



CITY OF ST. LOUIS SUPPLY DIVISION

The City of St. Louis is committed to providing vendors the best experience possible during the bidding process. Please complete this questionnaire to help us rate our services from your perspective. We welcome your feedback and all answers will be kept confidential. Thanks for your participation.

COMPANY NAME (optional): _____

5 - Strongly Agree	4 - Agree	3 - Neutral	2 - Disagree	1 - Strongly Disagree
PROCESS				
1. The processes required to become a vendor are clear and easily accessible.				
2. Bidding opportunities are sufficiently accessible.				
3. The RFQs that we receive are accurate and clearly communicated.				
4. What is your main source for receiving RFQ's from the City? <input type="checkbox"/> Internet <input type="checkbox"/> Call From Requesting Department <input type="checkbox"/> Call From Supply <input type="checkbox"/> Other (please describe):				
5. Units of measure make sense for the product and are not confusing.				
6. The process to ask questions about a RFQ are clear and easily understood.				
7. Would you be willing to create an email account (sales@yourcompanyname.com) that we can use to send bid requests?	<input type="checkbox"/> YES <input type="checkbox"/> NO			
8. How do you use the internet to search for vendor opportunities with the City? <input type="checkbox"/> City Journal <input type="checkbox"/> Supply Division Website <input type="checkbox"/> Keyword Search <input type="checkbox"/> Other (please describe):				

RESTRICTIONS				
1. We understand the restrictions imposed on the process by City Charter and ordinances.				

OVERALL COLLABORATION				
1. Answers to our questions are given in a timely fashion.				
2. We know how to ask questions or obtain further information.				
3. Issues are resolved in a timely fashion.				
4. Which of the following might be a reason for not bidding on an opportunity? <input type="checkbox"/> Don't carry the required item. <input type="checkbox"/> Performance Bond requirements. <input type="checkbox"/> Time requirements too short. <input type="checkbox"/> Too much paperwork. <input type="checkbox"/> RFQ confusing or unclear. <input type="checkbox"/> Other (please describe):				
5. We plan to continue bidding on business with the City of St. Louis.	<input type="checkbox"/> YES <input type="checkbox"/> NO			

COMMENTS: _____

