CITY OF ST. LOUIS
DEPARTMENT OF FINANCE
OFFICE OF THE SUPPLY COMMISSIONER

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ADDENDUM NO. 1
BID OPENING: January 20, 2015

TO: ALL BIDDERS
FROM: JOHN CASSIDY, BUYER
DATE: January 12, 2015
RE: RFQ 31115Q0005, Copier/Cabinet Base

This addendum is issued prior to bid opening to provide information based on questions received.

Question: Is the 25,000 and 32,000 per month accurate usages on these machines? My question is because the Canon 4225 or 25 copy per minute machine is not an ideal fit for the volumes this high.

Answer: Change to correct estimated usages. 1st copier should be estimated **2,500** copies per month and the 2nd copier should be estimated **3,000** copies per month.

All bidders must attach this form to the original Bid/Quote Form. This completed, signed form will serve as acknowledgement that this information has been received.

ADDENDUM RECEIVED AND ACKNOWLEDGED

_____
Name of Firm

_____
Representative

_____
Signature Date