 – Architect
- 09 – Cartographer
- 12 – Civil Engineer
- 13 – Communications Engineer
- 15 – Construction Inspector
- 16 – Construction Manager
- 18 – Cost Engineer/Estimator
- 21 – Electrical Engineer
- 27 – Foundation/Geotechnical Engineer
- 29 – Geographic Information System Specialist
- 38 – Land Surveyor
- 54 – Security Specialist
- 57 – Structural Engineer
- 60 – Transportation Engineer

Part C. Please provide short (abbreviated) resumes of senior personnel in addition to other key personnel who are qualified to perform services in each of the disciplines above listed. This should be provided as an Attachment and should not exceed four pages in length.

Part D. SLDC and its constituent agencies are currently pursuing and/or managing a number of infrastructure and development projects in the City of St. Louis. The Authority may seek to engage a part-time Civil Engineer/Project Manager to manage and/or assist with projects. If SLDC pursues this option, an RFP will be issued to secure such services.

This person should be a licensed Civil Engineer with experience in the following areas: review of engineering plans and documents particularly for roadway and streetscape improvements; construction project management, and experience in coordinating with other City, State, and Federal agencies concerning active and potential infrastructure projects.

Does your firm wish to be considered if SLDC chooses to pursue a part-time Civil Engineering assistance? Yes _____ No _____

If yes, please submit abbreviated resumes for at least one but not more than four individuals who could be assigned to this type of position limited to two pages in total.

Part E. If your firm is **NOT** a registered Minority-owned Business Enterprise (MBE) or Women-owned Business Enterprise (WBE) with the City of St. Louis, please list firms that are registered as an MBE and/or WBE which your firm has collaborated with on recent projects. List the firm’s MBE or WBE status or both if applicable.

Firm Name	MBE or WBE	Project(s) Collaborated with Together

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SECTION III – RELEVANT PROJECT EXPERIENCE

Project Information: Provide information on five projects completed during the past three years within the St. Louis region in which your firm completed significant work as it relates to the types of services being sought in this RFQ.

Project #1: Please submit information about your most significant project in terms of time and total project cost during the past three years.

1. Project Owner (Client) _____
Name of Person to Contact _____
Phone/Extension _____
E-mail _____
Project Completion Date _____
Estimated Total Project Cost _____

2. Describe the project and the scope of services that your firm performed.

Project #2:

- 1. Project Owner (Client) _____
Name of Person to Contact _____
Phone/Extension _____
E-mail _____
Project Completion Date _____
Estimated Total Project Cost _____

2. Describe the project and the scope of services that your firm performed.

Project #3:

- 1. Project Owner (Client) _____
Name of Person to Contact _____
Phone/Extension _____
E-mail _____
Project Completion Date _____
Estimated Total Project Cost _____

2. Describe the project and the scope of services that your firm performed.

Project #4:

- 1. Project Owner (Client) _____
Name of Person to Contact _____
Phone/Extension _____
E-mail _____
Project Completion Date _____
Estimated Total Project Cost _____

2. Describe the project and the scope of services that your firm performed.

Project #5:

- 1. Project Owner (Client) _____
Name of Person to Contact _____
Phone/Extension _____
E-mail _____
Project Completion Date _____
Estimated Total Project Cost _____

2. Describe the project and the scope of services that your firm performed.

STATEMENT OF QUALIFICATIONS – RESPONSE FORM
SECTION IV - DECLARATIONS

The undersigned hereby declares that all of the information provided with this application is true and correct, and that he or she is authorized to make this representation on behalf of the company listed below. The undersigned further acknowledges the following:

1. An incomplete or erroneous response may disqualify the firm from consideration.
2. The firm agrees to comply with St. Louis Living Wage Ordinances and regulations and ensure that its sub-consultants do as well.
3. The firm will meet the MBE/WBE/DBE participation goals for each project or demonstrate its good faith efforts to do so.
4. The firm has the capacity and capability of performing the work specified in the RFQ.
5. Any communications relating to this RFQ, written, oral, electronic or otherwise, between firms submitting statements of qualifications in response to this RFQ (including their agents and family members) and SLDC, its constituent agencies and/or their respective staff, employees, commissioners, agents, directors, officials or officers is strictly forbidden during the time that Selection Committee deliberations are taking place EXCEPT when responding to a direct inquiry from the Selection Committee or during an interview with the Selection Committee. Firms violating this admonition will be disqualified. Members of the selection committee will be expected to submit a personal statement of personal/private interest as required by applicable law.
6. The Authority reserves the right to reject any or all proposals for any reason, in its sole discretion; to select one or more respondents; to void this RFQ and the review process and/or terminate negotiations at any time; to revise any conditions and stipulations contained herein, as convenient or necessary; to further negotiate fees, rates and financial arrangements; to establish further criteria for selection; to ask respondents to submit additional information or evidence of their qualifications and experiences; to waive informalities in the proposals and in the proposal process; and to reject any or all proposals for any reason, in its sole discretion.

Business Name _____

Authorized Agent _____

Title _____

Signature/date _____