

RFQ for Space Planning Questions and Responses – 3/22/2011

1. Do you have an approximately move date

Response: Potential move date would be by February 29, 2012

2. Have you started a search for new space and/or is a stay put / renovation an option? Do you plan to lease or own the new space?

Response: The new location is 1520 Market Street, 2nd Floor. The building is owned by the City. The space will be leased to us.

3. Our various engineering partners are asking for clarity on the extent of renovation work. Are there existing building HVAC systems that will guide the design or should we start new based on city's energy policy. The extent of MEP/FP renovation will assist with understanding how to frame the fee structure as well. Please advise.

Response: The space will require complete demolition of existing walls. There are existing building HVAC systems. You will need to incorporate as many energy efficient upgrades as the existing system will allow.

4. Do you envision using the existing furniture or purchasing new furniture?

Response: We will purchase some new furniture and use some existing furniture (dependent of space layout)

5. Can we tour the existing SLDC offices to obtain an updated sense of current operation?

Response: No. SLDC's intent is to determine qualifications and capabilities with only a ballpark estimate of what the fees may be. Once a firm has been selected, extended access and negotiation of specifications and terms will occur.