

EXHIBIT B

NOTICE AND INSTRUCTIONS TO BIDDERS, RECIPIENTS AND SUBRECIPIENTS REGARDING SECTIONS 285.525 THROUGH 285.550 RSMO EFFECTIVE JANUARY 1, 2009

Effective January 1, 2009 and pursuant to the State of Missouri's RSMO 285.530 (I), No business entity or employer shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.

As a condition for the award of any contract or grant in excess of five thousand dollars by the state or by any political subdivision of the state (e.g., City of St. Louis, Missouri) to a business entity, the business entity (Company) shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Every such business entity shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. [RSMO 285.530 (2)]

The Community Development Administration of the City of St. Louis, Missouri, in order to comply with sections 285.525 through 285.550 RSMO, requires the following bid and contract documents:

Required Affidavit for Contracts Over \$5,000.00 (US) - Effective January 1, 2009, Company shall comply with the provisions of Section 285.525 through 285.550 R.S.Mo. Contract award is contingent on Company providing an acceptable notarized affidavit stating:

1. that Company is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the contracted services; and
2. That Company does not knowingly employ any person who is an unauthorized alien in connection the contracted services.

Additionally, Company must provide documentation evidencing current enrollment in a federal work authorization program (e.g. a valid, completed copy of the first page of the E-Verify Memorandum of Understanding (MOU) identifying the employer and a valid copy of the signature page of the MOU completed and signed by the employer, the Social Security Administration and the Department of Homeland Security . *See attached sample*

- The City of St. Louis encourages companies that are not already enrolled and participating in a federal work authorization program to do so. E-Verify is an example of this type of program. Information regarding E-Verify is available at http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm or by calling E-Verify: (888)-464-4218 or by e-mail at: e-verify@dhs.gov . E-Verify must be used for new hires only. It cannot be used to verify the employment eligibility of current employees.

EXHIBIT B-1

**COMMUNITY DEVELOPMENT ADMINISTRATION
OF THE CITY OF ST. LOUIS, MISSOURI**

AFFIDAVIT OF COMPLIANCE WITH SECTION 285.500 R.S.MO., ET SEQ.
FOR ALL AGREEMENTS AND AWARDS IN EXCESS OF \$5,000.00
EFFECTIVE 1/1/2009

STATE OF MISSOURI)
) ss.
CITY OF ST. LOUIS)

Before me, the undersigned Notary Public, in and for the City of _____, State of _____, personally appeared _____ (Name) who is _____ (Title) of _____ (Name of company), a _____ (corporation), (partnership), (sole proprietorship), (limited liability company), and after being duly sworn did depose and say:

- (1) that said company is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the contracted services; and
- (2) That said company does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

The terms used in this affidavit shall have the meaning set forth in Section 285.500 R.S.Mo., et seq.

Documentation of participation in a federal work authorization program is attached to this affidavit. (An example of acceptable documentation is the E-Verify Memorandum of Understanding (MOU) - a valid, completed copy of the first page identifying the employer and a valid copy of the signature page completed and signed by the employer, the Social Security Administration and the Department of Homeland Security.)

By: _____
Print Name: _____
Title: _____

Date: _____

Subscribed and sworn to before me this _____ day _____ of, 20____.

Notary Public
Print Name: _____

My commission expires: